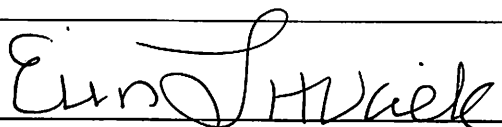


Mayor's Office: Council Agenda Item Request Form
*This form and supporting documents (if applicable) are due the Wednesday
before the COW meeting by noon.*

Date Received (office use)	
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Date of Request	12/13/17
Requesting Staff Member	Tiffany Clason
Requested Council Date	12/19/17
Topic/Discussion Title	Board Appointment to Mountainous Planning District Planning Commission
Description	Reappointment of Ms. Nicole Omer for a three year term ending December 2020. Reappointment of Mr. Neil A. Cohen for a second three year term ending December 2020.
Requested Action¹	Council Approval
Presenter(s)	
Time Needed²	5 minutes or consent
Time Sensitive³	
Specific Time(s)⁴	
Contact Name & Phone	Tiffany Clason x7026
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval:



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.

E. Nicole Omer

2085 E La Cresta • Cottonwood Heights, UT 84121 • (801) 243-9558 • nicole.omer@gmail.com

14 Years Combined Experience in Healthcare and Higher Education Operations

10 Years Experience in Leadership

7 Years Experience Managing Personnel

- Advanced knowledge of concepts, policies, processes, and regulatory requirements in higher education, healthcare and local government
- Demonstrated knowledge of project budgeting and fiscal management
- Demonstrated strategic planning and infrastructure development skills gained at a management level
- Advanced technical writing and editorial skills
- Demonstrated ability to create and build effective relationships with internal and external partners
- Knowledge of the structure, operations and requirements of public and private funding agencies
- Demonstrated ability to supervise and work with staff to improve outcomes and build morale
- Advanced Office, Adobe, database development, and website creation and maintenance skills

EDUCATION

Master of Business Administration, Emphases in Finance and Healthcare

University of Utah

Salt Lake City, UT

August 2003

Bachelor of Science, Management, Minors in Human Resources and Chemistry

Southern Utah University

Cedar City, Utah

May 2000

PROFESSIONAL EXPERIENCE

Salt Lake Community College

Director, Office of Sponsored Projects

2012-Present

Provide leadership for and oversight of SLCC's sponsored projects in a manner that aligns grant activities with College priorities, facilitates productive internal and external relations, encourages grant acquisition, and ensures fiscal and programmatic compliance. Oversee and execute pre- and post-award responsibilities, department financial operations, policy and procedure development, and infrastructure improvement.

University of Colorado

Research Manager

2011-2012

Directed Anesthesiology research administrative staff and activities (2 FTE's, \$25M budget) including all pre- and post-award functions. Partnered with leadership to determine research vision, hire research faculty, and harmonize grant operations among faculty. Developed financial template for faculty; provided monthly reports including statistical analyses to improve efficiency. Built new relationships with other departments to create new, more effective service pathways.

University of Utah

Business Manager

2009-2010

Directed administrative strategy for the Cell Therapy Facility (35 FTE's, \$5M budget) including personnel, research, financial and operational functions. Oversaw all grant and development activities. Enhanced Facility reputation by improving customer service and strengthening partner relationships. Provided expert advice and detailed reports to leadership. Key contributions:

- Developed stem cell laboratory staffing model; presented at national meetings
- Cut staffing costs by \$112K in one year while improving morale and operational quality
- Secured new or improved service contracts with several providers
- Developed new staff training program to improve customer experience

Senior Business Intelligence Analyst

2008-2009

Oversaw performance management for Huntsman Cancer Hospital clinics and the Cell Therapy Facility. Pulled complex data sets, assisted with database development, performed complex data analysis, and created detailed reports. Trained faculty and staff on new benchmarking program and secured buy-in; Influenced leadership by providing expert advice and innovative solutions. Key contributions:

- Led 18 managers to implement benchmarking program resulting in significant efficiency and revenue increases for all: identified \$300K in savings and recovered \$180K within six months
- Co-wrote \$12M federal grant; forged and led the grant writing team
- Transformed two research programs and created supporting infrastructure

Siren Network

President

2007-2008

Directed, implemented and monitored the administrative and financial operations for Siren and its 3 subsidiaries: a private equity firm, a construction firm, and a real estate firm. Led major audit of accounting systems. Hired and managed leadership team. Raised \$700K for private equity firm.

University of Utah

Manager, Pancreas Cancer Research Program

2005-2006

Transformed pancreatic research efforts into a cohesive, highly-functional department. Led team of ~20 faculty and staff to complex operational, research and funding goals. Wrote and submitted over 100 grants. Managed over 50 grants simultaneously. Conducted research. Led the development of a clinical research database. Developed and implemented education and PR strategy. Key contributions:

- Established first pancreas research clinic and laboratory at federally designated cancer center
- Raised over \$1.5M for the program; pioneered new method of approaching donors
- Organized a conference (~800 att.) in collaboration with the National Institutes of Health

Study Coordinator II

2000-2004

Led operational, financial and scientific aspects of pancreatic cancer research. Wrote, submitted and managed grants. Performed clinical and laboratory duties.

OTHER RELEVANT EXPERIENCE

- Salt Lake County, Blue Ribbon Commission, 2012-2015
- Cottonwood Heights City, Councilwomen, 2010-2011

<u>Nicole Omer</u>	Cottonwood Heights	Partial	5/3/2017	12/8/2017
<u>Libby Ellis</u>	Member	Second	5/3/2017	12/15/2019
<u>Christie Hutchings</u>	Member	Second	5/3/2017	2/23/2020
<u>Tolford "Tod" Young</u>	Chair	First	12/8/2015	12/8/2017
<u>Reid Persing</u>	Member	First	12/8/2015	12/8/2018
<u>Linda Johnson</u>	Member	First	12/8/2015	12/8/2018
<u>Catherine Kanter</u>	Member	First	12/8/2015	12/8/2018
<u>Neil A. Cohen</u>	Member	First	12/15/2015	12/15/2017
<u>Jim Palmer</u>	Alternate	First	12/8/2015	12/8/2019
<u>DON DESPAIN</u>	Member	First	12/8/2015	12/8/2019
<u>Roger Kehr</u>	Member	First	12/8/2015	12/8/2017
<u>Bryan O'Meara</u>	Member	First	12/8/2015	12/8/2016
<u>Libby Ellis</u>	Member	First	12/15/2015	12/15/2016
<u>Christie Hutchings</u>	Member	First	2/24/2016	2/23/2017

NEIL A. COHEN

P.O. Box 920030 • Snowbird, UT 84092 • (801) 944-0910 • nac22@cornell.edu

Summary

Retired from a successful career in restaurant/resort/hospitality management, state government, and teaching at the University level. Experienced in the programs and business practices of the Utah Department of Alcoholic Beverage Control with a comprehensive working knowledge of the genesis and implementation of the Utah alcoholic beverage laws and rules. Currently employed part-time at Snowbird Ski and Summer Resort.

Education

Bachelor of Science, Cornell University, Ithaca, New York

- Quill and Dagger, Senior Honorary Society
- Ye Hosts Honorary Society, School of Hotel Administration
- Alpha Phi Omega Service Fraternity

Post Graduate Certification, Certified Public Manager, Utah Office of Higher Education

Experience

Utah Department of Alcoholic Beverage Control, Salt Lake City, Utah

- Education/information Specialist, 2011
- Licensing and Compliance Specialist, 1989-2011

Snowbird Ski and Summer Resort, Snowbird, Utah

- **Customer Service “Blue Coat” Manager**, 2011- present, seasonal part-time resort customer service evening manager on duty.
- **Archivist**, 2013 – present, seasonal part time review, organize, identify, catalogue Snowbird archival collection of photos, videos, documents, ephemera for donation to the U. of U. Ski Archives.
- **Food and Beverage Director**, The Cliff Lodge, 1986-88; planned, budgeted, staffed, opened and directed the operation of ten food and beverage outlets for the new 532 room hotel.
- **Vice President**, The Club at Snowbird Inc.; **Director of Club Operations**, Snowbird Corporation, 1978-86; general management of four private club dining and lounge operations.
- **Manager**, The Golden Cliff Restaurant and Eagle's Nest Lounge, 1975-78; developed the concept and operated Snowbird's premier fine dining establishment; The Plaza and Forklift Restaurants, 1973-75; planned and implemented new menu concept and operated the resort's main cafeteria, three-meal-per-day restaurant, and the initial banquet and catering operation.

University of Utah, Salt Lake City, Utah

- **Associate Instructor**, 1988-2001; Adjunct faculty member, taught hospitality management classes for the Division of Parks, Recreation and Tourism (Lodging, Food and Beverage, Human Resources, Accounting, Sanitation, Security, Law, Marketing).

Neil A. Cohen

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Achievements

BOARDS AND COMMISSIONS

- Salt Lake County Planning Commission, 2013 – present
- USAAV DUI Committee (formerly Governor's Council on DUI) 1999-2011
- Salt Lake County Service Area - #3, Water and Sewer District, Board of Trustees, 1980-1995
- Little Cottonwood Gas Improvement District, Board of Trustees, 1986-90
- Utah Restaurant Association, member board of directors, 1983-88
- Utah Licensed Club Association, member board of directors, 1986-88
- State of Utah, member, Alcohol Training & Education Advisory Commission, 1986-88
- Utah Department of Alcoholic Beverage Control, past member, State Wine Advisory Commission

PROFESSIONAL AFFILIATIONS

- Health Cominucations Inc., Certified National "T.I.P.S." trainer (alcohol server training), 1986-present
- National Restaurant Association, member; seminar instructor, 1975-88
- American Hotel & Motel Association, seminar instructor, 1985
- Cornell Hotel Society, member 1972-present, class director

COMMUNITY SERVICE

- Co-president, Resolve of Utah, Inc., Local Chapter of National Infertility Support organization, 1990-1995. Planned and organized monthly meetings, annual conferences and seminars, membership drives, fund raising, and the quarterly newsletter of our all volunteer chapter. Received national volunteer of the year award.
- Paid Call Firefighter, Salt Lake County Station #63, 1982-88