

**Mayor's Office: Council Agenda Item Request Form**  
*This form and supporting documents (if applicable) are due the Wednesday  
before the COW meeting by noon.*

<b>Date Received</b> (office use)	22 March 2017
--------------------------------------	---------------

<b>Date of Request</b>	3/21/2017
<b>Requesting Staff Member</b>	Kendra Kahlow
<b>Requested Council Date</b>	March 28, 2017
<b>Topic/Discussion Title</b>	Mayor's Contribution Fund
<b>Description</b>	Contribution to University Neighborhood Partners in the amount of \$500.00 to support their 2017 Partners in the Park series.
<b>Requested Action<sup>1</sup></b>	Council Approval, Consent Items
<b>Presenter(s)</b>	
<b>Time Needed<sup>2</sup></b>	Consent Items
<b>Time Sensitive<sup>3</sup></b>	
<b>Specific Time(s)<sup>4</sup></b>	
<b>Contact Name &amp; Phone</b>	Kendra Kahlow x.7031
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

**Mayor or Designee approval:**



<sup>1</sup> What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

<sup>2</sup> Assumed to be 10 minutes unless otherwise specified.

<sup>3</sup> Urgency that the topic to scheduled on the requested date.

<sup>4</sup> If important to schedule at a specific time, list a few preferred times.

March 28, 2017

The Honorable County Council  
2001 S. State Street, Suite N2200  
Salt Lake City, Utah 84190

Attn: Steve DeBry, Chair

**Re: Community Contribution Recommendation**

Council Members:

I have reviewed and approved the Salt Lake County Mayor's recommendations for the following community contribution amount under the Mayor's Contribution Fund, subject to the ratification of the County Council as outlined in county ordinance:

<b>Entity</b>	<b>Granted</b>
University Neighborhood Partners	\$500.00
<hr/>	
	\$500.00

**Purpose:** An in kind donation to University Neighborhood Partners to support their Partners in the Park programming for Summer 2017.

This contribution is approved under the authority of **County Wide Policy 1200:**

- 2.9 Public Purpose - Salt Lake County government's authority or responsibility to promote the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of County inhabitants.

Please place this item on your next available agenda for action. Thank you for your help in this matter.

Sincerely,



Ben McAdams  
Mayor, Salt Lake County

**1200**

**FORM A**

**Application for Contribution  
(Including Fee Waivers)**

Name of Organization: University Neighborhood Partners (a department of the University of Utah)

Address: 1060 South 900 West, Salt Lake City, UT 84104

Contact Person: Bruce Neumann Phone: (801) 972-3596

Fax: (801) 972-3628

Fiscal year runs from July 1 to June 30.

Brief History of Organization: (Who started it? How long has it been organized? etc.)

University Neighborhood Partners (UNP) is a department of the University of Utah that seeks to combine university resources and resources from the west side communities of Salt Lake City for reciprocal learning, action, and benefit. UNP accomplishes this by bringing together university departments, community residents and non-profit partners to collaboratively host programs addressing access to higher education and other complex systems; employment preparation, placement and training; health education; after-school programming for youth; social justice and healthy relationships; and other issues. This model of working with residents and community organizations rather than becoming another service provider increases the capacity of local non-profits to deliver services to more clients, increases their effectiveness by connecting service delivery with academic research, engages residents in issues affecting their communities, and strengthens the academic experience of both students and faculty at the university by connecting study with practice. While the university provides salary support for staff, programming support is all privately supported through fundraising efforts.

Type of Request: Money X Equipment     Personnel     Facilities     Fee Waiver    

Have you previously received money from Salt Lake County? Yes X No    

If yes, when and how much? (previous three years) We received \$500 in 2014, 2015 and 2016.

If you are requesting money, please answer the following questions:

Amount of Request: \$1,000

Percent of Agency Budget: < 0.005%

Purpose of money requested and target population (may include a draft program):

*Partners in the Park* is a five-week summer program designed to bring together the residents of Salt Lake City's west side and partners from the University of Utah through shared interests and activities. The program connects potential students and their families with higher education, raising their awareness about and access to the lifelong value of higher education. Held on Tuesdays throughout the summer, the program draws upwards of two thousand community residents and University members. Activities include college preparation materials from Student Recruitment & High School Services, mentoring from university student-athletes, health check-ups with health care providers, and other recreational activities such as games, races, raffles, gardening activities, bingo, and many more. Dinner is also served to attendees at every event.

University Neighborhood Partners utilizes this family-friendly, community venue to encourage west side parents to see higher education as a real possibility for their families. During the event, volunteers distribute materials in English and Spanish with age-appropriate messages about how to prepare for college. Through this and other strategies, *Partners in the Park* creates a community-wide environment to increase the possibility that children from these neighborhoods will continue their education beyond high school. Our goal is that the children in west side schools will complete college and return to these neighborhoods as bi-lingual teachers, counselors, pharmacists, engineers, and parents to build an ever-healthier community for all of us.

At the kick-off event on June 14, 2017, scholarships will be awarded to current or past residents of west Salt Lake City who are high school seniors, have earned a GED, are freshmen undergraduate students and/or students transferring from community college to a four-year institution in pursuit of a bachelors degree, and who have been involved with UNP partnerships and/or volunteer with UNP or other west side community partners.

The other dates and locations are as follows:

June 27 at Sherwood Park (1400 W 400 S)

July 11 at Poplar Grove Park (800 S Emery St (1170 W)

July 18 at Rose Park Elementary (1105 W 1000 N)

August 1 at Northwest Rec Center (1255 W Clark Ave (300 N)

(Cont.)

Please attach:

1. Current List of Board of Directors
2. Organization Chart
3. Copy of 501(c)(3) if applicable. If not a **charitable community service-based organization**, please state the status of the organization.
4. Copy of an independent audit. If you do not have one, please enclose a copy of current financial statements.
5. Draft Program

You will be expected to report to the Salt Lake County Mayor on how the money was used and the success of the project.

---

The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the grant and will abide by the terms of this grant of County funds as that grant is defined in this Form A. The grantee accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for or amended in this grant. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional County funds. It is further understood that no grant funds will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The grantee is required to complete the Disbursement of Funds Report, Form B.

Dated this 28<sup>th</sup> day of November, 2016.

---

Grantee/Recipient

**FORM A (Cont.)**

**For County use only, to be filled out only if applicable and attached to waiver request (FORM A)**

**DEPARTMENT DIRECTOR RECOMMENDATION:**

Estimated Cost: Equipment\_\_\_\_\_ Personnel\_\_\_\_\_ Other

Signature:

**SHERIFF'S DEPARTMENT RECOMMENDATION:**

Estimated Cost: Equipment\_\_\_\_\_ Personnel\_\_\_\_\_ Other

Signature:

**HEALTH DEPARTMENT RECOMMENDATION:**

Estimated Cost: Equipment\_\_\_\_\_ Personnel\_\_\_\_\_ Other

Signature:

**UNIFIED FIRE AUTHORITY RECOMMENDATION:**

Estimated Cost: Equipment\_\_\_\_\_ Personnel\_\_\_\_\_ Other

Signature:

FORM A (Cont.)

OTHER (specify):

Estimated Cost: Equipment\_\_\_\_\_ Personnel\_\_\_\_\_ Other

Signature:

OFFICE OF THE MAYOR RECOMMENDATION:

\_\_\_\_\_

Date:

**1200**

**FORM B**

**RECIPIENT ORGANIZATION'S  
DISBURSEMENT OF FUNDS  
REPORT**

*This report is to be filed with the Council and Mayor's Offices within six months of receipt of the money. If further contributions are desired, the report must be filed with the Council and Mayor by September 1<sup>st</sup> of each year.*

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Date Received: \_\_\_\_\_

Please describe how the money was spent; include who was helped, what other contributions were made to your program, etc.:



# University Neighborhood Partners – Board of Advisors, 2016-17

---

## **Representatives from Higher Education**

Leticia Alvarez, *University of Utah*

Susan Bollinger, *University of Utah*

Sean Crossland, *Salt Lake Community College*

Neal Hooper, *LDS Business College*

Adrian Juchau, *LDS Business College*

Matt Lopez, *University of Utah*

Dean McGovern, *University of Utah*

Ed Munoz, *University of Utah*

Susie Porter (Co-Chair), *University of Utah*

Jenn Seltzer-Stitt, *Salt Lake Community College*

Kathryn Bond Stockton, *University of Utah*

## **Representatives from Community Organizations**

Jessica Bahena, *NeighborWorks Salt Lake*

Cathy Barnhart, *English Skills Learning Center*

Nancy Basinger, *Big Brothers Big Sisters of Utah*

Alicia DeLeon, *Jackson Elementary School*

Staci Hemingway, *Northwest Recreation Center*

Toni Lehtinen, *George S. and Dolores Doré Eccles Foundation*

Sonya Martinez, *NeighborWorks Salt Lake*

Ken Perko, *Salt Lake City*

Michael Williams, *Salt Lake City School District*

## **West Side Salt Lake City Residents or Volunteers**

Maria Barajas

Charlotte Fife-Jepperson (Co-Chair)

Lourdes Flores

Yumi Hansen

Carolynn Hoskins

Poonam Kumar

Gilberto Rejon Magana

Naima Mohamed

Flor Olivo

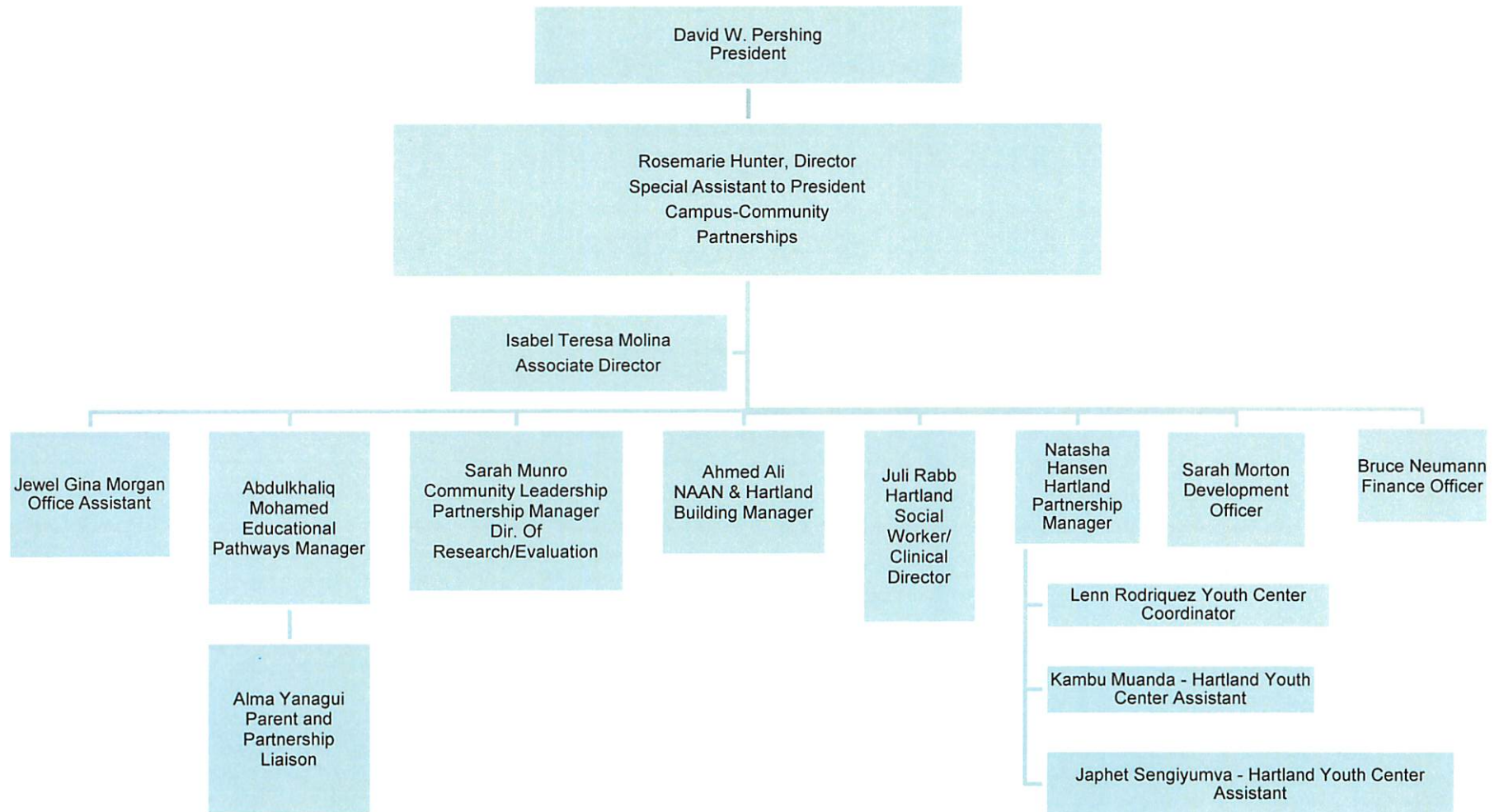
Teresa Organista

Lisia Satini

Gordon Storrs

Joan Silverman Wolf

University of Utah  
University Neighborhood Partners  
Organizational Chart updated March, 3 2015





Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248367569  
Aug. 07, 2015 LTR 4168C 0  
87-6000525 000000 00

00020030  
BODC: TE

UNIVERSITY OF UTAH  
201 PRESIDENTS CIR RM 411  
SALT LAKE CTY UT 84112



003721

Employer Identification Number: 87-6000525  
Person to Contact: Mrs. Black  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 29, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in November 1963.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(ii).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.