

Mayor's Office: Council Agenda Item Request Form
*This form and supporting documents (if applicable) are due the Wednesday
before the COW meeting by noon.*

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Date Received (office use)	2 May 2017
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Date of Request	5/1/2017
Requesting Staff Member	Kendra Kahlow
Requested Council Date	May 16, 2017
Topic/Discussion Title	Board Appointment to Mountainous Planning District Planning Commission
Description	Appointment of Ms. Nicole Omer for a three year term to replace Roger Kehr's term ending December 8, 2017.
Requested Action¹	Council Approval, Interview
Presenter(s)	
Time Needed²	Council Interview, 5 min
Time Sensitive³	
Specific Time(s)⁴	
Contact Name & Phone	Kendra Kahlow x.7031
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval:

Kim Ferry

¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.



Ben McAdams
Salt Lake County Mayor

Erin Litvack
Deputy Mayor, County Services

Rick Graham
Deputy Mayor, Operations

Karen Hale
Deputy Mayor, Community
& External Affairs

Darrin Casper
Deputy Mayor, Finance
& Administration

Board Appointment Approval

On the 16th day of May, 2017 the Salt Lake County Council consents to the appointment of Ms. Nicole Omer as a member of the *Mountainous Planning District Planning Commission*.

Her partial term to replace Roger Kehr will begin immediately and end December 8, 2017.

Salt Lake County Council

Steven DeBry, Chairman

Attest:

Sherrie Swensen, County Clerk

Please instruct the Council Clerk to return this form to Kendra Kahlow in Mayor's Office, N2-100 to process this appointment.



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APP00002747

Application #	APP00002747		
Board	Mountainous Planning District Planning Commission		
All Open Positions			
Date	11/1/2015		
Nominated by	N/A		
Nominee	Nicole Omer		
Status	Submitted		
Personal Information			
Home Street	:	Work Street	
Home City	Cottonwood Heights	Work City	
Home State	UT	Work State	
Home ZIP/Postal Code	84121	Work ZIP/Postal Code	
Home Phone		Work Phone	
Email			
Preferred method of contact	Home		
Additional Information			
SLCO Council District	4	Current Member of Another County Board?	No
Prefer Contact Info Be Private	Yes	Current Board	
Unique qualifications/perspectives	I served on the Blue Ribbon Commission and on the Cottonwood Heights City Council. During my service to Cottonwood Heights I helped draft and pass the City's version of FCOZ.		
Gender	Female	Has Been Member of Another Board	Yes
Age Range	21-39	Previous Board	Wasatch Front Waste and Recycling District (WFWRD) Administrative Control Board
Race/Ethnicity	White/Caucasian; White/Caucasian		
Other Race/Ethnicity	No		

**Immediate Family
Is County
Employee?**

Explanation

**Convicted of
Felony** **No**

Explanation

**Represents
Special
Community?** **No**

Explanation

**Additional
Comments**

While I am a resident of Cottonwood Heights and especially interested in how Mountain planning affects CH, one reason I would like to serve on the District is to help improve coordination of regional planning efforts.

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E. Nicole Omer

14 Years Combined Experience in Healthcare and Higher Education Operations

10 Years Experience in Leadership

7 Years Experience Managing Personnel

- Advanced knowledge of concepts, policies, processes, and regulatory requirements in higher education, healthcare and local government
- Demonstrated knowledge of project budgeting and fiscal management
- Demonstrated strategic planning and infrastructure development skills gained at a management level
- Advanced technical writing and editorial skills
- Demonstrated ability to create and build effective relationships with internal and external partners
- Knowledge of the structure, operations and requirements of public and private funding agencies
- Demonstrated ability to supervise and work with staff to improve outcomes and build morale
- Advanced Office, Adobe, database development, and website creation and maintenance skills

EDUCATION

Master of Business Administration, Emphases in Finance and Healthcare

University of Utah

Salt Lake City, UT

August 2003

Bachelor of Science, Management, Minors in Human Resources and Chemistry

Southern Utah University

Cedar City, Utah

May 2000

PROFESSIONAL EXPERIENCE

Salt Lake Community College

Director, Office of Sponsored Projects

2012-Present

Provide leadership for and oversight of SLCC's sponsored projects in a manner that aligns grant activities with College priorities, facilitates productive internal and external relations, encourages grant acquisition, and ensures fiscal and programmatic compliance. Oversee and execute pre- and post-award responsibilities, department financial operations, policy and procedure development, and infrastructure improvement.

University of Colorado

Research Manager

2011-2012

Directed Anesthesiology research administrative staff and activities (2 FTE's, \$25M budget) including all pre- and post-award functions. Partnered with leadership to determine research vision, hire research faculty, and harmonize grant operations among faculty. Developed financial template for faculty; provided monthly reports including statistical analyses to improve efficiency. Built new relationships with other departments to create new, more effective service pathways.

University of Utah

Business Manager

2009-2010

Directed administrative strategy for the Cell Therapy Facility (35 FTE's, \$5M budget) including personnel, research, financial and operational functions. Oversaw all grant and development activities. Enhanced Facility reputation by improving customer service and strengthening partner relationships. Provided expert advice and detailed reports to leadership. Key contributions:

- Developed stem cell laboratory staffing model; presented at national meetings
- Cut staffing costs by \$112K in one year while improving morale and operational quality
- Secured new or improved service contracts with several providers
- Developed new staff training program to improve customer experience

Senior Business Intelligence Analyst

2008-2009

Oversaw performance management for Huntsman Cancer Hospital clinics and the Cell Therapy Facility. Pulled complex data sets, assisted with database development, performed complex data analysis, and created detailed reports. Trained faculty and staff on new benchmarking program and secured buy-in; Influenced leadership by providing expert advice and innovative solutions. Key contributions:

- Led 18 managers to implement benchmarking program resulting in significant efficiency and revenue increases for all: identified \$300K in savings and recovered \$180K within six months
- Co-wrote \$12M federal grant; forged and led the grant writing team
- Transformed two research programs and created supporting infrastructure

Siren Network

President

2007-2008

Directed, implemented and monitored the administrative and financial operations for Siren and its 3 subsidiaries: a private equity firm, a construction firm, and a real estate firm. Led major audit of accounting systems. Hired and managed leadership team. Raised \$700K for private equity firm.

University of Utah

Manager, Pancreas Cancer Research Program

2005-2006

Transformed pancreatic research efforts into a cohesive, highly-functional department. Led team of ~20 faculty and staff to complex operational, research and funding goals. Wrote and submitted over 100 grants. Managed over 50 grants simultaneously. Conducted research. Led the development of a clinical research database. Developed and implemented education and PR strategy. Key contributions:

- Established first pancreas research clinic and laboratory at federally designated cancer center
- Raised over \$1.5M for the program; pioneered new method of approaching donors
- Organized a conference (~800 att.) in collaboration with the National Institutes of Health

Study Coordinator II

2000-2004

Led operational, financial and scientific aspects of pancreatic cancer research. Wrote, submitted and managed grants. Performed clinical and laboratory duties.

OTHER RELEVANT EXPERIENCE

- Salt Lake County, Blue Ribbon Commission, 2012-2015
- Cottonwood Heights City, Councilwomen, 2010-2011