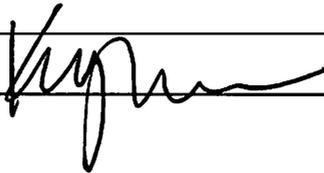


**Mayor's Office: Council Agenda Item Request Form**  
*This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.*

<b>Date Received</b> (office use)	
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<b>Date of Request</b>	10/26/2017
<b>Requesting Staff Member</b>	Kendra Kahlow
<b>Requested Council Date</b>	Next Council Meeting
<b>Topic/Discussion Title</b>	Mayor's Contribution Fund
<b>Description</b>	Contribution to The Road Home in the amount of \$200.00 to support Teen Night at the Clark Planetarium.
<b>Requested Action<sup>1</sup></b>	Council Approval, Consent Items
<b>Presenter(s)</b>	
<b>Time Needed<sup>2</sup></b>	Consent Items
<b>Time Sensitive<sup>3</sup></b>	
<b>Specific Time(s)<sup>4</sup></b>	
<b>Contact Name &amp; Phone</b>	Kendra Kahlow x.7031
<b>Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.</b>	

**Mayor or Designee approval:** \_\_\_\_\_



<sup>1</sup> What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

<sup>2</sup> Assumed to be 10 minutes unless otherwise specified.

<sup>3</sup> Urgency that the topic to scheduled on the requested date.

<sup>4</sup> If important to schedule at a specific time, list a few preferred times.

November 7, 2017

The Honorable County Council  
2001 S. State Street, Suite N2200  
Salt Lake City, Utah 84190

Attn: Steve DeBry, Chair

**Re: Community Contribution Recommendation**

Council Members:

I have reviewed and approved the Salt Lake County Mayor's recommendations for the following community contribution amount under the Mayor's Contribution Fund, subject to the ratification of the County Council as outlined in county ordinance:

<b>Entity</b>	<b>Granted</b>
The Road Home	\$200.00

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\$200.00 Cash

**Purpose:** An in kind donation to support The Road Home in their partnership with Bennion Center at the University of Utah for "Teen Night" at the Clark Planetarium. This contribution is to request a fee waiver for tickets at the Clark Planetarium.

This contribution is approved under the authority of **County Wide Policy 1200**.

Please place this item on your next available agenda for action. Thank you for your help in this matter.

Sincerely,

Ben McAdams  
Mayor, Salt Lake County

1200

FORM A

**Application for Contribution  
(Including Fee Waivers)**

Name of Organization: The Road Home

Address: 210 South Rio Grande, Salt Lake City, Utah 84101

Contact Person: Kat Kahn- Development Coordinator Phone: 801-819-7293

Fax: \_\_\_\_\_

Fiscal year runs from 7/1 to 6/30.

Brief History of Organization: (Who started it? How long has it been organized? etc.)

The Road Home was originally established as the Traveler's Aid Society in 1923 to assist stranded travelers. In 2001, we changed our name to The Road Home to better reflect our mission of helping people step out of homelessness and back into our community. We provide emergency services, shelter and housing programs.

Type of Request: Money \_\_\_ Equipment \_\_\_ Personnel \_\_\_ Facilities \_\_\_ Fee Waiver X

Have you previously received money from Salt Lake County? Yes X No \_\_\_

If yes, when and how much? (previous three years) 2014- \$400,000, 2015- \$400,000, 2016- \$400,000

If you are requesting money, please answer the following questions:

Amount of Request: \$ \_\_\_\_\_

Percent of Agency Budget: \_\_\_\_\_%

Purpose of money requested and target population (may include a draft program):

Please attach:

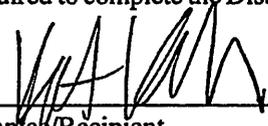
1. Current List of Board of Directors
2. Organization Chart
3. Copy of 501(c)(3) if applicable. If not a **charitable community service-based organization**, please state the status of the organization.
4. Copy of an independent audit. If you do not have one, please enclose a copy of current financial statements.
5. Draft Program

You will be expected to report to the Salt Lake County Mayor on how the money was used and the success of the project.

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The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the grant and will abide by the terms of this grant of County funds as that grant is defined in this Form A. The grantee accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for or amended in this grant. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional County funds. It is further understood that no grant funds will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The grantee is required to complete the Disbursement of Funds Report, Form B.

Dated this 18 day of October, 2017

  
\_\_\_\_\_  
Grantee/Recipient

September 20, 2017

Mayor McAdams and members of the Salt Lake County Council:

Clark Planetarium is requesting a waiver per Salt Lake County Policy 1200 to permit a donation of planetarium dome theatre admission in support of The Road Home/Bennion Center "Teens' Night Out." This program is designed to bring teenage residents of The Road Home shelter together with volunteers from the University of Utah's Bennion Center to facilitate communication and service delivery.

A Teens' Night Out program in our dome theatre would provide the teenage residents of The Road Home shelter a safe, fun and educational experience.

We believe that this request satisfies the valid public purpose requirements of paragraph 4 (Requests for Contributions/Waivers) of Policy 1200 in that supporting Teens' Night Out fulfills both the planetarium's public education mission and Salt Lake County's efforts to address homelessness issues in our community.

The Teens' Night Out program is requesting admission for approximately 25 Road Home teen residents and a few support staff on a Wednesday evening program in mid to late October. The estimated value of this contribution would be \$200.

There would be no disruption of the planetarium's regular schedule required to accommodate this request. No other contribution is sought other than free admission for this group.

Please feel free to contact me for addition information should it be required.

Respectfully,

Seth Jarvis, Director

Clark Planetarium

[sjarvis@slco.org](mailto:sjarvis@slco.org)

Extension 81234