

Salt Lake County Council Agenda Item Request Form

Date Received (office use)	
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Date of Request	December 14, 2017
Requesting Council Members	Max Burdick
Requested Meeting Date	December 19, 2017
Topic/Discussion Title	Contribution – COW Consent agenda Commemorative Resolution on the Council Agenda
Description	Councilman Burdick’s contribution to The Utah Refugee Exchange in the amount of \$1,175.00. Commemorative Resolution to honor Amy Dott Harmer for her work through The Utah Refugee Connection and the services they provide.
Requested Action¹	Approval of contribution Reading of the Resolution for the record.
Presenter(s)	Council Member Burdick for the Resolution
Time Needed²	5 minutes on the Council agenda, section 6, Commemorative Resolutions
Time Sensitive³	yes
Specific Time(s)⁴	
Contact Name & Phone	Sally x 87459
Please attach the documentation you plan to provide for the packets. Deadline for documentation is 10 am the Friday morning prior to the COW agenda your item is on. Items without documentation may be moved forward to another.	If you plan on a PowerPoint presentation contact Amber Liechty at x87469 or aliechty@slco.org. by 4pm the Monday prior to the COW meeting your item is scheduled.

¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes or less unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.

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