



Agenda Item

File #: 24-1885

Requested Agenda Date:

7/23/2024

Requested Agenda Title:

Consideration of a Resolution of the Salt Lake County Council to Approve a New Countywide Policy 2021, "Records Management and Archives Policy and Standards," that Includes New Standards and Guidelines

Requested Agenda Item Description: Records Management and Archives are proposing a new Countywide Policy 2021 titled "Records Management and Archives Policy and Standards," which includes four new Standards and a comprehensive Guideline for county employees to consult.

Requested Action: Discussion - Vote Needed

Presenter(s) (with titles): Megan Hillyard, Department Director, Administrative Services. Maren Slaugh, Division Director, Records Management and Archives.

Time Needed: 15 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Maren Slaugh, Division Director, Records Management and Archives

Are Supporting Documents Needed for this Agenda Item Request? Yes