## Mayor's Office: Council Agenda Item Request Form

This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.

Date Received	
(office use)	

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Date of Request	08/17/2017
Requesting Staff Member	Karen Crompton
Requested Council Date	08/29/2017
Topic/Discussion Title	Homeless Encampment Cleanup – Operation Rio Grande
Description	Update on activities, impacts to Rio Grande area and others (municipalities, parks, . Recognize the work by the County Environmental Health team.
Requested Action <sup>1</sup>	Informational
Presenter(s)	Karen Crompton, Gary Edwards, Dale Keller, Jorge Mendez and Chris Otto
Time Needed <sup>2</sup>	15 minutes
Time Sensitive <sup>3</sup>	Yes
Specific Time(s) <sup>4</sup>	No
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	Will be submitted by Friday, August 25.

Mayor or Designee approval:

<sup>&</sup>lt;sup>1</sup> What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

<sup>&</sup>lt;sup>2</sup> Assumed to be 10 minutes unless otherwise specified.

<sup>&</sup>lt;sup>3</sup> Urgency that the topic to scheduled on the requested date.

<sup>&</sup>lt;sup>4</sup> If important to schedule at a specific time, list a few preferred times.