

15.6

REQUEST FOR BUDGET ADJUSTMENT

Executive Summary			
Reference No: 820000YE03		For Fiscal Year: 2017	
Requesting Organization: 82000000 DISTRICT ATTORNEY		Date of Request: 25-Jul-17	
Budget Adjust Type(s): Technical		One Time Change (Y or N): Y	
		If No, next year's impact: \$0	
		Net FTE Change: 0.00	
Description and Justification: SEP- Asset Forfeiture: This budget adjustment is to provide spending authority in the amount of \$17,400 for use of asset forfeiture funds in order to support a comprehensive syringe exchange program offered through the Salt Lake County Health Department. Please see attached Letter of Understanding.			

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	110 GENERAL FUND
Fund Impact (Budgetary)	(\$17,400)
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	(\$17,400)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
8200000400 CRIMINAL JUSTICE	0	17,400	0	17,400
TOTALS	0	17,400	0	17,400

Approvals

Division Director:	<small>Digitally signed by Lisa Ashman Date: 2017.07.25 14:52:58 -06'00'</small>	Date:	
Dept. or Elected Fiscal Mgr:	Elizabeth Bayler <small>Digitally signed by Elizabeth Bayler DN: cn=Elizabeth Bayler, o=District Attorney's Office, ou=criminaljustice@slc.org, c=US Date: 2017.07.25 14:46:06 -06'00'</small>	Date:	
Dept. Dir. or Elected Official	<small>Digitally signed by Jim Gill Date: 2017.07.25 14:53:33 -06'00'</small>	Date:	
Facilities Division Director: <small>(Capital Projects Only)</small>		Date:	
Chief Financial Officer:		Date:	7/26/17
Mayor or Designee:	<div style="text-align: center; margin-top: 5px;"> Approver Approve </div>	Date:	7/26/17
Council Action:	<div style="text-align: center; margin-top: 20px;">Approve</div>	Date:	

Budget Adjustment Detail

Budget Year: 2017 * Requesting Department: 82000000 DISTRICT ATTORNEY
 Budget Period: Post June Year-End * Req Item No: 820000YE03 * Adjustment Title: SEP- Asset Forfeiture
 Adjustment Type(s): Technical

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
110	082	8200000400	683010	FE010		17,400
TOTAL EXPENDITURE CHANGE:						\$17,400

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
TOTAL REVENUE CHANGE:						\$0

Balance Sheet String(s): ☐ Bal sheet strings only required for Proprietary Fund adjustments; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT	
		BAL_SHT	
		BAL_SHT	
TOTAL BALANCE SHEET CHANGE:			\$0

* One Time Change (Y or N): Y
 If No, next year's impact: _____
 No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

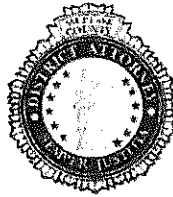
Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

This budget adjustment is to provide spending authority in the amount of \$17,400 for use of asset forfeiture funds in order to support a comprehensive syringe exchange program offered through the Salt Lake County Health Department. Please see attached Letter of Understanding.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.



Ralph Chamness
Chief Deputy
Civil Division

Lisa Ashman
Chief of Administrative
Operations

SIM GILL
DISTRICT ATTORNEY

Jeffrey William Hall
Chief Deputy
Justice Division

Blake Nakamura
Chief Deputy
Justice Division

July 25, 2017

Mayor Ben McAdams
Salt Lake County
2001 S. State Street, N2-100
Salt Lake City, Utah 84190

RE: Letter of Understanding for Syringe Exchange Program

Dear Mayor McAdams:

This Letter of Understanding is to memorialize the joint agreement between the Salt Lake District Attorney's Office ("District Attorney") and Salt Lake County Health Department ("Health Department") to support comprehensive syringe exchange program ("SEP") in Salt Lake County. The proposed Health Department program will include the following elements:

1. Syringe purchases and distribution to contracted area SEPs to supplement syringes provided by the Utah Department of Health. Associated costs not to exceed \$15,200.00.
2. Syringe disposal containers for distribution to contracted area SEPs, and subsequent collection and disposal of full containers. Associated costs not to exceed \$1300.00.
3. Naloxone kits for distribution to contracted area SEPs. Associated costs not to exceed \$900.00.

Pursuant to this agreement, the District Attorney shall transfer funds from its asset forfeiture fund to the Health Department to help finance the services outlined above. The District Attorney shall transfer \$17,400.00 to the Health Department by means of a voucher upon execution of this letter of understanding. Health Department must expend these funds before December 31, 2017. All funds transferred to the Health Department under this agreement shall be used for the purposes outlined above. This agreement is subject to the approval of the necessary budget adjustments by the Salt Lake County Council.

Sincerely,

Sim Gill
Salt Lake County District Attorney

Gary Edwards
Salt Lake County Health Department

REQUEST FOR BUDGET ADJUSTMENT

15.7

Executive Summary

Reference No: 5023_01A
 Requesting Organization: 50230000 UNINCOR MUN SVCS
 Budget Adjust Type(s): Technical

For Fiscal Year: 2017
 Date of Request: 14-Jul-17
 One Time Change (Y or N): Y
 If No, next year's impact: \$0
 Net FTE Change: 0.00

Description and Justification:

Correction of IBA 5023_01: In the previously approved June Interim Budget Adjustment (IBA) the wrong account code was input - this follow-up IBA corrects that error.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	235 UNINCORP MUNICIPAL SERVICES FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director:

n/a
Randy Allen

Date: _____

Dept. or Elected Fiscal Mgr:

Date: 7/14/17

Dept. Dir. or Elected Official:

Date: _____

Facilities Division Director:
 (Capital Projects Only)

[Signature]

Date: _____

Chief Financial Officer:

[Signature]
 Approve
7/26/17

Date: 7/15/17

Mayor or Designee:

Date: 7/14/17

Council Action:

 Approve

Date: _____

Budget Adjustment Detail

Budget Year: 2017

* Requesting Department:

50230000 UNINCOR MUN SVCS STATUTORY AND GE

Budget Period: June * Req Item No: 5023_01A * Adjustment Title: Correction of IBA 5023_01
 Adjustment Type(s): Technical

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
235	050	5023000000	683005			18,132,575
235	050	5023000000	639055			(18,132,575)
TOTAL EXPENDITURE CHANGE:						\$0

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
TOTAL REVENUE CHANGE:						\$0

Balance Sheet/Fund Unrestriction String(s): ☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictedions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	
TOTAL BALANCE SHEET CHANGE:			\$0

* One Time Change (Y or N): Y
 If No, next year's impact: _____

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*
 In the previously approved June Interim Budget Adjustment (IBA) the wrong account code was input - this follow-up IBA corrects that error.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Randy Allen

From: Robert Reed
Sent: Thursday, July 13, 2017 11:32 AM
To: Jared C Steffey; Randy Allen
Subject: Invalid budgets to fix
Attachments: 5023SSVJune.xlsx; 5600ASVJune.xlsx

Jared, Randy,

I discussed with Jared this morning the two adjusted budgets from June that are not valid to put into commitment control. Jared said the two of you will work on budget adjustments to fix these issues. In the meantime I will ask Council staff for the go ahead to get these budget where they should be in PeopleSoft ASAP. Note that in addition the screenshots I have also attached the export of the SSVs to Excel.

The budget for 5023 looks like the screenshot below. I cannot put that budget into Commitment Control because that would create a negative appropriation unit. According to Jared the 18,132,575 should have come from the 639055 Interlocal Agreements account and that is what the interim adjustment will be when it is approved (hopefully) on August 1 .

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Object	Line Name	BALANCE	INF_REQ	REQUEST	SBFS	TOTREC
56000000	MUNICIPAL SERVICES CAPITAL IMP					
607015	MAINTENANCE - BUILDINGS	308,366		(454,418)		(146,052)
623005	NON-CAP IMPROV OTHR THAN BUILD	300,000		(21,364)		278,636
629015	MAINT CNTYWDE DRAINAGE SYSTEMS	300,000		(425,000)		(125,000)
629020	MAINTENANCE - ROADS AND STREETS	25,000	23,105	(207,506)		(159,401)
631005	NON-CAP IMPS ROADS AND SIDEWALK	140,000		(300,347)		(160,347)
631015	NON-CAP IMPS STORM DRAIN-MUNICIPAL	75,000		(551,361)		(476,361)
661010	INTEREST EXPENSE	5,000				5,000
OPS	OPERATIONAL COSTS	1,153,366	23,105	(1,960,016)		(783,545)
673020	IMPROVMINT OTHER THAN BUILDINGS	590,350		(547,050)		43,300
675010	IMPROVEMENTS OF BUILDINGS			(300,000)		(300,000)
675015	LEASEHOLD IMPROVEMENTS	800,313				800,313
679020	MACHINERY AND EQUIPMENT	71,000				71,000
683005	IMPROVEMENT OF ROAD AND STREET	204,000	87,866	(589,133)		(297,267)
683015	STORM DRAIN-UNINCORPORATED	120,000		(54,000)		66,000
CAPITAL	CAPITAL PURCHASES	1,785,663	87,866	(1,490,183)		383,346
663005	OVERHEAD COSTS			(120,313)		(120,313)
663010	COUNCIL OVERHEAD COST	19,187		(10,773)		8,414
663015	MAYOR OVERHEAD COST	23,236		(11,949)		11,287
663020	MAYOR OPS OVERHEAD COST	5,064		(5,064)		
663025	AUDITOR OVERHEAD COST	14,588		(8,717)		5,871
663030	DISTRICT ATTORNEY OVERHEAD COST	2,261		(2,261)		
663035	REAL ESTATE OVERHEAD COST	13,814		(4,406)		9,408
663040	INFO SERVICES OVERHEAD COST	6,550		751		7,301
663045	PURCHASING OVERHEAD COST	4,467		(2,269)		2,198
663055	GOVERN IMMUNITY OVERHEAD COST	1,162		(519)		643
663070	MAYOR FINANCE OVERHEAD COST	29,984		(12,557)		17,427
INDIRCST	INDIRECT COSTS	120,313		(178,077)		(57,764)
TOTEXP	TOTAL EXPENDITURES	3,059,342	110,971	(3,628,276)		(457,963)
423000	LOCAL GOVERNMENT GRANTS			(3,059,342)		(3,059,342)
423405	MSD CONTRACT REVENUE	3,059,342				3,059,342
7/13/2017 11:15:44	REVENUE					
TOTREV	TOTAL REVENUE	3,059,342		(3,059,342)		

Best Regards,

Robert Reed

Senior Associate Budget Administrator

Mayor's Financial Administration

(385)-468-7082



REQUEST FOR BUDGET ADJUSTMENT

15.8

Executive Summary

Reference No: 5023_02 For Fiscal Year: 2017
 Requesting Organization: 50230000 UNINCOR MUN SVCS Date of Request: 28-Jul-17
 Budget Adjust Type(s): Technical One Time Change (Y or N): Y
 If No, next year's impact: \$0
 Net FTE Change: 0.00

Description and Justification:

Clear out of 235: As part of the GSLMSD related clear out of fund 235 = reallocate revenue and expense of the 911 Surcharge (except for the January to June portions for the Unincorporated Metro Area) to the appropriate Metro Township Budgets and shift the DA prosecution/Indigent Legal expense and revenue budgets out of fund 235 (Metro Township IBS's will be approved on a separate form).

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	235 UNINCORP MUNICIPAL SERVICES FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
5023000000 UNINCORP MUN SVCS STAT AND GEN PRGM	(3,450,000)	(3,450,000)	0	0
TOTALS	(3,450,000)	(3,450,000)	0	0

Approvals

Division Director: _____

Date: _____

Dept. or Elected Fiscal Mgr:  _____

Date: 7/26/17

Dept. Dir. or Elected Official: _____

Date: _____

Facilities Division Director:
(Capital Projects Only) _____

Date: _____

Chief Financial Officer: _____

Date: _____

Approve

Mayor or Designee: _____

Date: _____

Approve

Date: _____

Approve

Budget Adjustment Detail

Budget Year: 2017

* Requesting Department: 50230000 UNINCOR MUN SVCS STATUTORY AND GE

Budget Period: June

* Req Item No: 5023_02

* Adjustment Title: Clear out of 235

Adjustment Type(s): Technical

Expense Budget String(s):

[illegible]

Revenue Budget String(s):

[illegible]

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	
TOTAL BALANCE SHEET CHANGE:			\$0

* One Time Change (Y or N): Y
If No, next year's impact:

No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Other FTEs:	0.00	(2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

As part of the GSLMSD related clear out of fund 235 = reallocate revenue and expense of the 911 Surcharge (except for the January to June portions for the Unincorporated Metro Area) to the appropriate Metro Township Budgets and shift the DA prosecution/Indigent Legal expense and revenue budgets out of fund 235 (Metro Township IBS's will be approved on a separate form).

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Salt Lake County
Budget Revenue Requests By Fund, Dep, Account (CB)
1.06.01

	2016 JUNE ADJUSTED	REQUEST ENTERED BY BUDGET ORGANIZATION	TENTATIVE BUDGET	CHANGES PROPOSED BY COUNTY BUDGET	COUNCIL RECOMMENDATION BUDGET	VAR \$	VAR %
235 - UNINCORP MUNICIPAL SERVICES FUND							
50230000 - UNINCORP MUN SVCS STATUTORY							
401020 - LATE FEES PRIOR YR	1,250	1,000	1,000	0	0	(1,250)	(100.00)
401025 - PRIOR YEAR REDEMPTION	12,500	10,000	10,000	0	0	(12,500)	(100.00)
403010 - SALES TAX	23,000,000	6,814,193	6,899,139	24,100,000	24,100,000	1,100,000	4.78
405005 - FRANCHISE TAX	1,015,000	103,868	103,868	1,035,583	1,035,583	20,583	2.03
405010 - 911 SURCHARGE FEE	2,750,000	2,750,000	2,750,000	2,750,000	2,750,000	0	0.00
411000 - STATE GOVERNMENT	0	529,069	529,069	4,798,658	4,798,658	4,798,658	0.00
423405 - MSD CONTRACT REV	0	0	0	900,000	900,000	900,000	0.00
429005 - INTEREST - TIME DEF	0	0	0	80,000	80,000	80,000	0.00
499999 - PRIOR YEAR FUND BALANCE	0	0	46,300	3,292,300	3,292,300	3,292,300	0.00
50230000 - UNINCORP MUN SVCS ST	26,778,750	10,208,130	10,339,376	36,956,541	36,956,541	10,177,791	38.01
235 - UNINCORP MUNICIPAL SERVICES FUND	26,778,750	10,208,130	10,339,376	36,956,541	36,956,541	10,177,791	38.01
Grand Total	26,778,750	10,208,130	10,339,376	36,956,541	36,956,541	10,177,791	38.01

Salt Lake County

Expense Budget By Fund, Rep Dep, Sub Dep, Acc

1.05.01

	2016 JUNE ADJUSTED BUDGET	REQUEST ENTERED BY ORGANIZATION	TOTAL REQUEST SBFS, OPS	TENTATIVE BUDGET	MAYOR PROPOSED BUDGET	COUNCIL RECOMMND BUDGET	2017 ADOPTED BUDGET	VAR \$
235 UNINCORP MUNICIPAL SERVICES FUND								
50230000 UNINCORP MUN SVCS STATUTORY ANE								
50230000000 UNINCORP MUN SVCS STAT ANE								
601030 PERMANENT AND PROVISIONAL	0	0	0	0	8,016	8,016	8,016	8,016
601050 TEMPORARY SEASONAL EMERGENCY	4,644	0	0	0	0	0	0	-4,644
615005 OFFICE SUPPLIES	2,000	0	0	0	0	0	0	-2,000
619025 TRAVEL AND TRANSPORTATION	3,500	0	0	0	0	0	0	-3,500
629020 MAINTENANCE - ROADS AND STREETS	0	529,069	529,069	529,069	4,798,658	4,798,658	4,798,658	4,798,658
639025 OTHER PROFESSIONAL FEES	2,750,500	2,750,000	2,750,000	2,750,000	2,750,000	2,750,000	2,750,000	-500
639055 INTERLOCAL AGREEMENTS	22,509,277	6,029,061	6,029,061	6,029,061	25,207,567	25,207,567	25,207,567	2,698,290
693020 INTERFUND CHARGES	925,000	900,000	900,000	900,000	900,000	900,000	900,000	-25,000
TOTAL DEPT/SubDEPT 50230000000	26,194,921	10,208,130	10,208,130	10,208,130	33,664,241	33,664,241	33,664,241	7,469,320
TOTAL REPORT DEPT 502300000	26,194,921	10,208,130	10,208,130	10,208,130	33,664,241	33,664,241	33,664,241	7,469,320
TOTAL FUND 235 UNINCORP MUNICIPAL SERVICES FL	26,194,921	10,208,130	10,208,130	10,208,130	33,664,241	33,664,241	33,664,241	7,469,320
REPORT TOTALS	26,194,921	10,208,130	10,208,130	10,208,130	33,664,241	33,664,241	33,664,241	7,469,320

	Copperton Township	Emigration Canyon Township	Kearns Township	Magna Township	White City Township	Unincorp SLCo (remaining)
Allocation %	1.01%	2.24%	44.42%	33.51%	6.68%	12.15%
Total Allocation to date	\$ 4,018.26	\$ 8,888.01	\$ 176,219.58	\$ 132,942.01	\$ 26,496.55	\$ 48,190.36

Filing Month	Distribution Month	USTC E-911 Distribution
January 2017	March 2017	\$ 59,637.15
February 2017	April 2017	\$ 76,055.55
March 2017	May 2017	\$ 87,769.84
April 2017	June 2017	\$ 83,710.04
May 2017	July 2017	\$ 89,582.16
June 2017	August 2017	

allocations of the total

\$2,750,000.00

\$27,851.46

\$61,604.77

\$1,221,419.10

\$921,452.25

\$183,653.85

\$334,018.57

1/2

270,000
1/2
270,000

REQUEST FOR BUDGET ADJUSTMENT

15,9"

Executive Summary

Reference No: 5023_01	For Fiscal Year: 2017
Requesting Organization: 50230000 UNINCOR MUN SVCS	Date of Request: 28-Jul-17
Budget Adjust Type(s): Technical	One Time Change (Y or N): Y
	If No, next year's impact: \$0
	Net FTE Change: 0.00

Description and Justification:

Clear out of 235 - move JC & Cell Towers to 735: As part of the GSLMSD related clear out of fund 235 = move Justice Courts and Sheriff Law Enforcement revenue and expense budgets from fund 235 to fund 735 as outlined in the detailed accounts of attached documents.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	235 UNINCORP MUNICIPAL SERVICES FUND	735 PUBLIC WORKS FUND
Fund Impact (Budgetary)	(\$8,276)	\$0
Fund Impact (Transfers)	\$0	\$0
TOTAL FUND IMPACT	(\$8,276)	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
8500000000 JUSTICE COURTS PRGM	3,473	0	0	(3,473)
9115000000 SHERIFF LAW ENFORCEMENT	(11,749)	0	0	11,749
TOTALS	(8,276)	0	0	8,276

Approvals

Division Director: _____

Date: _____

Dept. or Elected Fiscal Mgr: _____

Date: _____

Dept. Dir. or Elected Official: _____

Date: _____

Facilities Division Director:
(Capital Projects Only) _____

Date: _____

Chief Financial Officer: _____

Date: _____

Approve

Mayor or Designee: _____

Date: _____

Approve

Council Action: _____

Date: _____

Approve

Budget Adjustment Detail

Budget Year: 2017

* Requesting Department:

000 UNINCOR MUN SVCS STATUTORY AND GENERAL

Budget Period: June * Req Item No: 5023_01 * Adjustment Title: Clear out of 235 - move JC & Cell Towers to 735

Adjustment Type(s): Technical

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
735	085	8500000000	Various and all existing as noted on attachments			1,594,165
235	085	8500000000	Various and all existing as noted on attachments			(1,594,165)
235	091	9115000000	See various OH accounts...			(10,280)
235	091	9115000000	663005			(40,214)
735	091	9115000000	See various OH accounts...			10,280
735	091	9115000000	663005			40,214

TOTAL EXPENDITURE CHANGE: \$0

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
735	085	8500000000	425015			1,105,000
235	085	8500000000	425015			(1,105,000)
735	085	8500000000	423405			485,692
235	085	8500000000	423405			(485,692)
735	085	8500000000	423405		to balance 8500	3,473
735	091	9115000000	424000			21,006
235	091	9115000000	424000			(21,006)
735	091	9115000000	423405			41,237
235	091	9115000000	423405			(41,237)
735	091	9115000000	423405		to balance 9115	(11,749)

TOTAL REVENUE CHANGE: (\$8,276)

Balance Sheet/Fund Unrestriction String(s):

Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* One Time Change (Y or N): Y
If No, next year's impact:

No. of New FTEs: 0.00 (2)
No. of New Time Limited FTEs: 0.00 (2)
No. of Transferred FTEs: 0.00 (2)
No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

As part of the GSLMSD related clear out of fund 235 = move Justice Courts and Sheriff Law Enforcement revenue and expense budgets from fund 235 to fund 735 as outlined in the detailed accounts of attached documents.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

object lname 2017 Adopted 2017 Y-T-D Budget
85000000 JUSTICE COURTS

FTENSW	NON SWORN FULL-TIME EQUIVALENTS	14.00	14.00
FTE	TOTAL FULL-TIME EQUIVALENTS	14.00	14.00
601005	ELECTED AND EXEMPT SALARY	127,332.00	127,332.00
601020	LUMP SUM VACATION PAY	2,189.00	2,189.00
601025	LUMP SUM SICK PAY	691.00	691.00
601030	PERMANENT AND PROVISIONAL	513,972.00	513,972.00
601050	TEMPORARY SEASONAL EMERGENCY	40,000.00	40,000.00
603005	SOCIAL SECURITY TAXES	49,046.00	49,046.00
603025	RETIREMENT OR PENSION CONTRIB	112,668.00	112,668.00
603040	LTD CONTRIBUTIONS	3,096.00	3,096.00
603045	SUPPLEMENTAL RETIREMENT (401K)	4,140.00	4,140.00
603050	HEALTH INSURANCE PREMIUMS	149,505.00	149,505.00
603055	EMPLOYEE SERV RES FUND CHARGES	9,756.00	12,732.00
603056	OPEB - CURRENT YR	42,408.00	47,640.00
PERSONL	SALARIES AND BENEFITS	1,054,803.00	1,063,011.00
607040	FACILITIES MANAGEMENT CHARGES	3,900.00	3,900.00
609010	CLOTHING PROVISIONS	500.00	500.00
609060	IDENTIFICATION SUPPLIES	60.00	60.00
611005	SUBSCRIPTIONS AND MEMBERSHIPS	1,400.00	1,400.00
611010	PHYSICAL MATERIALS-BOOKS	1,000.00	1,000.00
611015	EDUCATION AND TRAINING SERV/SUPP	1,000.00	1,000.00
613005	PRINTING CHARGES	7,000.00	7,000.00
615005	OFFICE SUPPLIES	7,000.00	7,000.00
615015	COMPUTER SUPPLIES	3,000.00	3,000.00
615020	COMPUTER SOFTWARE < 3000	1,000.00	1,000.00
615025	COMPUTER COMPONENTS < 3000	3,800.00	3,800.00
615035	SMALL EQUIPMENT (NON-COMPUTER)	1,500.00	1,500.00
615040	POSTAGE	16,000.00	16,000.00
615045	PETTY CASH REPLENISH	200.00	200.00
615050	MEALS AND REFRESHMENTS	400.00	400.00
617005	MAINTENANCE - OFFICE EQUIP	7,000.00	7,000.00
619025	TRAVEL AND TRANSPORTATION	12,000.00	12,000.00
621020	TELEPHONE	18,000.00	18,000.00
621025	MOBILE TELEPHONE	1,000.00	1,000.00
633010	RENT - BUILDINGS	142,546.00	142,546.00
639025	OTHER PROFESSIONAL FEES	20,000.00	20,000.00
649015	JUROR AND WITNESS - COUNTY	10,000.00	10,000.00
667025	VOIP TEL EQUIP PURCH 2010-2012	3,600.00	3,600.00
693020	INTERFUND CHARGES	172,000.00	172,000.00
OPS	OPERATIONAL COSTS	433,906.00	433,906.00
679005	OFFICE FURN EQUIP SOFTWR>5000	10,000.00	10,000.00
CAPITAL	CAPITAL PURCHASES	10,000.00	10,000.00
663010	COUNCIL OVERHEAD COST	5,857.00	5,776.00
663015	MAYOR OVERHEAD COST	3,538.00	1,384.00
663020	MAYOR OPS OVERHEAD COST	1,049.00	-
663025	AUDITOR OVERHEAD COST	4,453.00	4,031.00
663030	DISTRICT ATTORNEY OVERHEAD COST	393.00	1,883.00
663040	INFO SERVICES OVERHEAD COST	37,882.00	35,862.00
663045	PURCHASING OVERHEAD COST	(802.00)	(607.00)
663050	HUMAN RESOURCES OVERHEAD COST	12,083.00	16,934.00
663055	GOVERN IMMUNITY OVERHEAD COST	971.00	1,274.00
663060	RECORDS MANAGMNT OVERHEAD COST	10,215.00	9,917.00
663070	MAYOR FINANCE OVERHEAD COST	11,344.00	10,794.00
INDIRCST	INDIRECT COSTS	86,983.00	87,248.00
TOTEXP	TOTAL EXPENDITURES	1,585,692.00	1,594,165.00
423405	MSD CONTRACT REVENUE	485,692.00	485,692.00
425015	J P COURT FINES	1,100,000.00	1,105,000.00
TOTREV	TOTAL REVENUE	1,585,692.00	1,590,692.00

Salt Lake County
Budget Revenue Requests By Fund, Dep, Account (CB)
1.06.01

	BUDGET STARTING	REQUEST ENTERED BY PORT	TENTATIVE BUDGET	CHANGES PROPOSED BY COUNCIL	COUNCIL RECOMMEND BUDGET	VAR \$	VAR %
235 - UNINCORP MUNICIPAL SERVICES FUND							
91150000 - SHERIFF LAW ENFORCEMENT	41,237	0	41,237	0	41,237	0	0.00
423405 - MSD CONTRACT REV	21,006	0	21,006	0	21,006	0	0.00
424000 - LOCAL REVENUE COI	62,243	0	62,243	0	62,243	0	0.00
91150000 - SHERIFF LAW ENFORCE	62,243	0	62,243	0	62,243	0	0.00
235 - UNINCORP MUNICIPAL SERVICES FUND	62,243	0	62,243	0	62,243	0	0.00
Grand Total	62,243	0	62,243	0	62,243	0	0.00

Salt Lake County

Expense Budget By Fund, Rep Dep, Sub Dep, Acc

1.05.01

	BUDGET STARTING POINT	REQUEST ENTERED BY ORGANIZATION	TOTAL REQUEST SBFS, OPS	TENTATIVE BUDGET	MAYOR PROPOSED BUDGET	COUNCIL RECMND BUDGET	2017 JUNE ADJUSTED	VAR \$
235 UNINCORP MUNICIPAL SERVICES FUND								
91150000 SHERIFF LAW ENFORCEMENT								
9115000000 SHERIFF LAW ENFORCEMENT								
663010 COUNCIL OVERHEAD COST	133	-9	124	124	124	124	124	-9
663015 MAYOR OVERHEAD COST	80	-50	30	30	30	30	30	-50
663020 MAYOR OPS OVERHEAD COST	24	-24	0	0	0	0	0	-24
663025 AUDITOR OVERHEAD COST	101	-14	87	87	87	87	87	-14
663030 DISTRICT ATTORNEY OVERHEAD COST	17,467	-17,467	0	0	0	0	0	-17,467
663035 REAL ESTATE OVERHEAD COST	0	7,670	7,670	7,670	7,670	7,670	7,670	7,670
663040 INFO SERVICES OVERHEAD COST	45	1,869	1,914	1,914	1,914	1,914	1,914	1,869
663045 PURCHASING OVERHEAD COST	4,013	-3,711	302	302	302	302	302	-3,711
663070 MAYOR FINANCE OVERHEAD COST	166	-13	153	153	153	153	153	-13
663005 RENT - LAND	40,214	0	40,214	40,214	40,214	40,214	40,214	0
TOTAL DEPT/SubDEPT 9115000000	62,243	-11,749	50,494	50,494	50,494	50,494	50,494	-11,749
TOTAL REPORT DEPT 91150000	62,243	-11,749	50,494	50,494	50,494	50,494	50,494	-11,749
TOTAL FUND 235 UNINCORP MUNICIPAL SERVICES FL	62,243	-11,749	50,494	50,494	50,494	50,494	50,494	-11,749
REPORT TOTALS	62,243	-11,749	50,494	50,494	50,494	50,494	50,494	-11,749

15,10

REQUEST FOR BUDGET ADJUSTMENT

Executive Summary	
Reference No: 850000-002 Requesting Organization: 85000000 JUSTICE COURTS Budget Adjust Type(s): Fill Vacant Position	For Fiscal Year: 2017 Date of Request: 21-Jun-17 One Time Change (Y or N): N If No, next year's impact: \$150 Net FTE Change: 0.00
Description and Justification: Reclassification: For the last five years the court had a CPA. It has become clear that the court is in need of someone with accounting knowledge (not necessarily a CPA) and administrative skills to help oversee the court as a whole.	

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	235 UNINCORP MUNICIPAL SERVICES FUND
Fund Impact (Budgetary)	(\$150)
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	(\$150)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
8500000000 JUSTICE COURTS PRGM	0	150	0	150
TOTALS	0	150	0	150

Approvals

Division Director: _____	Date: _____
Dept. or Elected Fiscal Mgr: <u><i>Shauna Thomas</i></u>	Date: <u><i>June 23, 2017</i></u>
Dept. Dir. or Elected Official: _____	Date: _____
Facilities Division Director: (Capital Projects Only) _____	Date: _____
Chief Financial Officer: <u><i>T. W. [Signature]</i></u>	Date: <u><i>6-21-17</i></u>
Mayor or Designee: <u><i>E. [Signature]</i></u> Approve	Date: <u><i>6/29/17</i></u>
Council Action: _____ Approve	Date: _____

Budget Adjustment Detail

Budget Year: 2017 * Requesting Department: 85000000 JUSTICE COURTS
 Budget Period: Post June Year-End * Req Item No: 850000-002 * Adjustment Title: Reclassification
 Adjustment Type(s): Fill Vacant Position

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
235	085	8500000000	601030 PERMANENT AND PROVISIONAL			150

TOTAL EXPENDITURE CHANGE: \$150

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUE CHANGE: \$0

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL. SHT or 499999	
		BAL. SHT or 499999	
		BAL. SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* One Time Change (Y or N): n
 If No, next year's Impact: \$150

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

For the last five years the court had a CPA. It has become clear that the court is in need of someone with accounting knowledge (not necessarily a CPA) and administrative skills to help oversee the court as a whole.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Position Management Information

INSTRUCTIONS: Complete one section for each position. To facilitate efficient execution of HR actions, please complete ALL fields as requested. TO fields are required for all position actions while FROM fields only need to be entered for position transfers. Print pages for completed sections and attach to the budget adjustment form.

Position 1			
Position Number (For changes to existing positions)		00001565	
Existing/Proposed Job Start Date		1-Aug-17	
Existing/Proposed Job Code			
Existing/Proposed Job Title			
Position Type: Full-Time (FT), Part-Time (PT)		FT	
Time Limited? Yes / No		No	
If Time Limited, expected expiration date			
Location Code (four digit number)			
Fund	To: 235	From: 235	
PS/BRASS Sub Department Id	To: 8500000000	From: 8500000000	
Reports To Position Number	00001565		
Reports To Job Title	Judge		
FTE (Example: .50 / .75 / 1.0)	To: 1	From: 1	
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))		R	

Position 2			
Position Number (For changes to existing positions)			
Existing/Proposed Job Start Date			
Existing/Proposed Job Code			
Existing/Proposed Job Title			
Position Type: Full-Time (FT), Part-Time (PT)			
Time Limited? Yes / No			
If Time Limited, expected expiration date			
Location Code (four digit number)			
Fund	To:	From:	
PS/BRASS Sub Department Id	To:	From:	
Reports To Position Number			
Reports To Job Title			
FTE (Example: .50 / .75 / 1.0)	To:	From:	
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))			

Position 3			
Position Number (For changes to existing positions)			
Existing/Proposed Job Start Date			
Existing/Proposed Job Code			
Existing/Proposed Job Title			
Position Type: Full-Time (FT), Part-Time (PT)			
Time Limited? Yes / No			
If Time Limited, expected expiration date			
Location Code (four digit number)			
Fund	To:	From:	
PS/BRASS Sub Department Id	To:	From:	
Reports To Position Number			
Reports To Job Title			
FTE (Example: .50 / .75 / 1.0)	To:	From:	
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))			

Total No. of New FTEs:	0	a)
Total No. of New Time Limited FTEs:	0	a)
Total No. of Transferred FTEs:	0	a)
Total No. of Other Actions:	2	a)

(a) Totals will transfer to the "Adj Request" tab's FTE section.

Council Approval section below to be completed only by Council Staff and to be submitted to HR for final processing				
Council Approved	Yes	No	Date	Signature

Action Type List:

N New
 TL New Time Limited
 R Reclass
 T Transfer
 A Abolish
 RA Re-allocate
 O Other

Reclass Flag

Dept ID	Position #	Employee	Fr. To.	Job Title	Job Code	Current FTE	601030	603005	603025	603040	603045	603050	TOTALS
8500000000	00001565	Richard Yerbury	FR	Accountant		(1)	(67,692.00)	(4,200.00)	(12,504.00)	(24.00)	(1,020.00)	(11,604.00)	(97,044.00)
8500000000	00001565	Vacant	TO	Admin & Fiscal Manager	2015	1	\$ 67,842.00	\$ 4,200.00	\$ 12,504.00	\$ 24.00	\$ 1,020.00	\$ 11,604.00	\$ 97,194.00
				Net Annual Impact		0	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00

15.11

Executive Summary			
Reference No:	912000YE01	For Fiscal Year:	2017
Requesting Organization:	91200000 COUNTY JAIL	Date of Request:	17-Jul-17
Budget Adjust Type(s):	FTE/Position Reclass	One Time Change (Y or N):	N
		If No, next year's impact:	\$1,500
		Net FTE Change:	0.00
Description and Justification:			
<p>Reclassify Secretary to Office Coordinator: This request is to reclassify an existing Housing Secretary FTE to an Office Coordinator FTE due to increased duties and responsibilities. The impact to the budget will be approximately \$1500 per year due to the base salary being higher than what was previously budgeted. The current year budget has the ability to absorb the increase due to the position being vacant for a period of time.</p>			

Fund Impact	
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SUMMARY OF FUND IMPACT BY FUND	
FUND:	110 GENERAL FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals	
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Division Director: _____

Date: _____

Dept. or Elected Fiscal Mgr: Charles M. Worth

Date: 11/8/17

Dept. Dir. or Elected Official: *[Signature]*

Date: 7-18-17

Facilities Division Director:
(Capital Projects Only)

Date: _____

Chief Financial Officer: 

Date: 7-18-17

Mayor or Designee: Cam [Signature]

Date: 7/10/17

Council Action:

Date: _____

Budget Adjustment Detail									
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Budget Year: 2017

* Requesting Department: 91200000 COUNTY JAIL

Budget Period: Post June Year-End * Req Item No: 912000YE01 * Adjustment Title: Reclassify Secretary to Office Coordinator

Adjustment Type(s): FTE/Position Reclass

Expense Budget String(s): *This adjustment involves a reclass; while the next year's financial impact may be presented, no actual budget adjustment is required.*

[illegible]

TOTAL EXPENDITURE CHANGE:	\$0
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Revenue Budget String(s):

[illegible]

TOTAL REVENUE CHANGE:	\$0
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Balance Sheet/Fund Unrestriction String(s): ☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictedions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* One Time Change (Y or N): N
If No, next year's impact: \$1,500

No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Other FTEs:	0.00	(2)

Fund Balance Transfers:

[illegible]

Description and justification: (Attach additional pages as needed.)*

This request is to reclassify an existing Housing Secretary FTE to an Office Coordinator FTE due to increased duties and responsibilities. The impact to the budget will be approximately \$1500 per year due to the base salary being higher than what was previously budgeted. The current year budget has the ability to absorb the increase due to the position being vacant for a period of time.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Position Management Information

INSTRUCTIONS: Complete one section for each position. To facilitate efficient execution of HR actions, please complete ALL fields as requested. TO fields are required for all position actions while FROM fields only need to be entered for position transfers. Print pages for completed sections and attach to the budget adjustment form.

Position 1	
Position Number (For changes to existing positions)	00001392
Existing/Proposed Job Start Date	8/1/2017
Existing/Proposed Job Code	502 / 470
Existing/Proposed Job Title	Secretary / Office Coordinator
Position Type: Full-Time (FT), Part-Time (PT)	FT
Time Limited? Yes / No	No
If Time Limited, expected expiration date	
Location Code (four digit number)	1003
Fund	To: 110 From:
PS/BRASS Sub Department Id	To: 9120001000 From:
Reports To Position Number	00000792
Reports To Job Title	Deputy Lieutenant II
FTE (Example: .50 / .75 / 1.0)	To: From:
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))	R

Position 2	
Position Number (For changes to existing positions)	
Existing/Proposed Job Start Date	
Existing/Proposed Job Code	
Existing/Proposed Job Title	
Position Type: Full-Time (FT), Part-Time (PT)	
Time Limited? Yes / No	
If Time Limited, expected expiration date	
Location Code (four digit number)	
Fund	To: From:
PS/BRASS Sub Department Id	To: From:
Reports To Position Number	
Reports To Job Title	
FTE (Example: .50 / .75 / 1.0)	To: From:
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))	

Position 3	
Position Number (For changes to existing positions)	
Existing/Proposed Job Start Date	
Existing/Proposed Job Code	
Existing/Proposed Job Title	
Position Type: Full-Time (FT), Part-Time (PT)	
Time Limited? Yes / No	
If Time Limited, expected expiration date	
Location Code (four digit number)	
Fund	To: From:
PS/BRASS Sub Department Id	To: From:
Reports To Position Number	
Reports To Job Title	
FTE (Example: .50 / .75 / 1.0)	To: From:
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))	

Total No. of New FTEs:	0
Total No. of New Time Limited FTEs:	0
Total No. of Transferred FTEs:	0
Total No. of Other Actions:	0

(a) Totals will transfer to the "Adj Request" tab's FTE section.

Council Approval section below to be completed only by Council Staff and to be submitted to HR for final processing.

Council Approved:	Yes	No	Date:	Signature:
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CONDENSED POSITION DESCRIPTION QUESTIONNAIRE (CPDQ)

CLASSIFICATION REQUEST

Please complete this form, review with department/division personnel, obtain any necessary approvals as outlined in the Council and HR Requirements Matrix, and forward to your HR consultant. In addition, please include your division's most recent Organization Chart.

This request is for a: Vacant to Existing Position

Department Name: Sheriff's Office

Position Number: 00001392

Division Name: Jail Housing

Division Number: 9120001000

Information Regarding Vacant Existing Allocation

Current Job Title/Grade: Secretary 10

Job Code: 502

New Existing Title/Grade: Office Coordinator 12

Agency Budget Impact:

☐ 1) There **is no** budget increase to this year or subsequent year's budgets resulting from this position classification change. Please provide an explanation below:

☒ 2) There **is** an increase to this year or subsequent year's budgets. Below is a summary of the budget impact:

The impact to the budget will be approximately \$1500 per year due to the base salary being higher than what was budgeted previously. The current year budget has the ability to absorb the increase due to the position being vacant.

☐ 3) The budget impact for this classification change is unknown at this time.

Business Justification: Please provide a brief summary of the organization need or business justification for this position classification request.

The Housing Secretary plays an important role in assisting with the management of the largest division in the Corrections Bureau. The Division is made up of 250 sworn members in five diverse areas. With such high demand on the person in the position, it is important that the Housing Secretary be reclassified to an Office Coordinator. The needs of the Division include someone who will coordinate purchasing for the Division, manage sensitive files; schedule and coordinate Division activities and events; and extensive data collection and organization to support good decision making.

In addition to all the other essential functions, the expectation of the new position is:

- 1 - Attend meetings; prepare, transcribe and manage correspondence for the Housing Division.
- 2 - Prepare and maintain various charts, reports, tables, appointments, orders, notices, agendas, and other statistical data, as needed.
- 3 - Manage highly sensitive documents (Division, investigation, and legal files), for the Housing Division.
- 4 - Coordinate the collection of shift bid forms, performance evaluations, emergency contacts, medical files, and

various personnel requests.

5 - Perform research for and prepare statistical reports.

6 - Assist in the management of various vendor contracts.

7 - Request and accept records from various sources.

8 - Input data into databases, and post the information from the documents to appropriate records.

9- Audit and verify documents and other records for accuracy, legality, and consistency.

10- Handle and accurately manage purchasing for the Housing Division along with cash handling duties.

Department/Division Approval Signatures

By providing approval and electronically signing below, this certifies that processing this classification action does not have a negative impact on the current year's personnel budget. Any budgetary impact has already been addressed and approved by the Council, as needed.

Elected Official or Department Director	Approved: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Signature: Scott Carver	Digitally signed by Scott Carver Date: 2017.06.27 16:00:49 -06'00'
Division Director/ Administrator	Approved: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Signature: Matthew Dumont	Digitally signed by Matthew Dumont Date: 2017.06.25 17:47:39 -06'00'
Immediate Supervisor	Approved: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Signature: Karen Werner	Digitally signed by Karen Werner Date: 2017.06.27 17:39:08 -06'00'
Immediate Supervisor's Title: <u>Deputy Lieutenant II</u>			
E-Mail: <u>k.werner@slco.org</u>		Phone Number: <u>ext 88725</u>	

HR Consultant Contact Information

Consultant	E-Mail	Phone
Debbie Wine	dwine@slco.org	(385) 468-0574
Tracy Byington	tbyington@slco.org	(385) 468-0588
Martinha Penrod	mpenrod@slco.org	(385) 468-0592
Terry Fortner	tfortner@slco.org	(385) 468-0591

REQUEST FOR BUDGET ADJUSTMENT

15.12

Executive Summary

Reference No: 640000YE01	For Fiscal Year: 2017
Requesting Organization: 64000000 RECORDS MANAGEMEN	Date of Request: 26-Jul-17
Budget Adjust Type(s): Fund Transfer	One Time Change (Y or N): Y
Technical	If No, next year's impact: \$0
	Net FTE Change: 0.00

Description and Justification:

Transfer of Funds: During the reorganization process, Records Management and Archives (RMA) program was separated from Information Services and became an independent unit. As a part of Information Services, RMA was partly subsidized by IS in operations appropriations. While RMA's budget was moved out of IS, there are still some areas where IS funds are needed in 2017 to maintain RMA programs. This one-time budget moves funds from IS to RMA operations. Information Services is projecting some underspending to support this request.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

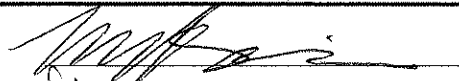
FUND:	110 GENERAL FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
6050000110 GENERAL ADMINISTRATION	0	(6,000)	0	(6,000)
6400001000 RECORDS MGMT ADMINISTRATION	0	6,000	0	6,000
TOTALS	0	0	0	0

Approvals

Division Director:



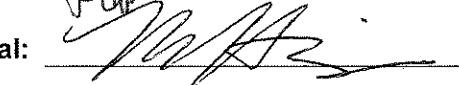
Date: 7-26-17

Dept. or Elected Fiscal Mgr:



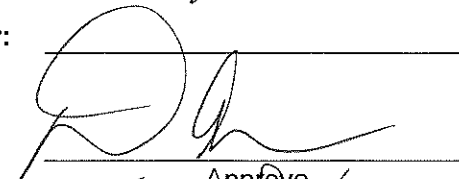
Date: 7-26-17

Dept. Dir. or Elected Official:



Date: 7-26-17

Facilities Division Director:
(Capital Projects Only)



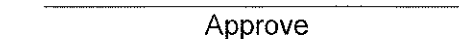
Date:

Chief Financial Officer:



Date: 7-26-17

Mayor or Designee:



Date: 7/27/17

Council Action:

Approve

Date:

Budget Adjustment Detail

Budget Year: 2017 *** Requesting Department:** 64000000 RECORDS MANAGEMENT AND ARCHIVES
Budget Period: Post June Year-End *** Req Item No:** 640000YE01 *** Adjustment Title:** Transfer of Funds
Adjustment Type(s): Fund Transfer Technical

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
110	060	6400001000	619025 TRAVEL AND TRANSPORT	-		3,000
110	060	6050000110	619025 TRAVEL AND TRANSPORT	-		(3,000)
110	060	6400001000	615016 COMPUTER SOFTWARE SA	-		3,000
110	060	6050000110	611005 SUBSCRIPTIONS AND MEM	-		(3,000)

TOTAL EXPENDITURE CHANGE: \$0

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUE CHANGE: \$0

Balance Sheet/Fund Unrestriction String(s):

Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* **One Time Change (Y or N):** Y **No. of New FTEs:** 0.00 (2)
If No, next year's impact: \$0 **No. of New Time Limited FTEs:** 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

During the reorganization process, Records Management and Archives (RMA) program was separated from Information Services and became an independent unit. As a part of Information Services, RMA was partly subsidized by IS in operations appropriations. While RMA's budget was moved out of IS, there are still some areas where IS funds are needed in 2017 to maintain RMA programs. This one-time budget moves funds from IS to RMA operations. Information Services is projecting some underspending to support this request.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

1513

REQUEST FOR BUDGET ADJUSTMENT

Executive Summary

Reference No: 505000YE05	For Fiscal Year: 2017
Requesting Organization: 50500000 CAPITAL IMPROVEME	Date of Request: 20-Jul-17
Budget Adjust Type(s): New Capital Project	One Time Change (Y or N): Y
	If No, next year's impact: \$0
	Net FTE Change: 0.00

Description and Justification:

CAP. PROJ. CGC EMERGENCY COMM. SYSTEM: Update/repair CGC emergency communications systems in north and south buildings. The radio system that emergency responders use (fire, police, protective services) to communicate with handheld radios during an emergency. This system is extremely important during an emergency. The north building's system is completely down. There are no parts available for the current system therefore needs a complete replacement. The south buildings system will not talk to the other system therefore we need to replace the south building system due to compatibility issues.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	450 CAPITAL IMPROVEMENTS FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director:




Date: 7/20/17

Dept. or Elected Fiscal Mgr:



Date: 7/26/17

Dept. Dir. or Elected Official:



Date: 7/26/17

Facilities Division Director:
(Capital Projects Only)




Date: 7/20/17

Chief Financial Officer:



Date: 7-26-17

Mayor or Designee:



Date: 7/27/17

Council Action:

Approve

Date: _____

Budget Adjustment Detail

Budget Year: 2017 * Requesting Department: 50500000 CAPITAL IMPROVEMENTS
 Budget Period: Post June Year-End * Req Item No: 50500000YE05 * Adjustment Title: CAP. PROJ. CGC EMERGENCY COMM. SYSTEM
 Adjustment Type(s): New Capital Project

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
450	050	5050000000	695005		NK010	(33,000)
450	050	5050000000	615035		FAC140C	33,000

TOTAL EXPENDITURE CHANGE: \$0

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUE CHANGE: \$0

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* One Time Change (Y or N): Y
 If No, next year's impact:

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

Update/repair CGC emergency communications systems in north and south buildings. The radio system that emergency responders use (fire, police, protective services) to communicate with handheld radios during an emergency. This system is extremely important during an emergency. The north building's system is completely down. There are no parts available for the current system therefore needs a complete replacement. The south buildings system will not talk to the other system therefore we need to replace the south building system due to compatibility issues.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

15.14

REQUEST FOR BUDGET ADJUSTMENT



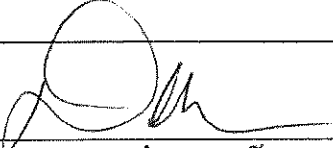


Executive Summary	
Reference No: 560000YE01 Requesting Organization: 560000 MS Cap Proj Budget Adjust Type(s): Technical	For Fiscal Year: 2017 Date of Request: 26-Jul-17 One Time Change (Y or N): Y If No, next year's impact: \$0 Net FTE Change: 0.00
Description and Justification: Reconcile BRASS to PeopleSoft: As part of the June Budget Adjustments all of the capital projects were moved out of Department 5600 into either the Municipal Services District or the County Department that owned the asset. A budget adjustment form was prepared to transfer all of the budgets including any prior year carry forward funding. That budget adjustment was entered into BRASS. However, due to an oversight by the Department Fiscal Manager, there was not an entry made into BRASS to carry forward prior year funding. Since the total budgets were subtracted out of BRASS, this left a negative budget in 5600 and a reconciliation issue between BRASS and PeopleSoft. This budget adjustment will fix the reconciliation issues and will leave only the overhead budget in department 5600. ***THIS IS A BRASS ADJUSTMENT ONLY***	

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	735 PUBLIC WORKS FUND
Fund Impact (Budgetary)	(\$520,512)
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	(\$520,512)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
5600000100 NEW MUN SVCS CAP PROJECTS	0	411,365	0	411,365
5600000200 CARRY FORWARD MUN SVCS CAP PROJECTS	0	109,147	0	109,147
TOTALS	0	520,512	0	520,512

Approvals

Division Director:		Date: _____
Dept. or Elected Fiscal Mgr:		Date: <u>7-26-17</u>
Dept. Dir. or Elected Official:		Date: <u>26 July 2017</u>
Facilities Division Director: (Capital Projects Only)		Date: _____
Chief Financial Officer:		Date: <u>7-26-17</u>
Mayor or Designee:	 Approve	Date: <u>7/27/17</u>

Approve

Date:

Budget Year: 2017 * Requesting Department: 560000 MS (ap Proj)cts
Budget Period: Post June Year-End * Req Item No: 560000YE01 * Adjustment Title: Reconcile BRASS to PeopleSoft
Adjustment Type(s): Technical

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
735	050	5600000100	607015			146,052
735	050	5600000100	623005			(300,000)
735	050	5600000100	629020			(25,000)
735	050	5600000100	631015			175,000
735	050	5600000100	661010			(5,000)
735	050	5600000100	663005			120,313
735	050	5600000100	675010			300,000
735	050	5600000100	683005			66,000
735	050	5600000100	683015			(66,000)
735	050	5600000200	623005			21,364

TOTAL EXPENDITURE CHANGE:
TOTAL EXPENDITURE CHANGES (ALL TABS)

Revenue Budget String(s):[illegible]

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	
TOTAL BALANCE SHEET CHANGE:			\$0

* One Time Change (Y or N): Y
If No, next year's impact: _____

No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Other FTEs:	0.00	(2)

Fund Balance Transfers:

[illegible]

Description and justification: (Attach additional pages as needed.)*

As part of the June Budget Adjustments all of the capital projects were moved out of Department 5600 into either the Municipal Services District or the County Department that owned the asset. A budget adjustment form was prepared to transfer all of the budgets including any prior year carry forward funding. That budget adjustment was entered into BRASS. However, due to an oversight by the Department Fiscal Manager, there was not an entry made into BRASS to carry forward prior year funding. Since the total budgets were subtracted out of BRASS, this left a negative budget in 5600 and a reconciliation issue between BRASS and PeopleSoft. This budget adjustment will fix the reconciliation issues and will leave only the overhead budget in department 5600. ***THIS IS A BRASS ADJUSTMENT ONLY***

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Salt Lake County
Expense Budget By Fund, Rep Dep, Account (FB)
1.05.021

	BUDGET STARTING POINT	TOTAL REQUEST SBFS, OPS	TENTATIVE BUDGET	PROPOSED BUDGET	COUNCIL RECOMMEND BUDGET	2017 JUNE ADJUSTED	VAR \$	VAR %
735 - PUBLIC WORKS FUND								
5600000100 - NEW MUN SVCS CAP PROJECT								
607015 - MAINTENANCE - BUIL	308,366	(146,052)	(146,052)	(146,052)	(146,052)	(146,052)	(454,418)	(147.36)
623005 - NON-CAP IMPROV OI	300,000	300,000	300,000	300,000	300,000	300,000	0	0.00
629015 - MAINT CNTYWDE DR	300,000	0	0	0	0	0	(300,000)	(100.00)
629020 - MAINTENANCE - ROA	25,000	25,000	25,000	25,000	25,000	25,000	0	0.00
631005 - NON-CAP IMPS ROAL	140,000	0	0	0	0	0	(140,000)	(100.00)
631015 - NON-CAP IMPS STOR	75,000	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)	(250,000)	(333.33)
661010 - INTEREST EXPENSE	5,000	5,000	5,000	5,000	5,000	5,000	0	0.00
663005 - OVERHEAD COSTS	0	(120,313)	(120,313)	(120,313)	(120,313)	(120,313)	(120,313)	0.00
663010 - COUNCIL OVERHEAD	19,187	8,414	8,414	8,414	8,414	8,414	(10,773)	(56.15)
663015 - MAYOR OVERHEAD C	23,236	11,287	11,287	11,287	11,287	11,287	(11,949)	(51.42)
663020 - MAYOR OPS OVERHE	5,064	0	0	0	0	0	(5,064)	(100.00)
663025 - AUDITOR OVERHEAD	14,588	5,871	5,871	5,871	5,871	5,871	(8,717)	(59.75)
663030 - DISTRICT ATTORNEY	2,261	0	0	0	0	0	(2,261)	(100.00)
663035 - REAL ESTATE OVERH	13,814	9,408	9,408	9,408	9,408	9,408	(4,406)	(31.90)
663040 - INFO SERVICES OVEI	6,550	7,301	7,301	7,301	7,301	7,301	751	11.47
663045 - PURCHASING OVERH	4,467	2,198	2,198	2,198	2,198	2,198	(2,269)	(50.79)
663055 - GOVERN IMMUNITY C	1,162	643	643	643	643	643	(519)	(44.66)
663070 - MAYOR FINANCE OVE	29,984	17,427	17,427	17,427	17,427	17,427	(12,557)	(41.88)
675010 - IMPROVEMENTS OF I	0	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	0.00
683005 - IMPROVEMENT OF R	204,000	(66,000)	(66,000)	(66,000)	(66,000)	(66,000)	(270,000)	(132.35)
683015 - STORM DRAIN-UNINC	120,000	66,000	66,000	66,000	66,000	66,000	(54,000)	(45.00)
5600000100 - NEW MUN SVCS CAP	1,597,679	(348,816)	(348,816)	(348,816)	(348,816)	(348,816)	(1,946,495)	(121.83)
5600000200 - CARRY FORWARD MUN SVCS C								
623005 - NON-CAP IMPROV OI	0	(21,364)	(21,364)	(21,364)	(21,364)	(21,364)	(21,364)	0.00
629015 - MAINT CNTYWDE DR	0	(125,000)	(125,000)	(125,000)	(125,000)	(125,000)	(125,000)	0.00

Salt Lake County
Expense Budget By Fund, Rep Dep, Account (FB)
1.05.021

	BUDGET STARTING POINT	TOTAL REQUEST SBFS, OPS	TENTATIVE BUDGET PROPOSED	MAYOR BUDGET	COUNCIL RECOMMND BUDGET	2017 JUNE ADJUSTED	VAR \$	VAR %
735 - PUBLIC WORKS FUND								
5600000200 - CARRY FORWARD MUN SVCS C								
629020 - MAINTENANCE - ROA	0	(184,401)	(184,401)	(184,401)	(184,401)	(184,401)	(184,401)	0.00
631005 - NON-CAP IMPS ROAL	0	(160,347)	(160,347)	(160,347)	(160,347)	(160,347)	(160,347)	0.00
631015 - NON-CAP IMPS STOR	0	(301,381)	(301,381)	(301,381)	(301,381)	(301,381)	(301,381)	0.00
663005 - OVERHEAD COSTS	0	0	0	0	0	0	0	0.00
673020 - IMPROVMNT OTHER	590,350	43,300	43,300	43,300	43,300	43,300	(547,050)	(92.67)
675015 - LEASEHOLD IMPROV	800,313	800,313	800,313	800,313	800,313	800,313	0	0.00
679020 - MACHINERY AND EQI	71,000	71,000	71,000	71,000	71,000	71,000	0	0.00
683005 - IMPROVEMENT OF RI	0	(231,267)	(231,267)	(231,267)	(231,267)	(231,267)	(231,267)	0.00
683015 - STORM DRAIN-UNINC	0	0	0	0	0	0	0	0.00
5600000200 - CARRY FORWARD ML	1,461,663	(109,147)	(109,147)	(109,147)	(109,147)	(109,147)	(1,570,810)	(107.47)
735 - PUBLIC WORKS FUND	3,059,342	(457,963)	(457,963)	(457,963)	(457,963)	(457,963)	(3,517,305)	(114.97)
Grand Total	3,059,342	(457,963)	(457,963)	(457,963)	(457,963)	(457,963)	(3,517,305)	(114.97)

Dept	Account	June Adjusted As of 7/21/2017	Adjustment	Final Adjusted Budget
5600000100	607015 \$	(146,052)	\$ 146,052	\$ -
5600000100	623005 \$	300,000	\$ (300,000)	\$ -
5600000100	529015 \$	-	\$ -	\$ -
5600000100	629020 \$	25,000	\$ (25,000)	\$ -
5600000100	631005 \$	-	\$ -	\$ -
5600000100	631015 \$	(175,000)	\$ 175,000	\$ -
5600000100	661010 \$	5,000	\$ (5,000)	\$ -
5600000100	663005 \$	(120,313)	\$ 120,313	\$ -
5600000100	663010 \$	8,414	\$ -	\$ 8,414
5600000100	663015 \$	11,287	\$ -	\$ 11,287
5600000100	663020 \$	-	\$ -	\$ -
5600000100	663025 \$	5,871	\$ -	\$ 5,871
5600000100	663030 \$	-	\$ -	\$ -
5600000100	663035 \$	9,408	\$ -	\$ 9,408
5600000100	663040 \$	7,301	\$ -	\$ 7,301
5600000100	663045 \$	2,198	\$ -	\$ 2,198
5600000100	663055 \$	643	\$ -	\$ 643
5600000100	663070 \$	17,427	\$ -	\$ 17,427
5600000100	675010 \$	(300,000)	\$ 300,000	\$ -
5600000100	683005 \$	(66,000)	\$ 66,000	\$ -
5600000100	683015 \$	66,000	\$ (66,000)	\$ -
5600000200	623005 \$	(21,364)	\$ 21,364	\$ -
5600000200	629015 \$	(125,000)	\$ 125,000	\$ -
5600000200	629020 \$	(184,401)	\$ 184,401	\$ -
5600000200	631005 \$	(160,347)	\$ 160,347	\$ -
5600000200	631015 \$	(301,381)	\$ 301,381	\$ -
5600000200	663005 \$	-	\$ -	\$ -
5600000200	673020 \$	43,300	\$ (43,300)	\$ -
5600000200	675015 \$	800,313	\$ (800,313)	\$ -
5600000200	679020 \$	71,000	\$ (71,000)	\$ -
5600000200	683005 \$	(231,267)	\$ 231,267	\$ -
5600000200	683015 \$	-	\$ -	\$ -
	\$	(457,963)	\$ 520,512	\$ 62,549

Salt Lake County
2017 Capital Project Rebudgets and New Requests
June Adjusted Budget

PROJECT FUND NAME	PROJECT AGENCY	PROJECT DEPARTMENT	PROJECT ACCOUNT	PROJECT PROJID	PROJECT NAME	REQUEST TYPE	ADOPTED BUDGET	INTERIM ADJUSTMENTS	Reduce Capital Projects (to be Capitalized at MSD)	JUNE ADJUSTMENTS	APPROVED JUNE FUNDING
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	EFCMC160001	UPDES Storm water Monitor Sites	Re-Budget	20,000	-	20,000	1,364	21,364
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	629020	61PU	Top Hazard Reduction	Re-Budget	-	-	-	122,900	122,900
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631015	63PW	Storm Drain Repairs	Re-Budget	125,000	-	125,000	10,626	135,626
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	629015	EFCMC160001	Unincorporated County Storm Drain Inspection and GPS/GIS Location	Re-Budget	10,000	-	10,000	5,150	15,150
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	629020	MC140003	Traffic Calming Projects	Re-Budget	10,000	-	10,000	3,780	13,780
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631005	CI 120012	Emigration Canyon Slope Stabilization	Re-Budget	50,000	-	50,000	40,567	90,567
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631015	EFCMC160003	Unimproved Bicycle Tip	Re-Budget	125,000	-	125,000	60,000	185,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631015	EFCMC160002	3100 S Patrick Dr Detention Removal	Re-Budget	100,000	-	100,000	10,000	110,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631015	EFCMC160004	Countywide Active Transportation Network Improvement Program	Re-Budget	-	50,000	-	-	50,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	629020	EFCMC160005	Countywide Active Transportation Network Improvement Program	Re-Budget	-	3,105	-	-	3,105
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	629020	EFCMC160006	Countywide Active Transportation Network Improvement Program	Re-Budget	-	37,856	-	-	37,856
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	629020	EFCMC160007	Countywide Active Transportation Network Improvement Program	Re-Budget	-	20,000	-	-	20,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631015	EFCMC160008	Macra Detention Ponds	Re-Budget	6,200	-	6,200	58,525	64,725
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	MC140009	MC Storm Drain Small Projects	Re-Budget	1,000	-	1,000	137,526	138,526
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	MC140013	3900 South Streetwalk, Summerville	Re-Budget	33,000	-	33,000	51	33,051
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	MC140008	Millcreek Canyon Bike Lanes	Re-Budget	20	-	20	120	140
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	MC140012	Imperial Ave Sidewalk	Re-Budget	20	-	20	120	140
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	CI 120019	Kellys Canyon	Re-Budget	50,000	-	50,000	9,378	59,378
735 Public Works Enterprise Fund Capital Project Totals	50	5600000000	673020	PAR15 - CQPK01	Oquirrh Park - Improvements	Re-Budget	468,700	-	468,700	-	468,700
735 Public Works Enterprise Fund Capital Project Totals	50	5600000000	673020	PAR15 - WCC01	Sandy/Draper City Canal - Trail Development	Re-Budget	101,650	-	101,650	43,300	144,950
735 Public Works Enterprise Fund Capital Project Totals	50	5600000000	673020	PAR15 - WBLV01	Wasatch Blvd - Irrigation System	Re-Budget	20,000	-	20,000	-	20,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	MC140011	Upland Drive SW, 2700 E - Terrace	Re-Budget	21	-	21	-	21
					Re-Budget Total		1,170,811	110,971	1,281,781	400,199	1,681,980
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	607015	AS17LIGHTRIS	Animal Services Outdoor Lighting	New Request	14,353	-	14,353	-	14,353
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	607015	AS17PANT	Pain Shelter Interior	New Request	20,000	-	20,000	-	20,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	607015	AS17MOTION	Upgrade Light Fixtures with Motion Sensors	New Request	32,300	-	32,300	-	32,300
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	607015	PWK17UDOTPED	3300 South Weibourgh/Highway 1007 Ped Crossing	New Request	40,000	-	40,000	-	40,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	607015	MT1701	Misc Metro Township CIP Projects	New Request	347,735	-	347,735	-	347,735
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	629015	EFCMC160008	Macra Detention Ponds	New Request	300,000	-	300,000	-	300,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631005	EFCMC170001	Various Small Sidewalks	New Request	140,000	-	140,000	-	140,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631015	EFCMC1X1000	MC Storm Drain Small Projects	New Request	25,000	-	25,000	-	25,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	631015	93PW	Storm Drain Repairs	New Request	225,000	-	225,000	-	225,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	OK10	Indirect Cost	New Request	120,313	-	120,313	-	120,313
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	675010	CAP15 - PRKQPSBLD	Design Airport Road Shop and Warehouse	New Request	300,000	-	300,000	-	300,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	EFCMC170002	900 East 3500 S to 4500 S Shoulder Mill and fill 5 feet wide	New Request	150,000	-	150,000	-	150,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633005	EFCMC170003	9400 South Six Connect	New Request	120,000	-	120,000	-	120,000
735 Public Works Enterprise Fund Capital Project Totals	40	5600000000	633015	MC140003	Traffic Calming Projects	New Request	54,000	-	54,000	-	54,000
					New Request Total		1,886,731	-	1,886,731	-	1,886,731
					Grand Total		3,059,542	93,947	3,153,489	400,199	3,553,688

- 400,199 original
- 120,313 OH
+ 62,549 Adjusted OH

- 457,963

REQUEST FOR BUDGET ADJUSTMENT

15.15

Executive Summary

Reference No: 461000YE01	For Fiscal Year: 2017
Requesting Organization: 46100000 FLOOD CONTROL PRO	Date of Request: 26-Jul-17
Budget Adjust Type(s): Existing Capital Project	One Time Change (Y or N): Y
Technical	If No, next year's impact: \$0
New Capital Project	Net FTE Change: 0.00

Description and Justification:

Transfer Budget from Completed Capital Projects: This budget adjustment is to request transferring \$784,600 from completed capital projects to existing and new capital projects in the Department 4610000000, Flood Control budget. See attachments for additional detail.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	250 FLOOD CONTROL FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director: _____

Date: 7/26/2017

Dept. or Elected Fiscal Mgr: _____

Date: 7/26/2017

Dept. Dir. or Elected Official: _____

Date: 26 July 2017

Facilities Division Director:
(Capital Projects Only) _____

Date: _____

Chief Financial Officer: _____

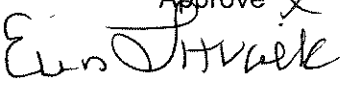
Date: 7-26-17

Mayor or Designee: _____

Date: 7/27/17

Council Action: _____

Date: _____

Approve X

 Approve

Approve

Budget Adjustment Detail

Budget Year: 2017 * Requesting Department: 46100000 FLOOD CONTROL PROJECTS
 Budget Period: Post June Year-End * Req Item No: 461000YE01 * Adjustment Title: Transfer Budget from Completed Capital Projects
 Adjustment Type(s): Existing Capital Project Technical New Capital Project

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
250	040	4610000000	683020		FV\$130004	(431,000)
250	040	4610000000	631020		FP140002	(202,000)
250	040	4610000000	631020		EFCFP160007	(58,300)
250	040	4610000000	629015		EFCFP170004	(58,300)
250	040	4610000000	631020		FP140005	(35,000)
250	040	4610000000	631020		FP140006	64,000
250	040	4610000000	631020		EFCFP170001	184,300
250	040	4610000000	631020		EFCFP170010	100,000
250	040	4610000000	631020		EFCFP170014	90,000
250	040	4610000000	639025		EFCFP170013	200,000
TOTAL EXPENDITURE CHANGE:						(\$146,300)
TOTAL EXPENDITURE CHANGES (ALL TABS)						\$0

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
TOTAL REVENUE CHANGE:						\$0

Balance Sheet/Fund Unrestriction String(s):

Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	
TOTAL BALANCE SHEET CHANGE:			\$0

* One Time Change (Y or N): Y
 If No, next year's impact:

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

This budget adjustment is to request transferring \$784,600 from completed capital projects to existing and new capital projects in the Department 4610000000, Flood Control budget. See attachments for additional detail.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Additional information Budget Adjustment 461000YE01:

This interim budget adjustment is transferring funding out of 5 projects, and funding 9.

1. A \$431,000 budget adjustment from 5400 South Storm Drain Replacement (FV\$130004). This funding is available in the 5400 South Storm Drain Replacement Project because the construction bid for Phase 4 was approximately \$600,000 below the engineer's cost estimate. The remaining portion of the \$600,000 has already been reallocated.

This adjustment will accommodate the need to fund the construction of the Jordan River Trash Boom and the BCC Bridge at Walker Lane. Both projects have had funding allocated for design, but additional funds are required for construction.

Additionally, the transfer will fund the design of repairs required on the Scott Avenue Detention Basin. The deficiencies in the detention basin were found during a dam inspection. Salt Lake County Flood Control is responsible for maintenance and repairs of the detention basin.

Finally, the adjustment will also fund the design of the Spencer Pond Tower Improvements. Currently when the pond fills with water, there is no access to the outfall structure. Any debris that accumulates at the structure cannot be removed until water levels lower, which is impeded by the debris. A re-design to accommodate access to the structure during high flows is required.

- \$64,000 to Jordan River Trash Boom (FP140006)
 - \$177,000 to BCC Bridge at Walker Lane (EFCFP170001)
 - \$100,000 to Scott Avenue (EFCFP170010)
 - \$90,000 to Spencer Pond Tower Improvements (EFCFP170014)
2. A \$202,000 budget adjustment from Hidden Hollow Staging Area (FP140002). This funding is available in the Hidden Hollow Staging Area Project because the construction bid on the Hidden Hollow portion of this project was approximately \$40,000 below the engineers estimate, the construction bid on the Highland Grate portion of this project was approximately \$116,000 below the engineers estimate, and the design was completed approximately \$23,000 below the budgeted amount. The remaining portion is available due to lower inspection costs than anticipated.

This adjustment will fund the following project from the 5 year master plan (an anticipated 2019 study that could be completed now):

- \$194,700 to Jordan River Hydraulics Study (EFCFP170013)

The adjustment will also add additional funds to the following project:

- \$7,300 to BCC Bridge at Walker Lane (EFCFP170001)
3. A \$58,300 budget adjustment from Emigration Creek Flooding at Wilson Ave (EFCFP160007). This funding is available in the Emigration Creek Flooding at Wilson Avenue Project because the construction bid was approximately \$100,000 below the engineer's cost estimate.

This adjustment will accommodate a survey required for design of the JR Channel Repair at 4500 S. This location is a known hazard to kayakers on the Jordan River similar to the issue addressed just below Winchester Street.

This adjustment will also fund the Coon Creek Bridge project, allowing Flood Control crews access to a detention basin in Magna. At present, there is no access to the detention basin.

Both projects are on the 5 year master plan, both anticipated to be funded in 2018.

- \$7,500 to JR Channel Repair at 4500 S (EFCFP170006)
 - \$50,800 to Coon Creek Bridge (EFCFP170009)
4. A \$58,300 budget adjustment from 7200 S Drain Bingham Junction (EFCFP170004). This funding is available in the 7200 S Drain Bingham Junction Project because there were funds remaining in a current watershed grant that can be used to fund a portion of the construction of this project.

The need for both these projects is explained above and this is additional funds needed for the projects.

- \$53,000 to Coon Creek Bridge (EFCFP170009)
 - \$5,300 to Jordan River Hydraulics Study (EFCFP170013)
5. A \$35,000 budget adjustment from Little Dell Dam Maint (FP140005). This funding is available because maintenance work was not done on Little Dell Dam by Salt Lake City this year.

This adjustment will fund survey for two creek projects. The Willow Creek project is a maintenance issue where debris cannot be removed from the pipe. The Mill Creek project is to remove and replace the bottom portion of the flume in this area where concrete is in poor condition and rebar is protruding from the flume.

- \$15,000 to WillowCk 600E-810E Reconstruct (EFCFP170015)
- \$20,000 to Mill Creek Flume@Steps, 2600E (EFCFP170016)

Summary Budget Adjustment 461000YE01

	FV\$130004	FP140002	EFCFP160007	EFCFP170004	FP140005	Total Budget Adjustment
Transfer Amount	\$ 431,000.00	\$ 202,000.00	\$ 58,300.00	\$ 58,300.00	\$ 35,000.00	\$ 784,600.00
FP140006, JR Trash Boom	\$ 64,000.00					\$ 64,000.00
EFCFP170001, BCC Bridge at Walker Lane	\$ 177,000.00	\$ 7,300.00				\$ 184,300.00
EFCFP170010, Scott Pond Improv Mill Creek	\$ 100,000.00					\$ 100,000.00
EFCFP170014, Spencer Pond Tower Improvements	\$ 90,000.00					\$ 90,000.00
	\$ 431,000.00					
EFCFP170013, Jordan River Hydraulics Study		\$ 194,700.00		\$ 5,300.00		\$ 200,000.00
		\$ 202,000.00				
EFCFP170006, JR Channel Repair at 4500 S			\$ 7,500.00			\$ 7,500.00
EFCFP170009, Coon Creek Bridge			\$ 50,800.00	\$ 53,000.00		\$ 103,800.00
			\$ 58,300.00	\$ 58,300.00		
EFCFP170015, WillowCk 600E-810E Reconstruct					\$ 15,000.00	\$ 15,000.00
EFCFP170016, Mill Creek Flume at Steps 2600 E					\$ 20,000.00	\$ 20,000.00
					\$ 35,000.00	