

# SALT LAKE COUNTY

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## **Meeting Minutes**

**Tuesday, November 23, 2021**

**10:00 AM**

**Council Chambers, N1-110**

**Council Work Session**

**1. CALL TO ORDER**

- Present**
  - Chair Steve DeBry
  - Council Member Laurie Stringham
  - Council Member Jim Bradley
  - Council Member Arlyn Bradshaw
  - Council Member Dave Alvord
  - Council Member Aimee Winder Newton
  - Council Member Dea Theodore
- Call In**
  - Council Member Richard Snelgrove
  - Council Member Ann Granato

**2. DISCUSSION ITEMS:**

**2.1 Proposed Hire/ Weekly Reclassification Report [21-1344](#)**

- Attachments:** [Staff Report](#)  
[Proposed Hire Report 11-17-2021](#)  
[Weekly Reclassification Update for Council 11-17-2021](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Informational

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the new hires and reclassifications.

**2.2 Salt Lake County Resolution: [21-1347](#)**

**Extension of the Public Health Emergency Declared by the Salt Lake County Mayor and the Executive Director of the Salt Lake County Health Department COVID-19 Pandemic**

- Attachments:** [Staff Report](#)  
[Resolution for Fourteenth Extension of Public Health Emergency \(11-16-21\)\(12-14-21 expiration date\)\(AATF\)](#)

Sponsor: Chair Steve DeBry (Approx. 10 mins).  
Discussion/Direction

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Members Theodore and Alvord were absent for the vote.

**2.3 Update on Salt Lake County’s Coordinated Response to [21-1336](#)**

**COVID-19****Attachments:** [Staff Report](#)

Presenters: Dr. Angela Dunn, Executive Director, Health Department and David Schuld, COVID Coordinating Officer (Approx. 15 mins).

Informational

**Dr. Angela Dunn**, Director, Salt Lake County Health Department, delivered a PowerPoint presentation on the COVID-19 Weekly Update, which included an overview, COVID-19 cases are 55 percent lower than in 2020, 7-day case rate by age, 7,906 school-associated cases since school started, the COVID-19 case rate by school district, COVID-19 case rates by school district for all grades, 14-day testing and percent of positivity by school district, hospitalizations are plateauing, Salt Lake County intensive care units (ICUs) are at capacity today, COVID-19 deaths are on the rise since Delta, younger age groups lag behind in vaccinations, vaccinations for 5-11 years-old, the County's southwest corner continues to drive cases, 71 percent of Salt Lake County residents 12+ years-old are fully vaccinated, booster doses in Salt Lake County, and vaccination remains the strongest protection against severe illness.

**Mayor Jennifer Wilson** stated the County needed to continue to look at ways to promote opportunities relating to paid time off when employees get the booster shots and become sick.

- 2.4 **A Resolution of the Salt Lake County Council Approving an Interlocal Agreement between the Greater Salt Lake Municipal Services District, Copperton Metro Township, Emigration Canyon Metro Township, Kearns Metro Township, Magna Metro Township, White City Metro Township, Town of Brighton, and Salt Lake County Respecting the Issuance of Bonds to Pay for Infrastructure in an Amount not to Exceed \$20,000,000** [21-1343](#)

**Attachments:** [Staff Report](#)  
[Resolution Road Bond ILA AATF](#)  
[Final Interlocal Agreement AATF](#)

Sponsor: Council Member Laurie Stringham and Council Member Richard Snelgrove (Approx. 5 mins).

Discussion/Direction

A motion was made by Council Member Stringham, seconded by Council Member Snelgrove, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**2.5 BUDGET WORKSHOPS:**[21-1348](#)

-“The List”

-Technical and Supplementary Items

-Other Budget Items as Necessary

**Attachments:** [Staff Report](#)

Presenter: Dave Delquadro, Fiscal Manager, Council Informational

- *The List*

**Mr. David Delquadro**, Chief Financial Manager, Council Office, reviewed the following American Rescue Plan Act (ARPA) Funds that the Mayor’s Office felt needed to be funded during this budget and not in January when the Council will review all ARPA Funds.

*#1 -Mayor Administration - Mayor’s Office Grant Writer - \$111,614 - 1 FTE*

A motion was made by Council Member Bradshaw, seconded by Council Member Alvord, to approve this request. The motion carried by a unanimous vote.

*#2 - Information Technology - 2022 Tax Modernization - \$408,267 - 1 FTE*

*#3 - Information Technology - Mainframe Migration - \$326,036 - 1 FTE*

*#4 - Information Technology - Manage Detection and Response - \$150,000*

*#5 - Information Technology - Adobe Licensing Bridge/True-up - \$125,000*

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, to approve these four items. The motion carried by a unanimous vote.

**Council Member DeBry** asked if the Mayor's Office was certain that the ARPA funds would cover all items on the list.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated yes; however, if there is a questionable one, his office would put it in the revenue replacement category, which could be more than one hundred million dollars.

**Mr. Ralph Chamness**, Deputy District Attorney, stated the final rules on how these funds can be used have not come through, but the District Attorney's Office is comfortable with the use of these funds for this purpose.

*#6 - Assessor - FTEs for Electronic Documents and Imagery Upgrade - \$249,999 - 5 FTEs*

*#7 - Surveyor - Maintenance of the Public land Survey System - \$461,421 - 3 FTEs*

*#8 - Criminal Justice Advisory Council - Reentry and Reintegration Project - \$107,086 - 1 FTE*

*#9 - District Attorney - Justice Division Support Staff Time-Limited FTE - \$883,867 - 10 FTEs*

*#10 - District Attorney - Victim Services Time Limited Employees - \$877,254 - 9 FTEs*

*#11 - District Attorney - Investigations Unit Time-Limited FTEs - \$408,754 - 3 FTEs*

*#12 - District Attorney - Additional Expert Witness Funding - \$325,000*

**Mr. Delquadro** stated these are all time-limited FTEs that are needed to address a backlog of work caused by COVID-19.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, to approve these requests. The motion carried by a unanimous vote.

*#13 - Parks and Recreation Capital Improvements - Meadow Brook Golf Course - \$1,875,000*

**Mr. Delquadro** stated this was a budget adjustment that was previously

approved. The Mayor's Office is asking to use ARPA funds for the entire amount.

A motion was made by Council Member Winder Newton, seconded by Council Member Stringham, to approve this request. The motion carried by a unanimous vote.

*#14 - Indigent Legal Services - ILS-Jail Resource Reentry Program - \$450,000*

*#15 - Criminal Justice Services - Jail Resource Reentry Program - \$768,860 - 7 FTEs*

*#16 - Criminal Justice Services Capital Project - Jail Resource Reentry Program - \$370,504*

*#17 - County Jail - CJS Jail Resource Reentry Program - \$415,796 - 4 FTEs*

**Mr. Delquadro** stated originally this was fully funded by ARPA dollars. However, the County received notification that there is a \$1 million federal grant available - \$250,000 per year for four years. The Mayor would like to use the grant funds as opposed to the fully funded ARPA approach. This is a time-limited pilot project.

**Mr. Casper** stated the County did receive a \$1 million dollar federal grant. A federal grant cannot be matched with federal monies, so the proposal would be to use \$250,000 from the General Fund to meet the matching requirement. The other \$1.75 million would either come from the federal grant or ARPA.

**Council Member Alvord** asked if there were matrixes in place so the actual impact of the program could be measured.

**Ms. Karen Crompton**, Director, Human Services Department, stated there are six specific matrixes that will be looked at. One is the recidivism rate, which will be tracked monthly and annually. At the end of the project, an outside evaluator will look at the overall program to determine its effectiveness.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, to approve the adjustment recognizing the federal grant and substituting the \$250,000 from the General Fund as opposed to

using ARPA funds. The motion carried with a unanimous vote.

*#42 - Capital Improvements - Jordan River Trail Remediate Water Hazards - \$750,000*

*#43 - Capital Improvements - Oxbow Jail Control Room - \$650,000*

**Mr. Delquadro** stated the #42 was not included in the ARPA list, but he understands that several Council Members would like to consider this project for ARPA funding.

A motion was made by Council Member Bradshaw to use ARPA funding for the Jordan River Trail Remediate Water Hazard project, subject to getting approval from the District Attorney's Office to use these funds for this purpose.

**Mr. Chamness** stated he would check into it.

**Mr. Delquadro** stated the Oxbow Jail control room is another one that might qualify for ARPA funding because of the public safety nature and the need to expand capacity.

A motion was made by Council Member Bradshaw, seconded by Council Member Alvord, to approve the use of ARPA funds for these two projects. If the District Attorney has a concern with this, the Council will revisit these two items. The motion carried by a unanimous vote.

**Council Member Newton** stated there has been some discussion about using ARPA funds for the Riverbend Golf Course instead of funds from the TRCC Fund. This would clear up funds from TRCC to be used for the softball complex at Pioneer Crossing.

**Mr. Delquadro** stated there is legislative intent attached to the Riverbend Golf Course project, which is to determine the best way to proceed on how to provide water at the golf course.

A motion was made by Council Member Debry, seconded by Council Member Alvord, to allocate \$3 million from ARPA funds for the Riverbend Golf Course well project. The previously approved legislative intent still applies. This allows \$2,404,307 from the TRCC Fund to be appropriated to

Pioneer Crossing Valley Regional Softball Park to meet contractual deadlines that happened in 2021. This also allows the Community Services Department to use \$595,693 towards the Rose Wagner HVAC upgrades. The motion carried by a unanimous vote.

### **Non-ARPA Funds**

*#18 - Human Resources - Recruitment Manager - \$178,782 - FTE*

*#19 - Human Resources - OD Consultant - \$148,303 - FTE*

*#20 - Human Resources - Jr Recruiter - \$82,351 - FTE*

*#21 - Human Resources - HR Consultant - \$118,996 - FTE*

*#22 - Human Resources - Compensation Analyst - \$121,634 - FTE*

**Mr. Delquadro** stated the Human Resources Division was asked to double check on the dollar amounts for these positions. It was determined that the pay for the recruiter manager position was over estimated, and the junior recruitment position was underestimated. The bottom line is there is about \$25,000 in savings. There is no operating budget included in these numbers, so he asked the Council to let staff adjust the estimated salary and benefits and add approximately \$2,000 per position for operating costs. The net effect would be an overall reduction of \$14,000 for these five positions.

**Council Member Stringham** stated the County is in the process of hiring a human resources director and she would hate to tie that person's hands by detailing how these positions are to be used. She would like to approve the five positions and a dollar amount, but allow the new director to look at the best way to use them.

A motion was made by Council Member Stringham, seconded by Council Member Alvord, to approve five FTE positions for the Human Resources Division with accompanying funds of \$635,200.

**Council Member Bradshaw** stated he wanted to make sure this did not interrupt the recruiting for these positions. He did not know how long it would take to hire a new director.

**Mr. Casper** stated the goal is to hire a new human resources director by December 17th.



**Mr. Delquadro** stated two of the positions are encumbered and the individuals have been providing services for the County. He is concerned that there is no ongoing funding for the two positions after the first of the year. He asked the Council to allow temporary salaries to be used to help finance the positions until the new director decides on the best way to proceed.

A motion was made by Council Member Stringham, seconded by Council Member Alvord, to approve five FTE positions for the Human Resources Division with accompanying funds of \$635,200 and to allow temporary funding for two encumbered positions until the new director determines the best way to proceed. The motion carried by a unanimous vote.

*#23 - County Jail - Sworn Officers Compensation - \$5,962,750*

**Mr. Delquadro** stated these funds would be used to raise all pay rates for the sworn officers at the jail from the entry level through the lieutenants.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw to approve this item.

**Council Member Stringham** asked if the Sheriff was having trouble getting civilians to work at the jail.

**Sheriff Rosie Rivera** stated it is hard to keep the civilians and to get a civilian to accept a job offer because of the pay. However, she does not have control of civilian compensation; that comes through the regular pay increases approved by the Council.

**Mr. Casper** stated the Human Resources Division is continuously looking at the job banding and rates to make sure employees are paid appropriately.

**Council Member Newton** asked the Sheriff if she felt she had sufficient funds to recruit for that mental health position.

**Ms. Carita Lucey**, Human Resource Administrator, Salt Lake County Sheriff's Office, stated she is working with the County Human Resources Department to gather market data for mental health professionals. The current recommendation is to bring professionals on at an 18-year pay

calculation. This would put the professionals closer to the market. If additional funds are needed, the Sheriff would come back to the Council.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw to approve this item. The motion carried by a unanimous vote.

*#24 - Sheriff Court SVCS & Security - Sworn Officers Compensation - \$1,319,176*

A motion was made by Council Member Newton, seconded by Council Member Bradshaw, to approve this item. The motion carried by a unanimous vote.

*#25 - Sheriff Court SVCS & Security - PSB Deputy Lieutenant 1 FTE - \$149,411*

**Mr. Delquadro** stated this is a new FTE position that would help to improve the span of management control for the public safety officers.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this item be approved.

**Council Member Stringham** asked if someone would be promoted to fill this position.

**Sheriff Rivera** stated a sergeant would be promoted to this position, and then a deputy would be promoted to a sergeant position. This position is needed because there is only one lieutenant overseeing the sergeants and helping to make sure all the required training is done.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this item be approved. The motion carried by a unanimous vote.

*#26 - District Attorney - New Market Increase for All Sworn Employees - \$234,083*

A motion was made by Council Member Bradshaw, seconded by Council Member Granato, to approve this item.

**Council Member DeBry** asked if it was legally required to do this for the District Attorney's Office because it was just done for the Sheriff's Office.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated there are legal reasons based on statute that sets up how the Sheriff's compensation and merit system works that may have an application to all the sworn officers within the County. His recommendation is that the pay should be aligned.

**Council Member DeBry** asked how many sworn peace officers the District Attorney's Office employed. The District Attorney's job is to prosecute felons; not to run a police department. He asked the District Attorney to reevaluate his goals, mission, and objectives because it is getting borderline on funding this number of officers.

**Mr. Sim Gill**, District Attorney, stated he employs 15 officers including the chief, and 2 crime analysts that are non-sworn. These employees are the investigative unit within his office and they have the same authority as any other law enforcement officer. Their job is to assist in case management and as well as investigative work. The officers follow the same standards and restrictions as any other law enforcement officer.

**Council Member Stringham** asked how the Sheriff's Office and the District Attorney's Office work together to make sure there is no overlap of duties.

**Sheriff Rivera** stated the two offices work closely together, but the roles are totally different. Her office is more of a first responder.

A motion was made by Council Member Bradshaw, seconded by Council Member Granato, to approve this item. The motion carried by a unanimous vote.

*#27 - District Attorney - Legal Investigator Step Increase - \$49,224*

**Mr. Delquardo** stated this item is applicable to the same investigators as #26. A sworn officer would receive a 2.75 percent career adjustment increase on their hire date.

**Council Member DeBry** asked if all investigators in the District Attorney's Office are pay within the same paid structure.

**Mr. Chamness** stated there is no rank within the investigators employed by the District Attorney's Office. A study is underway to see if a change is needed.

**Mr. Delquadro** stated those investigators that have been employed longer are getting paid more, they have just moved up the scale farther.

**Council Member DeBry** asked for verification that a 15-year veteran at the District Attorney's Office is making the same pay as a 15-year veteran at the Sheriff's Office.

**Mr. Gill** stated he would get that information.

A motion was made by Council Member Bradshaw, seconded by Council Member Stringham, to approve this item. Council Member Stringham added legislative intent that the information requested is provided. The motion carried by a unanimous vote.

*#28 - District Attorney - Market Adjustments - \$578,900*

*#29 - District Attorney - Salary for Vacant Positions - \$137,975*

**Council Member DeBry** stated these funds need to be associated with a contra account. The money is already in the District Attorney's budget due to the number of vacancies.

**Council Member Newton** stated a contra account would work for the District Attorney's Office due to the number of vacancies. She would support a \$700,000 contra account if the Council's fiscal staff felt this was appropriate.

**Mr. Delquadro** stated a \$700,000 contra account is sufficient to encourage a dialog between the Council and the District Attorney's Office. Given the number of vacancies, he felt the District Attorney could easily absorb this amount.

A motion was made by Council Member Newton, seconded by Council

Member Stringham, to approve a \$700,000 contra account attached to these two items. If positions are filled sooner than the District Attorney can come back to the Council for adjustments. The motion carried by a unanimous vote.

*#30 - Arts and Culture - UMOCA Maintenance - \$15,000*

**Mr. Delquadro** stated the County is currently leasing the Utah Museum of Contemporary Art (UMOCA) at below market rate, there are necessary maintenance items that need to be addressed.

**Council Member Newton** stated when the County is negotiating leases it needs to include all operations and maintenance (O&M) costs instead of just having a lease below market rate.

A motion was made by Council Member Winder Newton, seconded by Council Member Stringham, to approve this item, but to add legislative intent that when the contract comes up for renewal that the County renegotiate and make sure that the full O&M costs is incorporated into the contract. The motion carried by a unanimous vote.

*#31 - Arts and Culture - Operations Worker - \$66,842 - 1 FTE*

A motion was made by Council Member Stringham, seconded by Council Member Bradshaw, moved to approve this item. The motion carried by a unanimous vote.

*#32 - Arts and Culture - Art Acquisition - \$10,000*

**Mr. Delquadro** stated the amount currently set aside for art acquisition within the County is \$15,000 This would raise that amount to \$25,000.

**Council Member DeBry** asked why the County needed to buy art and what happened to the old art.

**Ms. Holly Yocom**, Director, Community Services Department, stated the County has a lot of blank walls and several additional pieces are needed as new County buildings are completed. All the art is on display; nothing is stored. The County launched a public art website, so residents can see the

entire collection where information about each artist is available.

**Council Member Stringham** stated she would like to see this money used to promote local artists within our communities. Art shows could be held to promote local artists instead of the County purchasing pieces.

**Council Member Bradley** stated this would compete with local art galleries, who are struggling already.

**Council Member Theodore** stated the County could get donated art from school children or artists within the community.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, to approve this item. A presentation needed to be made before the Council regarding the full functionality of the public arts program, exploring the suggestion by Council Member Stringham. The motion carried 8 to 1 with Council Member Theodore voting in opposition.

The Council recessed for lunch and then reconvened at 1:00 PM.

*– Clerk - Election Division*

**Council Member DeBry** stated he discovered there was no budgetary request for the 2022 Election submitted in this budget, and it will have to be funded. He directed the Clerk to address this oversight, with a recommendation to the Council as to what funding it will need. Then, there will have to be a budget adjustment in the future.

*#33 - Parks - Trail Maintenance - \$1,004,700 - 4 FTEs*

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, stated #33 is for trail maintenance, and #34 is where much of the funding is coming from, which is from the Regional Transportation Choice Fund.

A motion was made by Council Member Winder Newton, seconded by Council Member Stringham, to set funds aside, but not allocate them to this project until the Council could see all the specific projects.

**Ms. Yocom** stated the \$1 million from the Regional Transportation Choice Fund is to fund ongoing maintenance of all County trails. It is for a collective trail maintenance

program and there will be four FTEs and some temporary employees with this. It is a one-time ask. It would be hard to hire time-limited employees for one year.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated there are two parts to this. The \$1,004,700 is to establish a trails maintenance team with four FTEs in Parks to maintain trails across the valley. The second \$1,000,000 allocation is for general trail maintenance, and it will come from the Regional Transportation Choice Fund.

**Council Member Newton** stated now that she understood this better, she thought this was a high priority. Trails are what people want.

A motion was made by Council Member Winder Newton, seconded by Council Member Stringham, to set funds aside, but not allocate them to this project until the Council could see all the specific projects. Council Member Newton amended the motion to approve the request as is. The motion carried by a unanimous vote.

*#34 - Regional Transportation Choices Program - Trail Maintenance*

A motion was made by Council Member Winder Newton, seconded by Council Member Theodore, to approve this request. The motion carried by a unanimous vote.

*#35 - Recreation - Office Coordinators - \$2,340 - 3 FTEs*

*#36 - Recreation - Accountant - \$1,190 - 1 FTE*

**Mr. Delquadro** reviewed the request for the three office coordinators, which were being financed by reducing money that would have been devoted to temporary employees. He stated the increase is for the pay raise that was subsequently added to the budget. The accountant was time-limited, but Recreation is having trouble hiring, so would like it to be a full-time merit position.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, to approve these requests. The motion carried by a unanimous vote.

*#37 - Open Space - Rebudget COVID Cut Restored in 2021 for Land Acquisition - \$1,250,000*

*#38 - Open Space - Rebudget COVID Cut Restored in 2021 for Land Acquisition - \$1,250,000*

**Mr. Delquadro** stated #38 is a fund balance transfer from the General Fund to set aside money for future open space. The Council would subsequently decide whether to expend

any of those funds.

A motion was made by Council Member Bradshaw, seconded by Council Member Stringham, to approve these requests.

**Ms. Yocom** stated these are two separate transfers.

**Mr. Kendrick** stated that is correct - #37 was transferred from the TRCC Fund this year, which the Council approved for a specific project. The second request is for new open space projects using funds from the General Fund. It was mistakenly listed as a rebudget.

**Council Member Bradshaw** asked if the Council needed to take action on #37 since it was already approved.

**Mr. Park** stated there was no need to change the motion.

A motion was made by Council Member Bradshaw, seconded by Council Member Stringham, to approve these requests. The motion carried by a unanimous vote.

*#39 - Justice Court - Travel - \$14,000*

**Council Member Newton** stated after reviewing expenses and knowing how COVID-19 has changed travel, she would like to lower this amount.

A motion was made by Council Member Winder Newton, seconded by Council Member Stringham, to lower the amount for travel from \$14,000 to \$9,500. The motion carried by a unanimous vote.

*- Visitor Promotion Fund*

**Mr. Delquadro** stated a decision was made to reevaluate the contribution with the Salt Lake Community College regarding scholarships. Based on an earlier discussion, the Mayor eliminated that \$345,000 request. It would be a savings in the Transient Room Tax (TRT).

A motion was made by Council Member Winder Newton, seconded by Council Member Stringham, to concur with the Mayor's Office to set that amount aside. The motion carried by a unanimous vote.



*#40 - Visitor Promotion County Expense - Sundance Contribution - \$150,000*

**Council Member Stringham** stated she has requested Sundance send her a list of what the County's contribution covered. Sundance has not responded, so she asked to table a decision on this request until December 7, 2021.

**Mr. Delquadro** asked if Council Member Stringham wanted to extricate this request from the tentative budget for the public or approve it subject to further review and discussion.

A motion was made by Council Member Stringham, seconded by Council Member Winder Newton, to approve this request, subject to further discussion once information is provided. The motion carried by a unanimous vote.

*#41 - Visitor Promotion County Expense - Sports Commission Contribution - \$100,000*

**Mr. Delquadro** stated half of the contribution is for a golf tournament; the other half is to improve sports related events that benefit Salt Lake County.

**Council Member DeBry** stated the golf tournament is in Davis County. He asked why the County would fund that with Salt Lake County taxpayer dollars.

**Mayor Jennifer Wilson** stated people come from out of state and they stay, eat, and rent cars in Salt Lake County for this; there is a benefit to the County.

A motion was made by Council Member Bradley, seconded by Council Member Stringham, to cut \$50,000 from this request and approve the remaining \$50,000. The motion carried by a unanimous vote.

**Council Member Newton** clarified that the \$50,000 was to go towards Salt Lake County events, not the golf sponsorship.

**Ms. Litvack** stated the Mayor's Office will make that clear in the contract.

*#44 - Regional Development - Rebudget Time-Limited Data & Budget Analyst - \$117,561 - 1 FTE*

**Council Member Stringham** stated this is a duplicate of a request for American Rescue Plan Act (ARPA) funds, and it will be handled in January.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated that is acceptable with the Mayor's Office.

**Ms. Dina Blaes**, Director, Office of Regional Development, stated this is a duplication, and will be covered in the ARPA requests.

**Mr. Casper** stated this was not about the two previously approved positions that the County is currently trying to recruit for and are on the exigent lists.

**Mr. Delquadro** stated that is correct.

A motion was made by Council Member Stringham, seconded by Council Member Alvord, that this request be moved to the list for ARPA funding in January. The motion carried by a unanimous vote.

*#45 - Regional Development - Rebudget Time-Limited Public Asset Initiative -\$79,318  
-1 FTE*

**Council Member Stringham** stated the Office of Regional Development was going to see if this qualified for ARPA funds.

**Ms. Blaes** stated it does not qualify for ARPA funds.

*#46 - Regional Development - Rebudget Temporary Personnel - Surveyor - Public Asset Initiative - \$78,279*

*#47 - Regional Development - New Request Wasatch Front Regional Council / Transportation & Land Use Connection - \$300,000*

*#48 - Regional Development - New Request Oquirrh Trails & Day Use Improvement Planning - \$40,000*

*#49 - Regional Development - Rebudget Community Renewable Energy Act Partnership - \$30,000*

*#50 - Regional Development - Rebudget Public Asset Initiative Governance - \$42,000*

A motion was made by Council Member Stringham, seconded by Council Member Granato, to approve these requests. The motion carried by a unanimous vote.

*- Office of Regional Development - Vacant Position*

**Council Member Newton** stated last week, she mentioned there was an open FTE in the

Office of Regional Development's budget and there was uncertainty how that FTE was going to be used.

A motion was made by Council Member Winder Newton to cut the vacant position and the funding for that position until the Office of Regional Development has a better idea what the plan is for that FTE.

**Mayor Wilson** stated this department needs more support; there has never been more pressure on a regional basis. The County will take a hit if it does not have appropriate backup supporting that department. She strongly objected to the motion.

**Ms. Blaes** stated at the recommendation of Council Member Newton, her office did look at what this FTE would support. The FTE in this position would manage the Corridor Preservation Fund, look at land use and water conservation planning for next year, collaborate with the Utah Department of Transportation and the Utah Transit Authority, and look at legislative proposals. She would like to preserve this position and was willing to come back in June with a report on how the position was working.

Council Member Winder Newton withdrew her motion.

*#51 - Mayor Administration - Office of Data & Innovation's Smart Government and Efficiency Fund and Manager - \$1,625,867 - 1 FTE*

**Mr. Delquadro** stated he understood there was a proposal to reduce this to \$500,000 and eliminate the FTE, and asked the Office of Data & Innovation to come back and demonstrate its work.

**Mayor Wilson** stated this team has proven to be an asset to the County, and it has a lot of backlog. The program may be compromised without additional staffing. She was agreeable to the decreased funding amount, but asked that the Council keep the FTE short-term.

A motion was made by Council Member Winder Newton to reduce the funding to \$500,000 and eliminate the FTE position.

**Council Member Alvord** stated he was not comfortable with this request. It was like giving the Office of Data & Innovation a blank check. He would prefer if the Office of Data & Innovation came to the Council with specific ideas and efficiencies and asked for funding then. Also, he had asked a lot of questions about this, but had not received real examples of what other governments used this money for.

A substitute motion was made by Council Member Alvord to table this item and not include it in the annual budget.

**Ms. Megan Hillyard**, Director, Administrative Services Department, stated the Office of Data & Innovation did put a proposal together with the guidelines; information about the committee that would be formed, which the Council would sit on; and examples from programs nationwide. It was sent to the Council staff to be distributed. With regard to the FTE, there is a long list of projects, and the Office of Data & Innovation may not have the bandwidth to do those without the added FTE.

**Mr. Park** stated the original motion has not yet been seconded; a substitute is not in order.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, to reduce the funding to \$500,000, and eliminate the FTE position. The motion carried 6 to 3 with Council Members Snelgrove, Alvord, and Theodore voting in opposition.

*#52 - Mayor Administration - GRAMA Records Administration Position - \$54,722 - .50 FTE*

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, to approve this request. The motion failed 3 to 6 by the following votes:

Council Member Stringham - Nay  
Council Member Snelgrove - Nay  
Council Member Bradley - Aye  
Council Member Bradshaw - Aye  
Council Member Alvord - Nay  
Council Member Winder Newton - Nay  
Council Member Granato - Aye  
Council Member Theodore - Nay  
Council Member DeBry - Nay

*#53 - Mayor Administration - Human Services 01 COVID Cut Restoration - \$87,821*

*#54 - Mayor Administration - Administrative Services Department / Office of Data & Innovation COVID Cut Restoration - \$25,750*

*#55 - Mayor Administration - Community Services 01 COVID Cut Restoration - \$18,501*

A motion was made by Council Member Winder Newton to approve these requests. The motion failed due to the lack of a second.

A motion was made by Council Member Stringham, seconded by Council Member Theodore, to cut the Human Services' position on #53, as it is vacant now.

**Mr. Park** asked if the motion was to not restore the cut.

**Council Member Stringham** stated yes.

**Ms. Crompton** stated this request is to restore a senior policy advisor position that was held by Beth Graham before she became the associate director for the Human Services Department. Human Services did not fill that in the event Ms. Graham chose not to take the associate director position, so she would have a job to go back to. At this point, projects are coming online, including the Jail Release program, a strategic plan for Youth Services, and joint projects with Community Services and Utah State University at Wheeler Farm, and her office needed someone to help with those projects.

**Council Member Bradshaw** stated it was important not to rush to punish agencies for having a vacant position, because that would incentivize them to act quickly to try to fill the position so as not to have to cut it. It is healthy for agencies to look at whether or not to fill a vacant FTE position and determine if it is still the highest and best use of funds.

A substitute motion was made by Council Member Bradshaw, seconded by Council Member Granato, to approve this request as proposed. The motion passed 5 to 4 by the following votes:

Council Member Stringham - Nay  
Council Member Snelgrove - Nay  
Council Member Bradley - Aye  
Council Member Bradshaw - Aye  
Council Member Alvord - Nay  
Council Member Winder Newton - Aye  
Council Member Granato - Aye  
Council Member Theodore - Nay  
Council Member DeBry - Aye

**Mr. Delquadro** stated it was his understanding #54 was to reestablish a computer rotation schedule.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, to approve this request. The motion carried by a unanimous vote.

**Mr. Delquadro** stated #55 is the operating budget for Community Services.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradley, to approve this request. The motion carried by a unanimous vote.

*#56 - Mayor Administration - Request to Restore COVID Cuts - \$157,599*

A motion was made by Council Member Winder Newton, seconded by Council Member Alvord, to reduce the Mayor's contributions from \$19,000 to \$3,000, reducing the restoration amount by \$16,000.

**Mayor Wilson** stated there is a difference between requests that come into the Mayor's Office compared to requests of the Council. She could live with this, but it seemed petty.

**Mr. Delquadro** stated each Council Member has a \$5,000 Discretionary Fund to use in any manner they see fit. Within the context of that \$5,000, administrative costs, travel, and all things related to a Council Member's role is limited to that amount of money.

**Council Member Granato** asked a question that was not audible.

**Mr. Park** stated Council Member Granato asked that the motion be bifurcated to exclude this from the remaining amount.

**Council Member Bradshaw** stated the best way to do that is to have a substitute motion.

A substitute motion was made by Council Member Bradshaw, seconded by Council Member Bradley, to approve the \$158,000 restoration as requested. The motion failed 3 to 6 by the following votes:

Council Member Stringham - Nay  
Council Member Snelgrove - Nay  
Council Member Bradley - Aye  
Council Member Bradshaw - Aye  
Council Member Alvord - Nay

Council Member Winder Newton - Nay

Council Member Granato - Aye

Council Member Theodore - Nay

Council Member DeBry - Nay

A motion was made by Council Member Winder Newton, seconded by Council Member Alvord, to reduce the Mayor's contributions from \$19,000 to \$3,000, reducing the restoration amount by \$16,000. The motion carried 8 to 1 by the following votes:

Council Member Stringham - Aye

Council Member Snelgrove - Aye

Council Member Bradley - Aye

Council Member Bradshaw - Aye

Council Member Alvord - Aye

Council Member Winder Newton - Aye

Council Member Granato - Aye

Council Member Theodore - Nay

Council Member DeBry - Aye

*#57 - Mayor Administration - Administration - \$3,717,129*

*Community Outreach Specialist*

**Council Member Stringham** stated some Council Members have been looking at cutting a metro services position in the Mayor's Office, shifting the money over to the Council Office, and reassigning those duties to Kara Trevino, Intergovernmental Relations Manager, Council Office. The Council needs to be able to deal with community councils in an appropriate manner, and it made sense to have someone in its office be the key point person.

A motion was made by Council Member Stringham to cut the position from the Mayor's budget.

**Ms. Kanter** stated this position is entitled a community outreach specialist and it sits in Regional Operations' portfolio as sort of a stand-alone position, and it is currently vacant. Her understanding was the work specifically related to unincorporated community councils that was previously performed by a someone in the Mayor's Office would get moved to the Council Office. All the executive functions with respect to the unincorporated would be retained in the Mayor's Office, such as overseeing the Municipal Services District (MSD) and helping to prepare the budget.

**Mayor Wilson** stated if the Council wanted to take on this position, she was fine with it. At one time, the Council had two employees in its office doing this, but determined it was more appropriate for them to be in the Chief Executive Office. Now there is one position for this, and it could be in either organization.

**Council Member Bradshaw** stated he was opposed to this concept. He did not think community councils or other entities were served well when the Council attempted to administer something. He also took umbrage that changing the job description of a central staff member in the Council Office came up in a budget session in the last hour without the Executive Committee having a discussion on it first.

**Mr. Delquadro** stated it made sense to put this on pause to understand the resources associated with this position.

**Mr. Park** stated it made sense for Council Member Stringham to decide the best course of action for moving this forward to the extent it involved central staff and the reallocation of central staff time.

A motion was made by Council Member Stringham, seconded by Council Member Alvord, to work with the Mayor's Office and the Executive Committee to evaluate whether moving the community council position to the Council Office was a possible option and the best way to handle that. The motion carried by a unanimous vote.

#### *Vacant Positions*

**Council Member Alvord** asked if the senior policy advisor position funded at \$40,000, was once filled by Ryan Perry and is now vacant, was funded for more than \$40,000.

**Ms. Michelle Hicks**, Mayor's Office, stated Ryan Perry was a senior policy advisor for the Mayor's Office and then was promoted to a position in the Office of Regional Development. That position stayed in the Mayor's Office and is now filled by Eric Hutchings. Then, there was \$40,000 in the Mayor's Office for a position in communications.

**Ms. Kerri Nakamura**, Chief of Staff, Mayor's Office, stated the Mayor's Office had a vacant senior policy advisor position and a vacant lower-level position for communications. When it hired Eric Hutchings as the senior policy advisor, it somehow filled in the lower communications spot, rather than the senior policy advisor spot. She



requested it be moved, but was told by Mayor Finance and Human Resources that it was easier to move the budget to match so it did not look like the Mayor's Office was overspending on Eric Hutchings' salary. The budget was moved, but the titles were not flipped. The \$40,000 is the equivalency of that junior level communications position, which is still vacant.

**Council Member Alvord** asked what the consequence would be if this position was eliminated.

**Mayor Wilson** stated the intent is take the funding and hire a social media person, and there is now an opportunity to do that, as Eric Biggert, Director of Special Initiatives, has left the County.

A motion was made by Council Member Alvord, seconded by Council Member Theodore, to reduce the Mayor's Administrative budget by \$180,000, which is the position vacated by Eric Biggert and the vacant position of \$40,000; and have the Mayor work out where she needed employees; and then, if she needed an additional position, she could come to the Council midyear at any given meeting.

**Mayor Wilson** stated the Council can cut her budget if it thinks it is too well-funded, but it does not have the right to determine where and how she spends the dollars she is given.

**Mr. Park** stated the Optional Plan of County Government is very clear that the Council does not have a role in hiring, selection, firing, or management of employees in the Mayor's Office, absent the positions it is required to give advice and consent for. The Council does have a budget role to provide resources and employees to the various elected officials, but ultimately, it is up to the elected official to manage the total amount of money and funds they are allocated by the legislative body or else they are liable for anything in excess.

The motion was restated by Council Member Alvord, seconded by Council Member Theodore, to reduce the Mayor's budget by \$180,000, and reduce it by 2 FTEs.

**Council Member Bradshaw** stated he was opposed to the motion. Eric Biggert resigned less than a month ago. He would hope the Mayor's Office would not have to rush to replace him. This motion sends the message that if someone has a vacancy and does not fill it as fast as possible, the Council will take it away.

**Council Member Bradley** stated he did not think any Council Member had the

knowledge to be able to make these kinds of decisions no matter how long they have served. He felt this was just pulling things out of the air.

**Council Member Alvord** stated he did not pull this out of the air. He asked the administration some questions a month ahead of the budget about some positions and the number of hours employees were working and why the County would not succeed without them, but the answers were not satisfactory to him or the Mayor was not willing to give him information at all. As he evaluated what people were doing and the hours they worked, he did feel there was excess in Mayor's Office. If a new position was brought forward to this body, he would give it his full consideration.

**Council Member Stringham** stated one concern she had was that after the Council approves a specific type of position, it is changed. When money is taken from one position and moved to another, that is not transparent. The Council is not cutting filled positions. It wants to look at vacant positions to know what they are going to be in the future.

**Council Member Newton** stated the position Ryan Perry was in has been vacant for several years, which should not have an impact on the Mayor's Office. With regard to the other position, sometimes the Council has to make tough choices and allocate resources in the best way possible, and it did add positions to the Mayor's Office. These were two vacant positions.

**Ms. Litvack** stated the person in the communications position was moved to the Health Department during COVID, so that has been vacant 6 to 9 months.

**Council Member Theodore** stated she questioned the value in Eric Biggert's position because of unprofessional comments he made on social media directed at people in the Republican Party. She thought that position was political and had a hard time funding it based on that.

**Council Member Granato** stated she was opposed to the motion because it was brought in the eleventh hour, and she had not had time to investigate it.

The motion was restated by Council Member Alvord, seconded by Council Member Theodore, to reduce the Mayor's budget by \$180,000, and reduce it by 2 FTEs. The motion carried 6 to 3 by the following votes:

Council Member Stringham - Aye

Council Member Snelgrove - Aye  
Council Member Bradley - Nay  
Council Member Bradshaw - Nay  
Council Member Alvord - Aye  
Council Member Winder Newton - Aye  
Council Member Granato - Nay  
Council Member Theodore - Aye  
Council Member DeBry - Aye

*– Other Budget Items*

**Council Member Stringham** proposed legislative intent to have some Council Members and the Mayor’s Office work together to see if there was a way to improve the budget process going forward to make it a more clear, easy, and understandable process.

**Council Member Bradshaw** stated he did not think there needed to be a motion for that.

**Council Member Stringham** stated she would get that organized. She also wanted the Council to form a committee to take a deep dive into the root or base of all budgets.

**2.6 A Resolution of the Salt Lake County Council Publishing a Recommended Final 2022 Budget for Public Display and Setting a Public Hearing for Consideration of the Final 2022 Budget on December 7, 2021** [21-1345](#)

**Attachments:** [Staff Report](#)  
[2022 Recommended Budget Resolution 11.18.21](#)

Sponsor: Chair Steve DeBry  
Discussion/Direction

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated if an American Rescue Plan Act (ARPA) project proposed by the Mayor was not funded by the Council, that item will be out of this budget. However, it can be brought back in January. To the extent the Council made changes that affect the non-ARPA funding of the budget, they will be adhered to. Otherwise, the Mayor’s proposed budget will be the default.

There will also need to be some technical adjustments made - there was a social security tax increase as of January, a 20 percent contra account for all

new FTES, and an additional overhead charge as of July 2022 for public safety security. Additionally, he asked that Council staff be able to make changes to ensure fund balances are in accordance with County policy and meet the minimum requirements.

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, stated there will also be an adjustment to the TRCC Fund to recognize a contribution that Parks & Recreation was doing the work for, and there are some minor changes with the Office of Regional Development's budget.

A motion was made by Council Member Bradshaw, seconded by Council Member Alvord, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification, with the inclusion of the items just delineated. The motion carried by a unanimous vote.

### 3. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**3.1 A Resolution of the Salt Lake County Council Approving and Authorizing the Mayor to Execute and Grant Four Perpetual Easements to Rocky Mountain Power in the City of South Jordan** [21-1318](#)

**Attachments:** [Staff Report](#)  
[Bingham Creek Park RMP Easements AATF](#)

This consent item was approved and forwarded.

**3.2 Approval of a Fee Waiver Request for Chabad Lubavitch of Utah for the Nightly Menorah Lighting held at the Downtown Menorah Event.** [21-1327](#)

**Attachments:** [Staff Report](#)  
[Fee Waiver Mernorah Lighting](#)

This consent item was approved and forwarded.

- 3.3 Approval of a Fee Waiver request for Utah Avalanche Center for use of the Big Field Pavilion in Sugar House Park for the State of Utah's Avalanche Awareness Week's Kickoff. [21-1333](#)**

**Attachments:** [Staff Report](#)  
[Fee Waiver - Utah Avalance Packet \(002\)](#)

This consent item was approved and forwarded.

- 3.4 Approval of the Contribution of space within Recreation Centers owned by Salt Lake County where Big Brothers Big Sisters of America is permitted to place donation bins. [21-1332](#)**

**Attachments:** [Staff Report](#)  
[Big Brother's License Final AATF](#)  
[Big Brother License Resolution, 2021 AATF](#)

This consent item was approved and forwarded.

#### **4. ITEMS FROM COUNCIL MEMBERS**

##### **4.1. Internal Business**

Notice of Cancellation of the Tuesday, November 30, 2021 Council Work Session

#### **5. APPROVAL OF MINUTES**

- 5.1 Approval of the November 9, 2021 Council Work Session Minutes [21-1334](#)**

**Attachments:** [110921 - CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved. The motion carried by a unanimous vote.

#### **ADJOURN 3:45 PM for Board of Equalization**

The meeting was adjourned at 3:45 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL