

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, November 13, 2018**

**4:10 PM**

**Council Chambers, N1-110**

**County Council**

**1. CALL TO ORDER**

- Present:** Council Member Jenny Wilson  
 Council Member Richard Snelgrove  
 Council Member Jim Bradley  
 Council Member Arlyn Bradshaw  
 Council Member Michael Jensen  
 Council Member Ann Granato  
 Council Member Max Burdick  
 Council Chair Aimee Winder Newton
- Excused:** Council Member Steve DeBry

Invocation - Reading - Thought

Pledge of Allegiance

**Ms. Jenae Garner**, Auditor’s Office, led the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN PUBLIC INPUT**

Comments are limited to 3 minutes unless otherwise approved by the Council. To comment by phone, please call (385-468-7480) by the beginning of the meeting. Those who are present may be asked to speak first.

**Mr. Steve Van Maren** spoke under “Citizen Public Input” asking that an immigration policy be added to the jail operations policy.

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**Council Member Newton** stated the following people would speak to the Council regarding the 2019 budget:

**Mr. Rory Payne**, Director, Facilities Services Division, updated the Council on websites it can access to get more detail on various capital projects.

**Mr. Matt Thompson**, Vice-President At-Large, Salt Lake Valley Law Enforcement Association, stated he represents sworn officers in the Sheriff’s Office. He addressed issues regarding insurance benefits, merit increases, the Corrections Bureau, and the Public Safety Bureau.

**Council Member Wilson** asked if the health plan waiver incentive had been proposed by the Mayor for the 2019 budget.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated the Mayor’s Office was asked during

the legislative discussion to evaluate a health plan waiver. Ultimately, it was not part of the Mayor's 2019 proposed budget.

**3. REPORT OF ELECTED OFFICIALS:**

- 3.1. Council Members
- 3.2. Other Elected Officials
- 3.3. Mayor

**4. PROCLAMATIONS, DECLARATIONS, AND OTHER CEREMONIAL OR COMMEMORATIVE MATTERS**

**5. PUBLIC HEARINGS AND NOTICES**

- 5.1** Notice of Public Hearing on December 4, 2018 to receive public comments on the 2019 Salt Lake County Budget. [18-854](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this public hearing be set. The motion carried by the following vote:

**Aye:** Council Member Wilson  
Council Member Snelgrove  
Council Member Bradley  
Council Member Bradshaw  
Council Member Jensen  
Council Member Granato  
Council Member Burdick  
Council Chair Winder Newton

**Excused:** Council Member DeBry

- 5.2** Public Hearing to be Set for December 4, 2018 at 4:00 p.m. to Receive Comments Regarding Surplus Property at the North West Corner of 200 South and West Temple [18-849](#)

**Attachments:** [Staff Report](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be set. The motion carried by the following vote:

**Aye:** Council Member Wilson  
Council Member Snelgrove  
Council Member Bradley  
Council Member Bradshaw  
Council Member Jensen  
Council Member Granato  
Council Member Burdick  
Council Chair Winder Newton

**Excused:** Council Member DeBry

**6. RATIFICATION OF DISCUSSION ITEM ACTIONS IN COMMITTEE OF THE WHOLE**

**6.1** Formal adoption of An Ordinance Amending Chapter 3.64, Entitled Management of Public Funds of the Salt Lake County Code of Ordinances, 2001, by Amending Sections 3.64.010, 020, 030 and 040; Renaming the Funds Policy Committee to Public Funds Policy Committee; Clarifying That the Scope of the Public Funds Policy Committee and Chapter 3.64 Related Only to Public Funds, and Making Other Related Changes. [18-853](#)

ORDINANCE NO. 1842

MANAGEMENT OF PUBLIC FUNDS AMENDMENTS

AN ORDINANCE AMENDING CHAPTER 3.64, ENTITLED MANAGEMENT OF PUBLIC FUNDS OF THE SALT LAKE COUNTY CODE OF ORDINANCES, 2001, BY AMENDING SECTIONS 3.64.010, 020, 030 AND 040; RENAMING THE FUNDS POLICY COMMITTEE TO PUBLIC FUNDS POLICY COMMITTEE; CLARIFYING THAT THE SCOPE OF THE PUBLIC FUNDS POLICY COMMITTEE AND CHAPTER 3.64 RELATE ONLY TO PUBLIC FUNDS, AND MAKING OTHER RELATED CHANGES.

The County Legislative Body of Salt Lake County ordains as follows:

SECTION I. The amendments made herein are designated by underlining the new substituted words. Words being deleted are designated by brackets and interlineations.

SECTION II. Section 3.64.010 of the Salt Lake County Code of Ordinances, 2001, is amended to read as follows:

**3.64.010 - Establishment of public funds management system.**

In order to comply with state and federal law, provide consistency of procedure, maximize the investment income from public funds, and provide appropriate physical and procedural safeguards for public funds, the county council finds it to be in the best public interest to establish countywide policies for all county employees charged with receiving or handling public funds.

SECTION III. Section 3.64.020 of the Salt Lake County Code of Ordinances, 2001, is amended to read as follows:

**3.64.020 - Definitions.**

For purposes of this chapter, the following definitions shall apply:

"Cashier" means an employee of the county who receives money from the public or the county, or is authorized to receive, advance or disburse funds.

"Employee" means all employees of the county, whether or not they are of merit status. For purposes of this chapter, "employee" shall also include volunteers, and all other persons, whether compensated or not, serving on any county special, regular full-time committee, agency or board.

"Public funds" and "public monies" means money and other funds and accounts, regardless of the source from which these funds and accounts are derived, which are owned, held or administered by the county, its employees, or any of its offices, boards, commissions, departments, divisions, agencies or other similar instrumentalities. "Public monies" also includes monies, funds or accounts that have been transferred to a private contract provider of programs or services. Those monies, funds or accounts maintain the nature of public monies while in the possession of the private entity that has contracted with the county to provide programs or services.

SECTION IV. Section 3.64.030 of the Salt Lake County Code of Ordinances, 2001, is amended to read as follows:

**3.64.030 - Policies and procedures.**

The operation of the public funds management system, the duties of cashier, and all other matters, including physical security, designation of cashiers and accountability for the receipt, deposit, transmittal or disbursement of funds not otherwise specified by state or federal law, shall be regulated by countywide policies and procedures adopted by the county council. Unless specifically

authorized by the county council, such countywide policies shall supersede any departmental or division policy relating to the same subject.

SECTION V. Section 3.64.040 of the Salt Lake County Code of Ordinances, 2001, is amended to read as follows:

**3.64.040 - Public funds policy committee.**

There is hereby created a public funds policy committee consisting of the auditor, the attorney, the assessor, the treasurer and one representative selected by the mayor. The committee shall be chaired by the treasurer or the treasurer’s designee. The auditor, attorney, assessor and treasurer may designate a representative to serve on the committee. The committee shall meet as needed and shall have responsibility for developing, reviewing and making recommendations to the county council on any proposed public funds management policy or procedure or amendment thereto. The committee, through its chair, shall be responsible for providing clarification and guidance with respect to the interpretations of public funds management policies.

SECTION VI. This ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having a general circulation in Salt Lake County.

APPROVED and ADOPTED this 13th day of November, 2018.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ AIMEE WINDER NEWTON  
Chair

By /s/ SHERRIE SWENSEN  
County Clerk

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

- Aye:** Council Member Wilson
- Council Member Snelgrove
- Council Member Bradley
- Council Member Bradshaw
- Council Member Jensen
- Council Member Granato
- Council Member Burdick
- Council Chair Winder Newton

**Excused:** Council Member DeBry

- 6.2** Presentation of an Ordinance of the Legislative Body of Salt Lake County, Utah Amending Chapter 2.40 of the SL County Code of Ordinances, 2001, entitled “Fleet Management Board,” by amending Section 2.40.020, entitled “Board Membership,” and Section 2.04.030, entitled “Board Meetings,” concerning membership of the Fleet Management Board and alternates, selection of the chair, length of terms, removal, and reducing the quorum requirement, and making related changes. (Formal adoption will take place on November 20, 2018.) [18-833](#)

**Attachments:** [Staff Report](#)  
[APATF Fleet Management SLCo Ordinance Amendments 2.40.020 & 20.40.030 31Oct18](#)  
[Chapter 2.40 FLEET MANAGEMENT BOARD\\_IN EFFECT](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be forwarded. The motion carried by the following vote:

**Aye:** Council Member Wilson  
Council Member Snelgrove  
Council Member Bradley  
Council Member Bradshaw  
Council Member Jensen  
Council Member Granato  
Council Member Burdick  
Council Chair Winder Newton

**Excused:** Council Member DeBry

- 6.3** TRCC donation of \$106,000 to the Magna Museum [18-848](#)

**Attachments:** [Staff Report](#)  
[TRCC-magna museum letterhead.pdf](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be ratified. The motion carried by the following vote:

**Aye:** Council Member Wilson  
Council Member Snelgrove  
Council Member Bradley  
Council Member Bradshaw  
Council Member Jensen  
Council Member Granato  
Council Member Burdick  
Council Chair Winder Newton

**Excused:** Council Member DeBry

**7. RATIFICATION OF CONSENT ITEM ACTIONS IN COMMITTEE OF THE WHOLE**

**7.1** A Resolution Setting Forth Maximum Operational Capacity For the Salt Lake County Jail [18-842](#)

**Attachments:** [Staff Report](#)  
[CBSO 18-11 Jail Uniform Admissions Policy.pdf](#)  
[Resolution Jail Max Capacity \(11.5.18\) signed.pdf](#)

RESOLUTION NO. 5452

A RESOLUTION SETTING FORTH  
MAXIMUM OPERATIONAL CAPACITY  
FOR THE SALT LAKE COUNTY JAIL

WHEREAS, Salt Lake County Ordinances, 2001 Chapter 1.08.030 and Utah Code Annotated, Section 17-22-5.5 authorizes the Sheriff to establish a maximum operating capacity of each jail facility with the approval of the County legislative body; and

WHEREAS, the Sheriff currently operates the County’s Jail Facility which consists of the Salt Lake County Adult Detention Center and Oxbow Jail: and

WHEREAS, County Ordinance requires the maximum operating capacity to be set, at least annually, as part of the County budget process; and

WHEREAS, Utah Code provides that with the approval of the County Council the Sheriff shall set a maximum operating capacity for each jail facility based on the facility design and staffing; and

WHEREAS, Utah Code Annotated Section 17-22-5 authorizes the Sheriff to implement written policies for admission of prisoners and classification of

incarcerated person in the jail for the safety and well-being of the prisoners and the community prior to and in conjunction with the maximum operating capacity.

RESOLUTION

NOW, THEREFORE, the County Council of Salt Lake County resolves that under the current design and staffing, the maximum operational capacity of the Salt Lake County Jail Facility is two thousand one hundred sixty-five (2,165) [In addition the Salt Lake County Jail contracts for one hundred eleven (111) jail beds in other county jails throughout Utah.]. The maximum operating capacity may be temporarily reduced by the number of unavailable beds when a unit is closed for repairs, due to staffing or other administrative necessities. Upon reaching the maximum operating capacity, the Sheriff shall take appropriate measures allowed by law.

Further, when the prisoner population reaches 80% of the maximum operating capacity the Sheriff shall apply the uniform written policies for admission of prisoners as allowed by law for the safety and well-being of the inmates and the community.

PASSED AND ADOPTED BY THE COUNTY COUNCIL OF SALT LAKE COUNTY, STATE OF UTAH, AND APPROVED AND ADOPTED BY THE SALT LAKE COUNTY MAYOR THIS 13TH DAY OF NOVEMBER, 2018.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ AIMEE WINDER NEWTON  
Chair

By /s/ SHERRIE SWENSEN  
County Clerk

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be ratified. The motion carried by the following vote:

- Aye:** Council Member Wilson
- Council Member Snelgrove
- Council Member Bradley
- Council Member Bradshaw
- Council Member Jensen
- Council Member Granato
- Council Member Burdick
- Council Chair Winder Newton

**Excused:** Council Member DeBry

**8. TAX LETTERS****8.1 Auditor's Tax Letters [18-836](#)**

**Attachments:** [2017 Property Valuation - Carlson, Michael - Multiple  
Parcels\\_Redacted.pdf](#)  
[2017 Property Valuation - Carlson, Michael - Multiple  
Parcels2\\_Redacted.pdf](#)  
[2018 Property Valuation - Integra Telecom, Inc - Multiple  
Parcels\\_Redacted.pdf](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Council Member Wilson  
Council Member Snelgrove  
Council Member Bradley  
Council Member Bradshaw  
Council Member Jensen  
Council Member Granato  
Council Member Burdick  
Council Chair Winder Newton

**Excused:** Council Member DeBry

**8.2 Tax Administration's Tax Letters [18-839](#)**

**Attachments:** [Staff Report  
November 13, 2018](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Council Member Wilson  
Council Member Snelgrove  
Council Member Bradley  
Council Member Bradshaw  
Council Member Jensen  
Council Member Granato  
Council Member Burdick  
Council Chair Winder Newton

**Excused:** Council Member DeBry

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**8.3** Assessor Tax Letters [18-840](#)

**Attachments:** [Staff Report](#)  
[2018 Personal Property Tax Refund Dannon \\$95,590.10](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Council Member Wilson  
Council Member Snelgrove  
Council Member Bradley  
Council Member Bradshaw  
Council Member Jensen  
Council Member Granato  
Council Member Burdick  
Council Chair Winder Newton

**Excused:** Council Member DeBry

**9. LETTERS FROM OTHER OFFICES****10. PRIVATE BUSINESS DISCLOSURES****11. APPROVAL OF MINUTES****11.1** Approval of Council minutes for October 30, 2018 [18-845](#)

**Attachments:** [103018 Council Min.pdf](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Council Member Wilson  
Council Member Snelgrove  
Council Member Bradley  
Council Member Bradshaw  
Council Member Jensen  
Council Member Granato  
Council Member Burdick  
Council Chair Winder Newton

**Excused:** Council Member DeBry

**ADJOURN**

THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting

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was adjourned at 4:30 p.m. until Tuesday, November 20, 2018, at 4:00 p.m.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
Deputy Clerk

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CHAIR, SALT LAKE COUNTY COUNCIL