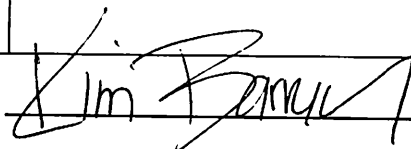


Mayor's Office: Council Agenda Item Request Form
*This form and supporting documents (if applicable) are due the Wednesday
before the COW meeting by noon.*

Date Received (office use)	
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Date of Request	8/8/17
Requesting Staff Member	Kim Barnett
Requested Council Date	8/15/17
Topic/Discussion Title	Human Resources Updates
Description	Human Resources will be providing an informational presentation updating the Council on a number of HR items including the compression analysis, compensation project, job slotting, and supervisor/manager training.
Requested Action¹	Informational
Presenter(s)	Mike Ongkiko, HR Division Director and Erin Litvack, Deputy Mayor of County Services
Time Needed²	15 minutes
Time Sensitive³	
Specific Time(s)⁴	
Contact Name & Phone	Kim, 8-7007
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval:



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.