

January 31, 2024

Salt Lake County Council
2001 S. State St. #N2-200
Salt Lake City, UT 84114

Re: Consideration of a Fee Waiver for Vaccine Administration

Dear Councilmembers:

The COVID-19 pandemic changed, for the better, the way the Salt Lake County Health Department administers immunizations to county residents. Rather than relying on residents to visit brick-and-mortar Health Department clinics, we now invest significant effort in meeting underserved communities where they are.

Building on partnerships that were strengthened during the pandemic, we have focused on bringing immunization outreach clinics directly to resident's neighborhoods, schools, churches, and other trusted community settings. This has resulted in increased uptake of routine and seasonal vaccinations and will protect otherwise vulnerable members of our communities from communicable disease outbreaks.

Feedback from our partners has been overwhelmingly positive. However, some residents have a difficult time paying the \$14.50 vaccine administration fee established in our Health Department fee schedule.

Therefore, we are seeking your approval of a fee waiver request for up to \$8,000 annually in vaccine administration fees.

Fees will be waived for uninsured children whose parents or guardians attest, through a formal fee waiver request, they are unable to pay the administration fee. Immunization program staff at the Health Department will be responsible to collect and submit fee waiver requests and the Executive Director or their designee will be responsible to approve or deny them. The Health Department will closely track and monitor the number of waiver requests, the number of approved waiver requests, and the dollar amount associated with approved requests.

The Department will absorb the \$8,000 in its appropriated budget and does not seek additional funding associated with this request.

Thank you for your consideration, please let us know if you require additional information.

Sincerely,



Angela C. Dunn, MD MPH
Executive Director

Human Services Director

Mayor or Designee