



**Jennifer Wilson**, *Salt Lake County Mayor*

**Robin B. Chalhoub**, *Community Services Director*

**Matthew Castillo**, *Division Director*

February 14, 2023

To Whom It May Concern

ZAP Tier II Advisory Board submit the following County Disclosure Forms for Review

**Board members:**

- Kelleigh Helm, Craft Lake City

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew Castillo'.

Matthew Castillo  
Executive Director

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Department Director

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Mayor's Office Designee

MCC

**DISCLOSURE OF PERSONAL OR FINANCIAL INTEREST**

(Use one form for each outside business entity or person you are associated with for which disclosure is required in the above section. If multiple forms for multiple outside business entities or persons are submitted, only one form need be signed and notarized.)

Under the provisions of the County Officers and Employees Disclosure Act, §§ 17-16a-1 et seq., U.C.A., 1953 as amended, I, the undersigned, under penalties of perjury, make the following statement regarding my personal or business interest. (Type or print all information.)

A. Kelleigh Helm    ZAP Tier 2 Board Member    303-396-7674  
Covered Person                      Position, or County Division for which you are employed or volunteering                      County/Volunteer's Phone  
50 W 200 S SLC, UT 84101

Covered Person's County Address/Volunteer's Address

B. Craft Lake City  
Outside institution, entity, private business or person in which the Covered Person has a personal or business interest for which disclosure is required in the above section

Event Management on contract basis

Covered person's status, relationship or commitment to the institution, entity, business or person named above

230 S 500 W Ste. 125, Salt Lake City, UT 8410123. (801)906-8521

Address and phone number of the institution, entity, business or person named above

- C. Select the category that applies to yourself and the outside institution, entity, business or person identified in subsection (B) above:
- I receive or have agreed to receive compensation for assisting a person or business entity in a transaction involving Salt Lake County.
  - I am an officer, director, agent, employee or the owner of a substantial interest in a business entity that is subject to the regulation of Salt Lake County.
  - I am an officer, director, agent, employee or owner of a substantial interest in a business entity that does or anticipates doing business with Salt Lake County.
  - I hold an investment or other financial interest that creates a potential or actual conflict with my public duties.
  - I hold a personal interest that creates a potential or actual conflict with my public duties.
  - None of the above categories apply.

D. Give a detailed description of the actual or potential conflicts of interest identified above, i.e., the nature of the relationship of each business entity or person with the County. Use more sheets if necessary. (This disclosure statement will not be accepted as valid unless this section is completed.)


I have done event management for the DIY holiday market in December.

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 03 day of February, 2023  
Date                      Month                      Year

at Magna, UT  
City or other location, and state or county

Kelleigh Helm  
Printed Name

  
Signature

*This statement is a public document. It must be filed with the covered person's immediate supervisor, volunteer or community liaison, division director, department director or elected official, and the County Council. It must be filed when the potential conflict arises and re-filed every January, as long as the potential conflict exists.*