

Mayor's Office: Council Agenda Item Request Form
*This form and supporting documents (if applicable) are due the Wednesday
before the COW meeting by noon.*

Date Received (office use)	23 Feb 2017
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Date of Request	2/23/17
Requesting Staff Member	Darrin Casper
Requested Council Date	2/28/17
Topic/Discussion Title	Recognition of 2016 Government Finance Officers Association (GFOA) Certificate of Achievement
Description	Salt Lake County has been awarded with the 2016 GFOA Certificate of Achievement. This marks the 30 th consecutive year that the County has received this award. Of special note, 2016 was the first year that the County did not receive any significant findings or management comments from our external auditor.
Requested Action¹	Informational
Presenter(s)	Mayor McAdams
Time Needed²	5 minutes
Time Sensitive³	
Specific Time(s)⁴	COW
Contact Name & Phone	Darrin, 8-7075
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval: _____



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.