



Agenda Item

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**File #:** 22-0229

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**Requested Agenda Date:**

3/15/2022

**Requested Agenda Title:**

Update PW Fleet Management Policy 1350

**Requested Agenda Item Description:** Update to Fleet Policy 1350 to include language for the proper use of County fuel sites and fueling cards. Enhanced language on agency's responsibility to approve and review employees authorized to purchase fuel, and notify Fleet of any changes in authorizations. Agency's responsibility to review and monitor monthly fuel and maintenance charges.

**Requested Action:** Discussion - Vote Needed

**Presenter(s) (with titles):** Greg Nuzman - Division Director of Fleet Management

**Time Needed:** 10 MINS

**Is this Item Time-Sensitive and/or Requesting a Time-Certain?** No

**Requesting Staff Member:** Amber Andersen - Executive Assistant

**Are Supporting Documents Needed for this Agenda Item Request?** Yes

Please attach supporting documentation, including presentations, to the Legistar file.

Agenda item requests must be complete and submitted via Legistar Approval Sequence to the Council Administrative & Communications Coordinator by the Wednesday before the upcoming Tuesday meeting at 3:00 PM. Please note that some offices have earlier, internal Approval Sequence deadlines.

Items without necessary supporting documentation may be withheld from consideration for the desired meeting date.