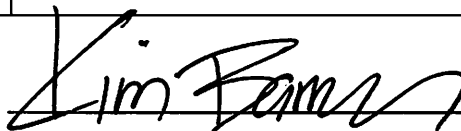


Mayor's Office: Council Agenda Item Request Form
*This form and supporting documents (if applicable) are due the Wednesday
prior to the COW meeting by noon.*

Date Received (office use)	17 Feb 2017
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Date of Request	2/17/17
Requesting Staff Member	Martin Jensen
Requested Council Date	2/28/17
Topic/Discussion Title	Declaration of Gift: Parks and Recreation – Spectrum Engineering tree donation
Description	Spectrum Engineering would like to donate (10) 2” caliper trees to be planted in one of the SLCo parks in September 2017. Volunteers would also be provided to plant the trees as part of an Arbor Day celebration.
Requested Action¹	Review and approve receipt of donation
Presenter(s)	Martin Jensen
Time Needed²	n/a
Time Sensitive³	n/a
Specific Time(s)⁴	No
Contact Name & Phone	Martin Jensen, x 81814
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval:



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.



February 16, 2017

Re: Spectrum Engineering Tree Donation

BEN McADAMS
Salt Lake County Mayor

Holly Yocom
Community Services
Department Director

**PARKS & RECREATION
DIVISION**

Martin Jensen
Division Director

Salt Lake County
Government Center
2001 South State Street
Suite S4 700
Salt Lake City UT 84114

385 / 468-1800
385 / 468-1799 fax

To the Salt Lake County Council:

Spectrum Engineering would like to donate (10) 2" caliper trees to Salt Lake County to be planted in one of the SLCO parks in September 2017. They are also planning on providing volunteers to plant the trees as part of an Arbor Day celebration. The park and exact locations for the trees will be determined by SLCO Parks and Recreation prior to the September planting.

Parks and Recreation has reviewed the offer made by Spectrum Engineering and we are in favor of the donation.

Please let us know if you need any additional information and I will be happy to provide it upon request.

Thanks,

Dustin Wiberg

A handwritten signature in cursive script that reads 'Dustin Wiberg'.

Project Manager
Parks and Recreation

DECLARATION OF GIFT
(OVER \$1,000)

I, Spectrum Engineers (Jackie McGill), irrevocably give, and where appropriate transfer, title to the property described below to Salt Lake County to become permanent property of Salt Lake County and to be administered in accordance with its established policies. I assign and transfer all rights, including any copyrights that I possess on these properties to Salt Lake County, without restrictions or conditions except those noted below under "Other provisions or restrictions".

Description of gift: donation of (10) 2" – 2.5" caliper trees

Value (estimated by the donor):

\$2000

Date of transfer of title and delivery: September 2017

Other provisions or restrictions:

Spectrum would like to purchase the trees and have volunteers from our firm help plant them in
one of SLCO Parks as specified by SLCO Parks and Rec. SLCO Parks and Rec. will supervise the installation.


Department/Division Director or Elected Official

Date:

2/14/17

Spectrum Engineers

Donor

Address: 324 S. State Street #400

Salt Lake City, UT 84111

Salt Lake County hereby accepts the above gift under the conditions specified within this Declaration of Gift form, but makes no judgment as to the value of the gift.

SALT LAKE COUNTY COUNCIL:

Chair

Date

ATTEST:

Sherrie Swensen, County Clerk