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From: Rod Kitchens <RKitchens@slco.org>
Date: July 12, 2017 at 4:37:10 PM MDT
To: Ryan Perry <RPerry@slco.org>, David Delquadro <DDelquadro@slco.org>, Jason Rose <JSRose@slco.org>, Brad Kendrick <BKendrick@slco.org>
Cc: Darrin Casper <DCasper@slco.org>
Subject: 2018 Budget Key Dates

Dear Council Staff,

I'm in the process of putting together the 2018 Budget Calendar and would like to get your input and the Council's approval of some of the key dates, as well as information for the Treasurer to include on the 2017 property tax notice. Can this be added to the Tuesday COW agenda?

The dates are:

- 10/03/2017 – Revenue and Economic Update
- 10/24/2017 – Mayor's Proposed Budget
- 10/24 – 11/21 Council Deliberations
- 11/21 Council Recommended Budget
- 12/5 Public Hearing and Council Adoption of the 2018 Budget and 2017 Year End Budget Adjustments

Also, we are striving to open BRASS earlier this year, on August 1st, but keeping the submission deadline about the same, around Sep 13th.

I know we'd all like to restrict 2017 budget adjustments while we're in the 2018 budget process. What do you recommend as a deadline for submission of 2017 adjustments? I assume we'd still allow those of an exigent nature up until 12/5, but perhaps we can set a deadline of 10/17/2017 to submit them to Mayor's Finance for the 10/24/2017 COW, and then hold all others until the 11/21/2017 COW and then the 12/5 hearing.

Please let me know what you think.

Finally, we need to provide the Treasurer with the Location, Date, Time, and Telephone Number for the public hearing. Can you also confirm this information?

- Location: the Salt Lake County Council Chambers in the County Government Center, 2001 South State Street, Salt Lake City, Utah
- Date: December 6, 2017
- Time: 6:00 P.M.
- Telephone Number: same as last year? I will have to research that, unless you have it.

Thanks

Rod Kitchens

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