

Mayor's Office: Council Agenda Item Request Form

This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.

Date Received
(office use)

21 Feb 2017

Date of Request	02/21/17
Requesting Staff Member	Holly Yocom
Requested Council Date	02/28/17
Topic/Discussion Title	Equestrian Park Advisory Board
Description	Resolution creating the Equestrian Park Advisory Board and Summary of Ordinance
Requested Action ¹	Approval of Resolution and Ordinance
Presenter(s)	Holly Yocom
Time Needed ²	<5
Time Sensitive ³	Yes
Specific Time(s) ⁴	No
Contact Name & Phone	Holly Yocom 87052
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	Attached

Mayor or Designee approval:



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.

SALT LAKE COUNTY ORDINANCE

ORDINANCE NO. _____, 2017

AN ORDINANCE OF THE COUNTY LEGISLATIVE BODY OF SALT LAKE COUNTY, UTAH, AMENDING SECTION 2.60.010 OF THE SALT LAKE COUNTY CODE OF ORDINANCES, 2001, ENTITLED "CONVENTION FACILITIES ADVISORY BOARD" TO REMOVE THE EQUESTRIAN PARK FROM CONVENTION FACILITIES ADVISORY BOARD DUTIES, AMENDING SECTION 13.04.020 OF THE SALT LAKE COUNTY CODE OF ORDINANCES, 2001, ENTITLED "PARKS AND RECREATION" TO REMOVE THE EQUESTRIAN PARK FROM THE DEFINITION OF PARKS AND ENACTING SECTION 2.61 TO CREATE THE "EQUESTRIAN PARK ADVISORY BOARD".

The County Legislative Body of Salt Lake County ordains as follows:

SECTION I. The amendments made herein are designated by underlining the new substituted words. Words being deleted are designated by brackets with a line drawn through said words.

SECTION II. Section 2.60.010 and 13.04.020 of the Salt Lake County Code of Ordinances, 2001 are hereby amended to read as follows:

Chapter 2.60 - CONVENTION FACILITIES ADVISORY BOARD

2.60.010 - Facilities—Purpose and mission.

Salt Lake County owns the Salt Palace Convention Center located in Salt Lake City, the South Towne Exposition Center located in Sandy[, and the Salt Lake County Equestrian Park and Event Center located in South Jordan]. The Salt Palace Convention Center is the primary facility for hosting national and international conventions and trade shows. The South Towne Exposition Center is the primary facility for hosting consumer shows and local events. [~~The Salt Lake County Equestrian Park and Event Center is the primary facility for events featuring live animals and conventions. All of t~~] The facilities are managed on behalf of Salt Lake County by a private management company.

The mission of the convention facilities advisory board ("CFAB") is to advise the county with regard to the operation of these facilities. The primary role of the CFAB shall be to:

- A. Act as a liaison between the private management company and the mayor and county council;
- B. Facilitate the communication between the convention and visitor's bureau, the convention management, Salt Lake County, and other stakeholders in these facilities;

C. Safeguard the fiscal investment of Salt Lake County in these two premier facilities; and

D. Assist in establishing and fulfilling marketing plans as well as providing insight as to additional services that could be offered or additional markets that could be pursued.

13.04.020 - Definitions.

As used in this chapter:

"Fitness center" means those recreation facilities with indoor fitness amenities such as strength training equipment, cardio equipment, indoor swimming pools, and/or an indoor walking track.

"Park" means an enclosed piece of ground, either within the county or that is under the control of the county, that is operated and maintained by the county and set apart for the use of the general public, whether developed or underdeveloped, and that is usually, or may be, planted with trees, lawns and other shrubbery. A park may include within its boundary facilities for sport, entertainment, dancing, recreation, swimming, or a park may be planned for such future use or any and all other facilities as set forth in Section 13.04.010. A park may consist solely of a single purpose facility, either actual or proposed, such as a golf course, ~~[an equestrian park,]~~ open air theater, etc.

"Recreation" means refreshment of strength and spirit through leisure activity for the purpose of physical and mental improvement through training and education creating a richer and fuller life through increased accomplishment in physical, aesthetic and educational pursuits.

"Recreation facilities" means parks, recreation areas and multipurpose centers belonging to and/or under the control of the county.

SECTION III. Chapter 2.61 of the Salt Lake County Code of Ordinances, 2001, is enacted to read as follows:

Chapter 2.61 - EQUESTRIAN PARK ADVISORY BOARD

2.61.010 - Facility—Purpose and mission.

Salt Lake County owns the Salt Lake County Equestrian Park and Event Center located in South Jordan. The Salt Lake County Equestrian Park and Event Center is the primary facility for events featuring live animals and conventions. The facility is managed on behalf of Salt Lake County by a private management company.

The mission of the Equestrian Park Advisory Board ("EPAB") is to advise with regard to the operation of this facility. The primary role of the EPAB shall be to:

- A. Act as an advisory body to the private management company regarding policies, operations and maintenance of the SLCO Equestrian Park;
- B. Facilitate the communication between the facility management, Salt Lake County, and stakeholders in these facility;
- C. Safeguard the fiscal investment of Salt Lake County in this facility; and
- D. Assist in establishing and fulfilling marketing plans as well as providing insight as to additional services that could be offered or additional markets that could be pursued.

2.61.020 - Membership.

A. Members. The EPAB shall consist of the following citizens and representatives:

- 1. Stakeholders with voting rights;
 - a. Two representatives from non-equestrian event users of the facility;
 - b. Three representatives from equestrian event users of the facility;
 - c. One representative from track users of the facility;
 - d. One representative from SLCo 4-H;
 - e. One representative from Long-Term Boarders;
 - f. Two representatives of Equestrian Park Coalition and/or Equestrian Community at large;
 - g. Director of Salt Lake County Community Service or their designee;
 - h. One representative from Visit Salt Lake; and
 - i. One representative from an affiliated industry.
- 2. Ex-officio, nonvoting, members:
 - a. Facility Director or General Manager;
 - b. Designee for South Jordan; and
 - c. A representative from the neighborhood adjacent to the facility;

B. The number of board members shall be set by the mayor and may be changed, from time to time, at the request of the mayor and upon approval of the county council. The chair and vice-chair of the EPAB shall be selected annually by its voting members. The EPAB will be provided staff assistance, as necessary, by the private management company for the facility.

C. Term. Board members' terms will consist of three calendar years from the date of appointment. No board members will serve more than two three-year terms. Terms of board members shall not be concurrent and shall be staggered so that terms of service shall overlap giving depth of knowledge to the EPAB at all times. Board member representatives from Salt Lake County Community Services, Facility Director or General Manager, South Jordan designee and Visit Salt Lake may be perpetual.

D. Compensation. The EPAB members shall serve without compensation, but may be reimbursed, at rates consistent with county-wide policies, for travel and other expenses related to their duties as EPAB members.

2.61.030 - Meetings.

The EPAB shall determine the frequency and times for its meetings, but shall meet at least one time per quarter. The meetings shall be open to the public with advance notice of the agenda. Minutes shall be taken at all meetings and distributed timely following the meeting. Each voting member shall have one vote. A majority of the members shall be necessary and sufficient to constitute a quorum for the transaction of business. Any action taken by a majority of a duly-constituted quorum at any meeting of the Board shall be considered the act of the Board, except as may be otherwise specifically provided by county ordinance. If a member cannot be present at a meeting, that member's vote will be considered cast when given orally or by electronic communication to the EPAB chair or designee for tallying purposes. This vote will be accepted once the meeting agenda has been communicated and the meeting is called to order. A member may also participate and be considered present at a meeting by conference call or other telecommunications means. Meetings shall be conducted in compliance with the Open and Public Meetings Act, Utah Code Ann. Sections 52-4-101 through 305 and as amended.

2.61.040 - Powers and duties.

The EPAB shall provide advice and direction on a variety of industry-related issues to the private management company of the facility as well as to the mayor, the director of community services and the county council. The EPAB shall act as a liaison between the private management company and Visit Salt Lake, as well as other facility users and stakeholders. The EPAB shall also make recommendations to the mayor and county council for improved services at the facility to the users and the public. The EPAB shall review costs and fees charged for rental of the facility and will take into consideration the local market as compared to regional and national rates. The EPAB shall also assist building management to identify and implement new revenue sources and marketing opportunities. The EPAB shall make recommendations to the mayor and the county council regarding capital improvements to the facility and ongoing maintenance.

2.61.050 - Subcommittees and bylaws.

The EPAB may, in furtherance of its duties, create such subcommittees as it deems appropriate, upon approval by the mayor and notification to the county council. With the

approval of the mayor, and notification to the county council, the EPAB may also adopt such bylaws and policies, for the governing of its business and regarding the conduct of its members, as it may find appropriate and as consistent with county ordinances, policies and law.

SECTION IV. This ordinance shall become effective fifteen (15) days after its passage and upon at least one publication in a newspaper published and having general circulation in Salt Lake County.

APPROVED and ADOPTED this _____ day of _____, 2017.

SALT LAKE COUNTY COUNCIL

By: _____
Steven DeBry, Chair

ATTEST:

Sherrie Swensen
Salt Lake County Clerk

Council Member Bradley voting	_____
Council Member Bradshaw voting	_____
Council Member Burdick voting	_____
Council Member DeBry voting	_____
Council Member Granato voting	_____
Council Member Jensen voting	_____
Council Member Snelgrove voting	_____
Council Member Wilson voting	_____
Council Member Winder Newton voting	_____


Vetoed and dated this ____ day of _____, 2017.

By: _____
Ben McAdams, Mayor
Salt Lake County

(Complete as Applicable)

Veto override: Yes ____ No ____ Date _____
Ordinance published in the newspaper: Date _____

Effective date of ordinance: _____

APPROVED AS TO FORM
District Attorney's Office
By: 
Attorney
CRAIG WANGSGARD
Date: 2-15-17

SUMMARY OF
SALT LAKE COUNTY ORDINANCE NO. _____

On the ____ day of _____, 2017, the County Council of Salt Lake County adopted Ordinance No. _____, amending chapters 2.60.010 and 13.04.020 of the Salt Lake County Code of Ordinances, 2001, to remove the Salt Lake County Equestrian Park and Events Center from the duties of the Convention Facilities Advisory Board and remove the Salt Lake County Equestrian Park and Events Center from the definition of "Parks" and enacting chapter 2.61, to create the "Equestrian Park Advisory Board".

SALT LAKE COUNTY COUNCIL

By: _____
Steven DeBry, Council Chair

ATTEST:

Sherrie Swensen
Salt Lake County Clerk

Council Member Bradley voting	_____
Council Member Bradshaw voting	_____
Council Member Burdick voting	_____
Council Member DeBry voting	_____
Council Member Granato voting	_____
Council Member Jensen voting	_____
Council Member Snelgrove voting	_____
Council Member Wilson voting	_____
Council Member Winder voting	_____

A complete copy of Ordinance No. _____ is available in the office of the Salt Lake
County Clerk, 2001 South State Street, N2100A, Salt Lake City, Utah.