

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
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## **Meeting Minutes**

**Tuesday, October 6, 2020**

**2:00 PM**

**AMENDED AGENDA**

**Room N2-800**

**Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Member Shireen Ghorbani  
Council Member Arlyn Bradshaw  
**Excused** Council Member Michael Jensen  
**Call In** Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Steve DeBry  
Council Chair Max Burdick

**1.1 Statement of Council Chair Max Burdick Concerning the [20-0944](#)  
Temporary Conduct of Electronic Meetings of the Council  
Consistent with the Utah Open and Public Meetings Act**

**Attachments:** [OPMA Findings - September 2020](#)  
[Staff Report](#)

**Council Chair Burdick** referred to the temporary conduct of electronic meetings of the Salt Lake County Council that is consistent with the Utah Open and Public Meeting Act. This allows the Council to hold electronic meetings without a physical anchor location.

**2. CITIZEN PUBLIC INPUT**

**Ms. Shykell Ledford**, Administrative Coordinator, Council Office, stated citizen comments have been received via email. The comments have been distributed to the Council and the Clerk to be filed.

**3. DISCUSSION ITEMS:**

**3.1 Hiring Freeze Exception Report [20-0945](#)**

**Attachments:** [Hiring Freeze Exceptions - 100620 Agenda](#)  
[Staff Report](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Informational

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the hiring freeze exceptions.

**3.2 Salt Lake County Resolution Extending the State of Emergency Declared by the Salt Lake County Mayor Arising Out of the September 8, 2020 Windstorm** [20-0946](#)

**Attachments:** [Staff Report](#)  
[Resolution to extend Declaration of Windstorm Emergency\(10-2-20\)\(AATF\)](#)

Presenters: Mayor Jenny Wilson and Ralph Chamness, Chief Deputy, Civil Division, District Attorney's Office (Approx. 5 mins).

Discussion/Direction

**Mayor Jennifer Wilson** reviewed the resolution extending the State of Emergency Declaration that arose out of the September 8, 2020, windstorm. This allows the County to continue qualifying for Federal funding to help with the damages.

A motion was made by Council Member Bradshaw, seconded by Council Member Newton, to approve the resolution and forward it to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**Excused:** Council Member Jensen

**3.3 Update on Salt Lake County's Coordinated Response to COVID-19** [20-0942](#)

**The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency**

**Attachments:** [Staff Report](#)  
[Report to County Council -- 10062020](#)

Presenters: Mayor Jenny Wilson; Clint Mecham, Salt Lake County Emergency Manager; David Schuld, Intelligence Section Chief, Salt Lake County COVID-19 Response; Gary Edwards, Director, Health Department (Approx. 30 mins).

Discussion/Direction

**Mr. David Schuld**, Intelligence Section Chief for COVID-19, delivered a PowerPoint presentation showing a case snapshot, an infection snapshot, current cases of viral surveillance by zip code, test analysis and positivity, current cases by age group for September 27th and October 4th, an active case curve, daily cumulative confirmed cases in counties, and cumulative hospitalization confirmed cases in counties.

**Mr. Gary Edwards**, Director, Salt Lake County Health Department, stated targeted testing is being done in areas where there are higher or increased cases of COVID. There is significant spread of cases from schools reopening, and among the 20 to 30 age group, and into the 40 age group from clubs. The Salt Lake County Health Department is pushing vaccinations for influenza because of the potential impact from COVID and influenza taking place at the same time. It is receiving 250,000 doses of influenza vaccine that will be available throughout the community at no cost.

**Council Member Ghorbani** asked if there was consideration to moving back to the orange phase.

**Mayor Wilson** stated her office is reviewing what moving to orange would mean to communities and businesses, and will have to weigh those impacts, although she did not know if a color change would get the County to where it needed to be. Salt Lake City Mayor Erin Mendenhall has sent a request to the State to move Salt Lake City back to the orange phase.

**Council Member Ghorbani** asked what other mitigation measures the County was doing.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated she has a team meeting every week and tracking actions. They will be doing campaigns and reengaging on social media and other avenues. The County has also received some state funding to support community health workers for the underserved and will be using that to engage four more community health workers to reinforce messaging, education, and outreach.

**3.4 Discussion and Direction on Revisions to Policy 4-200- Leave Practices** [20-0939](#)**Attachments:** [Staff Report](#)

Presenters: Erin Litvack, Deputy Mayor/Chief Administrative Officer and Darrin Casper, Deputy Mayor of Finance & Chief Financial Officer (Approx. 45 mins).

Discussion/Direction

**Ms. Erin Litvack**, Deputy Mayor of County Services, reviewed the Mayor's proposed benefit enhancement to Policy 4-200, which states in consideration of the operational disruptions caused by COVID 19 emergency response that precluded customary vacation accruals and the unwavering commitment of Salt Lake County employees, all vacation eligible employees that performed work related to COVID 19 response for at least 90 days during 2020 shall be allowed to rollover an additional 80 hours of accrued, but unused vacation, up to 400 hours into 2021. That proposal was taken to the Steering Commission, which voted to amend the proposal to allow all employees, not just those employees doing COVID-19 related work, to rollover accrued 2020 vacation through December 31, 2022. At that time, the rollover would revert back to the 320-hour maximum.

**Mr. Reid Demman**, County Surveyor, stated in fairness, this should include all County employees. Employees in the Surveyor's Office may not have worked directly in response to COVID, but they still stepped up to keep the office and the County going during this pandemic, and many of them have foregone taking their vacations.

**Mr. Kevin Jacobs**, County Assessor, stated the Steering Committee discussed this at length, and felt this benefit should be extended to all vacation eligible employees. He has had employees step up and fill in for other employees who were not able to come into the office due to quarantine or for other reasons. They have kept the wheels going, but many of them have use or lose vacation.

**Mr. Will Kocher**, Senior Policy Advisor, Council Office, stated Council staff reached out to employee groups to solicit their input. The employee groups that responded supported the proposal recommended by the Steering

Commission.

A motion was made by Council Member DeBry to extend the date by when employees have to use their accrued use or lose vacation, but that they cannot be paid out any of that money if they leave County employment; they will have to use that by the end of the extended time frame or they will lose it.

**Mr. Darrin Casper**, Deputy Mayor of Finance & Administration, stated when an employee retires or leaves employment, current policy is to payout whatever vacation hours they have accumulated. It would not be appropriate to cap that payout at 320. The Council could segregate the balance that is rolled over for this year and track it separately.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated the policy change has not been drafted in final written format and has not been approved as to form by the District Attorney, so it will need to come back to the Council. If the Council approves the motion made by Council Member DeBry, it will also need to amend the Human Resources Policy 4-900 on retirement, because the motion will implicate issues involved there too. The District Attorney's Office will need to make sure the intent of the Council is recognized and that it can be done lawfully, consistent with state law.

A motion was made by Council Member DeBry to direct the Mayor's Office to draft a policy, due to COVID 19, to extend the date by when employees have to use their accrued use or lose vacation by one year, with the caveat that anything above 320 accrued hours cannot be paid out if an employee leaves County employment; and that anything above the 320-hour cap be segregated out.

**Council Member Bradshaw** asked if Council Member DeBry would be amenable to extending the use of the rollover hours through 2022, and to add the 80 hours to the 320-hour cap that the Steering Committee recommended.

**Council Member DeBry** stated he would be amenable to using the rollover hours through 2022, but not to add 80 hours to the cap.

The motion died due to the lack of a second.

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, to take Council Member DeBry's motion as he presented it (to direct the Mayor's Office to draft a policy, due to COVID 19, to extend the date by when employees have to use their accrued use or lose vacation by one year, with the caveat that anything above 320 accrued hours cannot be paid out if an employee leaves County employment; and that anything above the 320-hour cap be segregated out); and allow employees to use their

rollover hours through 2022, but increase the number of hours that can be rolled over from 320 to 400 hours, as was initially proposed by the administration in the Steering Committee meeting.

**Mr. Casper** asked whether the additional 80 hours added to the 320-hour cap would be able to be paid out when an employee left County government, and whether an employee could accumulate an additional 80 hours in 2021.

**Council Member Bradshaw** stated the regular payout policy would be up to 400 hours, and it would reflect time accumulated through 2020. The accumulated hours can be used through 2022.

**Mr. Ralph Chamness**, Deputy District Attorney, asked if an employee leaving County employment before the end of 2020 would be paid out the entire amount of accumulated vacation hours, as per normal County policy. Currently, there are employees in excess of that, and with the motion, they would lose hours they would normally be paid for.

**Mr. Casper** stated it would be a policy reversal or takeaway to only allow an employee to get paid out the 320 hours, plus the 80 hours, if they have accumulated more vacation hours than that.

**Council Member Bradshaw** stated his motion would not affect current policy. He clarified that the increase to 400 hours was for individuals who did not retire before the end of 2020, and that employees who accrued more than 400 hours would get the additional vacation time rollover, but they would not be paid out on anything over the 400 hours, except for other accruals they were eligible for, and that the additional 80 hours added to the 320-hour cap be temporary.

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, to take Council Member DeBry's motion as he presented it (to direct the Mayor's Office to draft a policy, due to COVID 19 to extend the date by when employees have to use their accrued use or lose vacation by one year, with the caveat that anything above 320 accrued hours cannot be paid out if an employee leaves County employment; and that anything above the 320-hour cap be segregated out); and to include allowing employees to use their rollover hours through 2022, but to increase the number of hours that can be rolled over from 320 to 400 hours, as was initially proposed by the administration in the Steering Committee meeting and to forward this item to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Winder Newton, Council Member Granato, and Council Chair Burdick

**Nay:** Council Member DeBry

**Absent:** Council Member Jensen

**3.5 SLVLESA State Legislative Issues Related to Property Tax Rates** [20-0892](#)

**Attachments:** [Staff Report](#)  
[tax rate cap for law enforcement and fire service districts](#)

Presenter: Frank Nakamura, SLVLESA Legal Counsel (Approx. 15 mins).  
Informational

**Mr. Frank Nakamura**, District Administrator, Salt Lake Valley Law Enforcement Service Area, stated he had a short presentation, but it is not time sensitive.

**Council Member Burdick** stated this agenda item will be moved to next week.

**3.6 A Resolution of the Salt Lake County Council Approving the Recommendation of the Salt Lake County Council of Governments and Authorizing the Execution of an Interlocal Cooperation Agreement Providing for the Transfer of \$611,500.00 of County Corridor Preservation Funds to Salt Lake City to be Used by the City to Acquire Certain Property for Transportation Purposes** [20-0917](#)

**Attachments:** [Staff Report](#)  
[SLC RES Corridor Pres](#)  
[SLC ILA Corridor Pres](#)

Presenter: Helen Peters, Transportation Program Manager (Approx. 5 mins).  
Discussion/Direction

**Mr. Ryan Perry**, Director, Regional Planning & Transportation Division, reviewed the resolution, stating this request has gone through the Council of



Governments Steering Committee for Corridor Preservation Funds.

A motion was made by Council Member Bradley, seconded by Council Member Newton, to approve the resolution and forward it to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**Excused:** Council Member Jensen

- 3.7 A Resolution of the Salt Lake County Council Approving the Recommendation of the Salt Lake County Council of Governments and Authorizing the Execution of an Interlocal Cooperation Agreement Providing for the Transfer of \$46,700.00 of County Corridor Preservation Funds to West Jordan City to be Used by the City to Acquire Certain Property for Transportation Purposes** [20-0919](#)

**Attachments:** [Staff Report](#)  
[WJC\\_RES\\_Corridor Pres](#)  
[WJC\\_ILA\\_Corridor Pres](#)

Presenter: Helen Peters, Transportation Program Manager (Approx. 5 mins).  
Discussion/Direction

**Mr. Ryan Perry**, Director, Regional Planning & Transportation Division, reviewed the resolution, stating this request has gone through the Council of Governments Steering Committee for Corridor Preservation Funds.

A motion was made by Council Member Bradley, seconded by Council Member Newton, to approve the resolution and forward it to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**Excused:** Council Member Jensen

**4. CONSENT ITEMS:**

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, to approve the consent agenda items and forward them to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**Excused:** Council Member Jensen

- 4.1 A Resolution of the Salt Lake County Council Declaring Surplus Real Property and Approving the Conveyance of the Same By Quit-Claim Deed to Alexandre U. Viau and Mackenzie P. Stunkard** [20-0935](#)

**Attachments:** [Staff Report](#)  
[Tax Sale Property Resolution - Alexandre Viau \(9-21-20\) - AATF](#)

This consent item was approved and forwarded.

- 4.2 Acceptance of Gifts to Animal Services** [20-0933](#)

**Attachments:** [Staff Report](#)  
[Smiths Draper Gift Acceptance.pdf](#)  
[Healthy Pets Mountain West Gift Acceptance.pdf](#)  
[Prohibition Ink Gift Acceptance.pdf](#)  
[Heather Beck Gift Acceptance.pdf](#)

This consent item was approved and forwarded.

- 4.3 Clark Planetarium Board Appointments** [20-0941](#)

**Attachments:** [Staff Report](#)  
[Resumes and Applications.pdf](#)  
[2020 Council Approval Forms.pdf](#)

This consent item was approved and forwarded.

**5. ITEMS FROM COUNCIL MEMBERS**

5.1. Internal Business

**6. APPROVAL OF MINUTES**

**6.1 Approval of September 22, 2020 Committee of the Whole [20-0949 Minutes](#)**

**Attachments:** [092220 - COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, to approve this agenda item. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**Excused:** Council Member Jensen

**ADJOURN**

The meeting was adjourned at 4:05 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL