

Proclamation Legislative Intent:

It is the legislative intent of the Salt Lake County Council to establish the following process for memorials issued in the form of a proclamation:

- 1) Memorials in the form of a proclamation (whether or not formatted as a so-called “ceremonial resolution”) may be proposed for inclusion on a Council agenda by individual Councilmembers and adopted by the Council consistent with Salt Lake County Ordinance, including §§ 2.04.140 and 2.04.160.C. Such matters should be scheduled near the end of the Council agenda and may be read and presented in the Council Chambers.
- 2) Proclamations that commend persons or groups for notable activities and achievements, or which honor cultural events and occasions, should be prepared with signature lines for each individual Councilmember, and should be circulated for Council review no later than noon on the Friday prior to the date of the regular Council meeting that the proclamation will be adopted. Individual Councilmembers may choose to opt out of signing the proclamation. Such proclamations should be understood as being sponsored by the entire Council, subject to the exclusion of any Councilmembers who specifically opt out of sponsorship. Legal review of such proclamations is not required.
- 3) The Council may adopt a proclamation by reading or presenting the proclamation, and a roll call vote of the Council is not required for adoption. Proclamations should be recorded in the Council’s minutes, but otherwise do not have a legal effect.
- 4) The Council and Mayor may jointly issue proclamations where appropriate and agreed upon.
- 5) Council statements concerning substantive policy matters, or matters likely to elicit discussion and debate, are better adapted as Council resolutions as described by Salt Lake County Code of Ordinances § 2.04.160.B, and Councilmembers are encouraged to propose such statements of policy as Council resolutions rather than as proclamations.