


Mayor's Office: Council Agenda Item Request Form

This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.

Date Received
(office use)

Date of Request	7-26-17
Requesting Staff Member	Karen Crompton, Human Services Department Director
Requested Council Date	8-1-17
Topic/Discussion Title	Algae Bloom Update
Description	Health Department Director, Gary Edwards, would like to give an update on the status of the algae bloom status in Salt Lake County.
Requested Action ¹	Informational Only
Presenter(s)	Gary Edwards
Time Needed ²	10 Minutes
Time Sensitive ³	No
Specific Time(s) ⁴	No
Contact Name & Phone	Karen Crompton 385-468-7061
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	None

Mayor or Designee approval: _____



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.