

SALT LAKE COUNTY RECORDER'S OFFICE



ADAM GARDINER
COUNTY COUNCIL PRESENTATION
SEPTEMBER 26, 2017

MISSION STATEMENT

- ▶ The mission of the Salt Lake County Recorder's Office is to record and protect the citizen's right to hold and own real property by maintaining comprehensive, accurate and searchable records of all property transactions, and ensuring a permanent chain of title. We strive to provide great customer service to the public and other County agencies.

2017 and 2018 Revenue and Expenditures

General Fund

	<u>2017</u>	<u>2018</u>
FTEs	19	19
Revenue	\$5,600,000*	\$5,600,000
Expenses	\$3,734,000	\$3,812,000

* 2017 revenues were adjusted from \$5,300,000 to \$5,600,000 in the 2017 June Budget

Tax Administration Fund

	<u>2017</u>	<u>2018</u>
FTEs	24.75	24.75
Expenses	\$2,978,000	\$3,025,000

2018 Budget New Requests

General Fund

Temporary Employee Pay	\$45,000
KIP 7100 Wide Format Printer Replacement	\$34,000

Tax Administration Fund

Fuji Microfilm Archive Writer Replacement	\$45,500
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*Pay compression issues are a high priority for our office.

2018 - 3% Stress Test

General Fund

Elimination of new requests

\$45,000 Temporary Employee Pay

\$34,000 KIP 7100 Wide Format Printer Replacement

Reduction of 2.75 FTE – \$112,000

Tax Administration Fund

Elimination of new requests

\$45,500 Fuji Microfilm Archive Writer Replacement

Reduction of 1.75 FTE - \$89,500

2018 Challenges and Goals

Maintain the number of recorded documents of approximate 1,000 each day

Maintain the revenue of the Recorder's Office of \$5,600,000

Prioritize DARWIN interface to Mainframe

Strategic plan to transfer servers to County Information Services

Increase customer services satisfaction to the public and County partners