



Agenda Item

File #: 22-0825

Requested Agenda Date:

9/13/2022

Requested Agenda Title:

Presentation on Proposed Enactment of New Public Access Records Management Ordinances and Policies

Requested Agenda Item Description: Salt Lake County currently has one lengthy ordinance and 16 individual policies that are meant to guide the public and employees in accessing and providing access to records. The ordinance and policies are confusing, sometimes conflicting, full of duplication and often outdated as they frequently refer to state law, which changes from time to time. The goal of the re-write condenses 16 policies into two new policies: 1) Public Access and 2) Records and Information Management (RIM) policies. The 16 existing policies totaled 39 pages, while the 2 new policies total 6. The existing GRAMA ordinance totaled 11 pages and is now condensed to 5. These new polices ensure accessibility for both County employees and the public, as well as removing duplicative language found in statute.

Requested Action: Discussion - Vote Needed

Presenter(s) (with titles): Megan Hillyard, Administrative Services Department Director; Maren Slaugh, Records Management & Archives Division Director/County Records Manager

Time Needed: 15 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Ina Landry, Administrative Services Department Assistant

Are Supporting Documents Needed for this Agenda Item Request? Yes