



## Agenda Item

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**File #:** 20-0939

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**Topic/Discussion Title:**

Discussion and Direction on Revisions to Policy 4-200- Leave Practices

**Description:** In consideration of the operational disruptions caused by COVID-19 emergency response that precluded customary vacation approvals and the unwavering commitment of SLCO employees, all Vacation-eligible employees that performed work related to COVID-19 response for at least 90 days during 2020, shall be allowed to rollover an additional 80 hours of accrued, but unused vacation (up to 400 hours total) into 2021. The intention is to look to Elected Officials to define those Employees in their Agencies whose contributions should be covered by this benefit extension. This proposal was brought before the Steering Committee to seek input. The Steering Committee voted to amend the proposal, as such: To allow all Employees to roll-over all accrued 2020 vacation through 12/31/22. At that time, the rollover would revert back to Policy 4-200's 320 hours maximum. Seeking Council's support of a revision of Policy 4-200 Leave Practices to address this issue. Next steps will be to draft language for legal review and Council approval.

**Requested Action:** Informational

**Presenter(s):** Deputy Mayor Litvack and Deputy Mayor Casper

**Time Needed:** 20 min

**Time Sensitive:** Yes

**Specific Time(s):** Enter text here - if important to schedule at a specific time, list a few preferred times.

**Requesting Staff Member:** Kimberly Barnett

**Will You be Providing a PowerPoint:** No

Please attach the supporting documentation you plan to provide for the packets. Agenda items must be approved by Wednesday at 11:00 am. While not ideal, if PowerPoint presentations are not yet ready, you can submit them by 10 am the Friday morning prior to the COW meeting. Items without documentation may be withheld from consideration for that COW meeting.