

**SALT LAKE COUNTY ORDINANCE**

ORDINANCE NO. \_\_\_\_\_, 2019

COUNTY MAYOR’S OFFICE AMENDMENTS

AN ORDINANCE AMENDING SECTION 2.06A.020, ENTITLED “COUNTY EXECUTIVE,” OF THE SALT LAKE COUNTY CODE OF ORDINANCES, 2001, AMENDING CHAPTER 2.06B, ENTITLED “DEPUTY MAYORS, OFFICES AND DEPARTMENTS,” OF THE SALT LAKE COUNTY CODE OF ORDINANCES, 2001, BY AMENDING SECTION 2.06B.010 AND REPEALING SECTIONS 2.06B.020, 2.06B.030, AND 2.06B.040; AND AMENDING SECTION 2.21.050, TITLED “BONDS;” REGARDING THE STRUCTURE OF THE MAYOR’S OFFICE, THE DUTIES OF THE MAYOR’S DEPUTIES AND RECORDING OF OFFICIALS’ BONDS; AND MAKING RELATED CHANGES.

The County Legislative Body of Salt Lake County ordains as follows:

SECTION I. The amendments made herein are designated by underlining the new, substituted words. Words being deleted are designated by brackets and interlineations.

SECTION II. Section 2.06A.020, entitled “County Executive,” of the Salt Lake County Code of Ordinances, 2001, is hereby amended to read as follows:

**2.06A.020 - Deputy mayors, associate deputy mayors and department directors.**

A. The mayor shall appoint three [~~four~~] deputy mayors to perform the duties set out in these ordinances, to perform those duties of the mayor delegated to each deputy, and to perform the duties of the mayor in the mayor's absence or disability, as established by the mayor in accordance with subsection C. hereof.

B. 1. The mayor's deputies shall be responsible to perform [~~respectively, to act as chief financial officer, chief administrative officer, chief operations officer, and community and~~

~~external affairs officer, as~~] the duties of those [~~officers are~~] offices are as established by the mayor and by these ordinances.

2. The mayor may delegate the oversight, supervision and management of any executive branch activities, functions, agencies, divisions, departments or offices to a deputy mayor, associate deputy mayor, department director or other executive branch staff. Any such delegation shall supersede the assignments set out in Chapter 2.06B of these ordinances.

3. The mayor may designate associate deputy mayors to assist in the administration of executive branch activities, functions, agencies, or offices. A designated associate deputy mayor shall be considered a deputy for all purposes established by Utah statute, the optional plan of county government, and these ordinances.

C. The mayor shall establish, in writing, the precedential order of the [~~four~~] deputies for purposes of performing the duties of the mayor in the mayor's absence or disability. The mayor further shall establish, in writing, any specific duties or limitations on duties for each deputy or associate deputy, within the mayor's discretion.

SECTION III. Chapter 2.06B, entitled "Deputy Mayors, Offices and Departments," of the Salt Lake County Code of Ordinances, 2001, is hereby amended to read as follows:

### **CHAPTER 2.06B – DEPUTY MAYORS, OFFICES AND DEPARTMENTS**

#### **2.06B.010 - Office of the deputy mayor of [~~for~~] finance and administration.**

A. The deputy mayor of [~~for~~] finance and administration shall serve as the chief financial officer for Salt Lake County and shall oversee the [~~following~~] services and agencies set out in this

chapter and the mayor may organize these functions as agencies, sections or otherwise [~~and may assign directors and personnel~~] as determined by the mayor.

- B. The office of finance shall be directed by the deputy mayor of [~~fœr~~] finance and administration
- C. The office of finance, under the direction of the deputy mayor of [~~fœr~~] finance and administration, is responsible to provide budgeting support services to the mayor, who is designated as the county budget officer, pursuant to [~~section 17-19a-203,~~] Utah [~~Code Annotated~~] statute. Any other provision of county ordinance referring to financial, accounting or budgeting services which is inconsistent with the provisions of this subsection shall be considered superseded by this subsection as such other provision addresses county budget officer authority.
- D. The office of finance, under the direction of the deputy mayor of [~~fœr~~] finance and administration, is responsible to provide accounting services, pursuant to [~~section 17-19a-205,~~] Utah statute [~~Code Annotated~~]. Any other provision of county ordinance referring to financial, accounting or budgeting services which is inconsistent with the provisions of this subsection shall be considered superseded by this subsection as such other provision addresses accounting authority.
- E. The office of finance, under the direction of the deputy mayor of [~~fœr~~] finance and administration, is responsible for and shall oversee the following services and functions:
  - 1. Budget.
  - 2. Accounting.
  - 3. Finance and payroll.

F. The department of administrative services shall be directed by the deputy mayor of [fœr] finance and administration [~~or by a department director assigned by the mayor and~~] who shall oversee the following services and agencies.

1. Contracts and procurement, to include the county purchasing agent.
2. Facilities management.
3. Information services.
4. Records and archives, to include services related to the Government Records Access and Management Act and the Health Insurance Portability and Accountability Act.
5. Real estate.
6. Addressing.
7. Data and Innovation.

G. The human resources division shall be under the direction of the deputy mayor of finance and administration and shall perform the duties of the office of personnel management, as set out in Utah statute, and shall be directed by a division director appointed as set out in Utah statute.

**2.06B.020 - Office of the deputy mayor of [fœr] county services.**

A. The deputy mayor of [fœr] county services shall serve as the chief administrative officer for Salt Lake County and shall oversee the following services and agencies and the mayor may organize these functions as agencies, sections or otherwise and may assign directors and personnel as determined by the mayor.

B. [~~The human resources division shall perform the duties of the office of personnel management, as set out in section 17-33-1, Utah Code Annotated, and shall be directed by a~~

~~division director appointed as set out in 17-33-5, Utah Code Annotated.]~~ The deputy mayor of county services shall oversee the following:

1. Mayor's office administration.

2. Volunteer services.

3. Constituent affairs.

4. Criminal justice advisory committee.

5. Continuum of care.

C. The department of community services shall be directed by the deputy mayor of ~~[for]~~ county services ~~[or by a department director assigned by the mayor and]~~ who shall oversee the following services and agencies:

1. ~~[Center for the Arts and Eccles Theater]~~ Salt Lake County arts and culture.

2. Zoo, arts and parks grant administration.

3. Clark Planetarium.

4. Parks and recreation, golf and open space.

5. Equestrian park.

6. Libraries.

7. Children's museum.

D. The department of human services shall be directed by the deputy mayor of [~~for~~] county services [~~or by a department director assigned by the mayor and~~] who shall oversee the following services and agencies:

1. Salt Lake County health department.
2. Aging and adult services.
3. Youth services.
4. Criminal justice services.
5. Behavioral health services.
6. Utah State University extension services.
7. Indigent defense services to include management of a contract for indigent defense.

E. The office of convention services [~~department of regional transportation, housing, and economic development~~] shall be directed by the deputy mayor of [~~for~~] county services [~~or by a department director assigned by the mayor and~~] who shall oversee the following services and agencies:

1. [~~Regional economic development.~~
- 2.] Convention and visitors' bureau sales and marketing.
- [3]2. Salt Palace convention center.
- [4]3. Mountain America [~~South Towne~~] exposition center.
- [5.—~~Regional planning and transportation.~~
- 6.—~~Housing and community development.~~]

F. The office of community initiatives shall be directed by the deputy mayor of county services who shall oversee the following services:

1. Diversity and inclusion.

2. New Americans and refugees.

3. Boards and commissions/youth government.

**2.06B.030 - Office of the deputy mayor of regional ~~[for]~~ operations.**

A. The deputy mayor ~~[for]~~ of regional operations shall serve as the chief ~~[operations]~~ regional officer for Salt Lake County and shall oversee the ~~[following]~~ services and agencies set out in this chapter and the mayor may organize these functions as agencies, sections or otherwise and may assign directors and personnel as determined by the mayor.

B. The deputy mayor of ~~[for]~~ regional operations shall designate in writing a county engineer, who shall be a licensed engineer.

C. The deputy mayor of ~~[for]~~ regional operations shall oversee emergency services, ~~which shall be directed by the deputy mayor for operations or by a section manager assigned by the mayor.~~

D. ~~[The deputy mayor for operations shall oversee fiscal services, which shall be directed by the deputy mayor for operations or by a section manager assigned by the mayor and will provide fiscal, budgetary, and accounting services for the public works department, the metro townships and the municipal services district.]~~

E. ~~The deputy mayor for operations shall oversee community development and engagement services, to include communication, community engagement, and economic development for~~

~~the metro townships, municipal services district and public works department, which shall be directed by the deputy mayor for operations or by a section manager assigned by the mayor.]~~

F.]. The deputy mayor of [for] regional operations shall oversee the department of public works ~~[and municipal services]~~, which shall be directed by the deputy mayor of regional ~~[for]~~ operations ~~[or by a department director assigned by the mayor and]~~ who shall oversee the following services and agencies:

1. Public works operations and street lighting.
2. Animal services.
3. Public works engineering.
4. Flood control engineering, to include municipal storm drain maintenance.
5. ~~[Landfill and recycling.~~
- 6]. Planning and zoning, to include business licensing, building inspection, and code enforcement.
- [7]6. Fleet management.

E. The deputy mayor of regional operations shall oversee the office of regional development, which shall be directed by the deputy mayor of regional operations who shall oversee the following services:

1. Regional economic development.
2. Regional planning and transportation.
3. Housing and homeless services.
4. Environmental services.



F. The deputy mayor of regional operations shall oversee the city-county landfill and recycling.

~~[2.06B.040 – Office of the deputy mayor for community and external affairs.~~

~~The mayor shall appoint the deputy mayor for community and external affairs who shall serve as the chief community affairs officer for Salt Lake County and shall oversee and provide support for the administrative office of the mayor, including the following functions and activities. The mayor may organize these functions as agencies, sections or otherwise and may assign directors and personnel as determined by the mayor:~~

~~A. — Communications.~~

~~B. — Mayor's administration and volunteer services.~~

~~C. — Criminal Justice Advisory Committee.~~

~~D. — Mayor's legislative affairs.~~

~~E. — Office of diversity and inclusion.~~

~~F. — Office of new Americans and refugees.~~

~~G. — Mayor's initiatives and special projects.]~~

SECTION IV. Section 2.12.050, entitled Bonds, of the Salt Lake County Code of Ordinances, 2001, is hereby amended to read as follows:

**2.12.050 - Bonds.**

A. Every county and district officer herein specifically mentioned shall, before entering upon the discharge of his respective office, execute, as required by law, official bonds running to

the county. The bonds are to be in the following amounts and for the purpose of conditioning the faithful performance of all duties imposed by law.

County assessor	\$150,000.00
Attorney	25,000.00
County auditor	40,000.00
County clerk	25,000.00
Council members	20,000.00
County recorder	40,000.00
County sheriff	40,000.00
County surveyor	25,000.00
County treasurer:	As prescribed by State Money Management Council
Constable	3,000.00
Mayor	40,000.00
County purchasing agent	40,000.00
Justice of the peace	5,000.00

B. The amounts in the preceding subsection are for corporate surety bonds. If bonds with personal surety are furnished, the amount is fixed at fifty percent higher than the amounts in subsection A of this section.

C. If corporate surety bonds are furnished in the amounts and for the sums hereinbefore set forth and are approved by the risk manager and the council, the county shall pay the premiums of the bonds for elected officials. Appointed constables shall pay for their own bonds. [~~The bonds of county council members shall be approved by a district judge of the county.~~] The premiums on the bonds of officers and council members shall also be paid by the county.

SECTION V. This ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in Salt Lake County.

APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2019.

SALT LAKE COUNTY COUNCIL:

By: \_\_\_\_\_

Richard Snelgrove, Chair

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Sherrie Swensen  
Salt Lake County Clerk

APPROVED AS TO FORM:

*Gavin Anderson*  
\_\_\_\_\_  
Gavin J. Anderson  
Deputy District Attorney  
Date: 8 March 2019  
\_\_\_\_\_

Council Member Bradley voting \_\_\_\_\_  
Council Member Bradshaw voting \_\_\_\_\_  
Council Member Burdick voting \_\_\_\_\_  
Council Member DeBry voting \_\_\_\_\_  
Council Member Ghorbani voting \_\_\_\_\_  
Council Member Granato voting \_\_\_\_\_  
Council Member Jensen voting \_\_\_\_\_  
Council Member Newton voting \_\_\_\_\_  
Council Member Snelgrove voting \_\_\_\_\_

VETOED and DATED this \_\_\_\_ day of \_\_\_\_\_, 2019.

By: \_\_\_\_\_  
Jennifer Wilson, Mayor

(Complete as Applicable)

Veto override: Yes \_\_\_\_\_ No \_\_\_\_\_ Date \_\_\_\_\_  
Ordinance published in newspaper: Date \_\_\_\_\_  
Effective date of ordinance: \_\_\_\_\_

SUMMARY OF  
SALT LAKE COUNTY ORDINANCE NO. \_\_\_\_\_.

On the \_\_\_\_\_ day of \_\_\_\_\_, 2019, the County Council of Salt Lake County adopted Ordinance No. \_\_\_\_\_, which amends Section 2.06a.020, entitled "County Executive," of the Salt Lake County Code of Ordinances, 2001, and amending Chapter 2.06b, entitled "Deputy Mayors, Offices and Departments," of the Salt Lake County Code of Ordinances, 2001, by amending Section 2.06b.010 and repealing Sections 2.06b.020, 2.06b.030, and 2.06B.040; and amending Section 2.21.050, entitled "Bonds," of the Salt Lake County Code of Ordinances, 2001; regarding the structure of the mayor's office, the duties of the mayor's deputies and the recording of officials' bonds; and making related changes.

APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2019.

SALT LAKE COUNTY COUNCIL:

By: \_\_\_\_\_

Richard Snelgrove, Chair

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Sherrie Swensen  
Salt Lake County Clerk

APPROVED AS TO FORM:

*Gavin Anderson*  
\_\_\_\_\_  
Gavin J. Anderson  
Deputy District Attorney

Date: 8 March 2019

Council Member Bradley voting \_\_\_\_\_  
Council Member Bradshaw voting \_\_\_\_\_  
Council Member Burdick voting \_\_\_\_\_  
Council Member DeBry voting \_\_\_\_\_  
Council Member Ghorbani voting \_\_\_\_\_  
Council Member Granato voting \_\_\_\_\_  
Council Member Jensen voting \_\_\_\_\_  
Council Member Newton voting \_\_\_\_\_  
Council Member Snelgrove voting \_\_\_\_\_

VETOED and DATED this \_\_\_\_ day of \_\_\_\_\_, 2019.

By: \_\_\_\_\_  
Jennifer Wilson, Mayor

(Complete as Applicable)

Veto override: Yes\_\_\_\_\_ No\_\_\_\_\_ Date \_\_\_\_\_  
Ordinance published in newspaper: Date \_\_\_\_\_  
Effective date of ordinance: \_\_\_\_\_

A complete copy of Ordinance No. \_\_\_\_\_ is available in the office of the Salt Lake County Clerk, 2001 South State Street, N2700A. Salt Lake City. Utah.

