



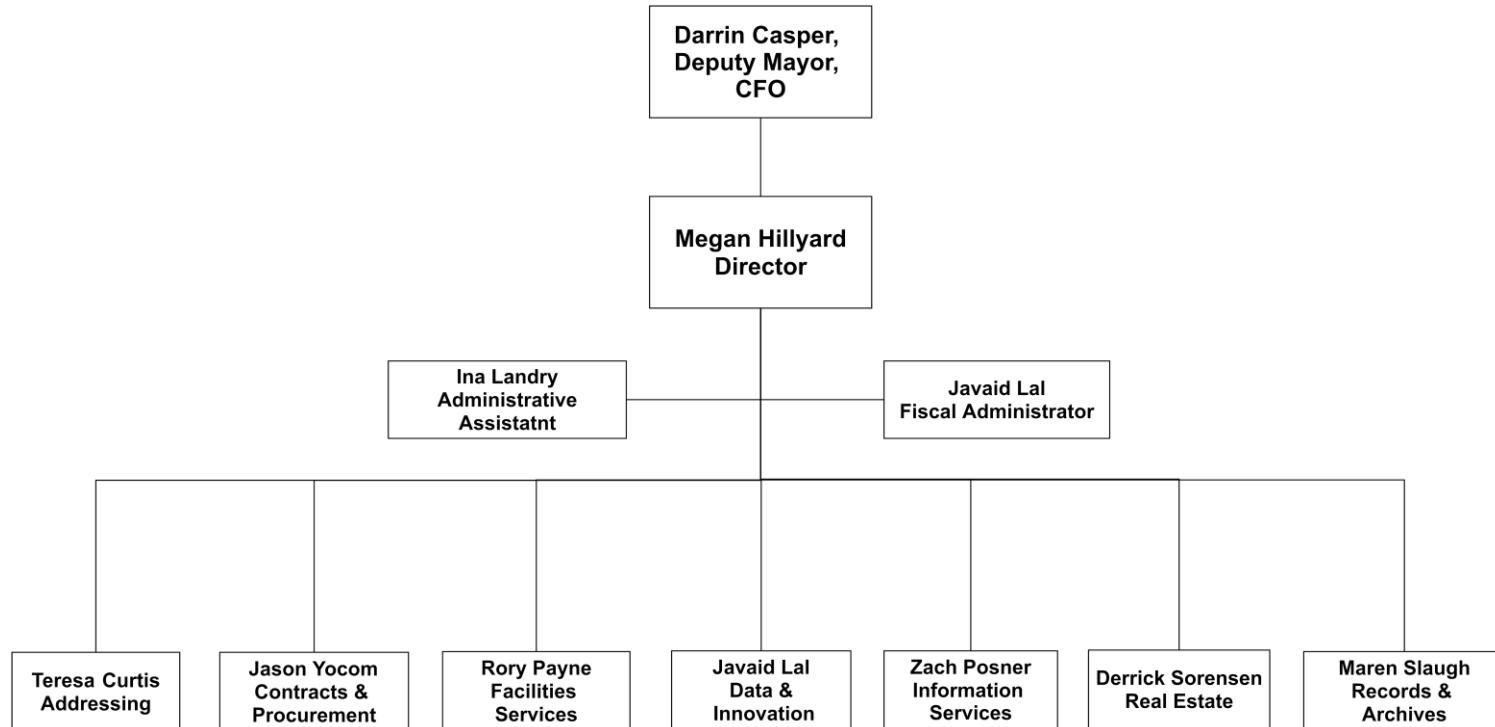
# DEPARTMENT OF ADMINISTRATIVE SERVICES

2018 OVERVIEW  
Mission, Major Initiatives and Related  
Funding





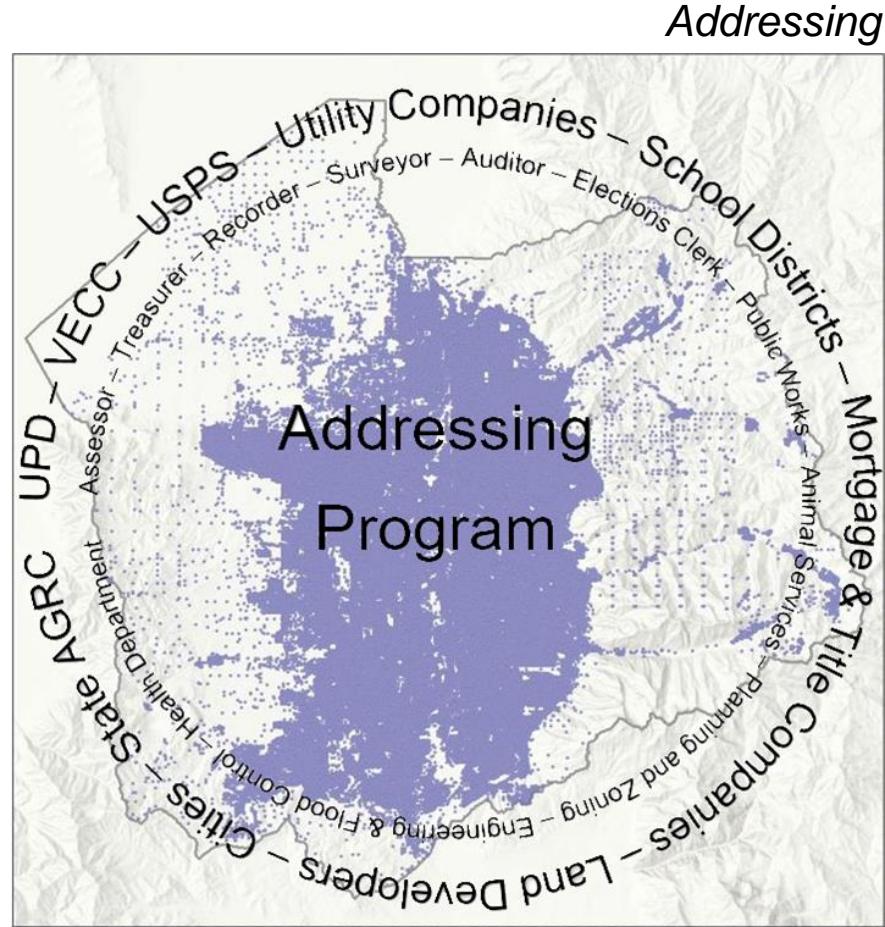
# Department of Administrative Services



Enhancing and supporting the County's ability to deliver services...

# Addressing Program

Addressing provides accurate address information for internal and external agencies to support and enhance their services.



## *Addressing*

## Highlights

## Looking Ahead...

- Dashboard/ Data Tracking
- LUCA Census
- Private Address Clarification
- Mainframe Migration
- Municipal Partnerships & Collaborations
- Intersection Coordinate Data
- GIS Training (ESRI)



# What's in an address?

*Addressing*

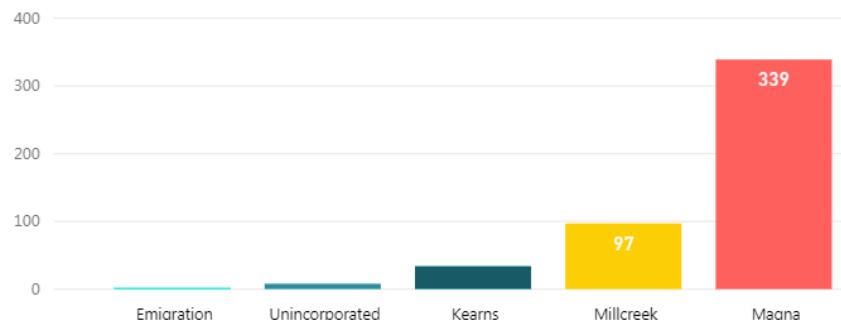
## Validated Addresses Year to Date



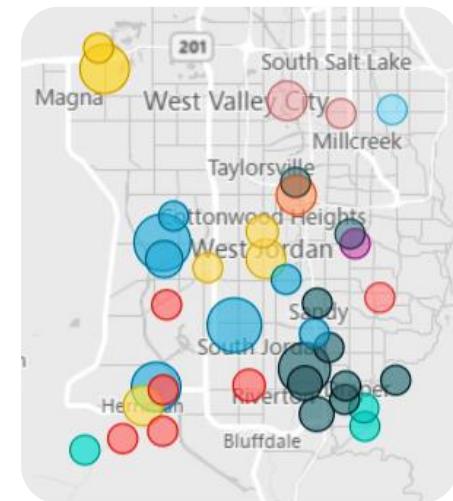
## Address Validation

### Total Address Assignments by Municipality, YTD 2018

City/Township    ● Emigration    ● Unincorporated    ● Kearns    ● Millcreek    ● Magna

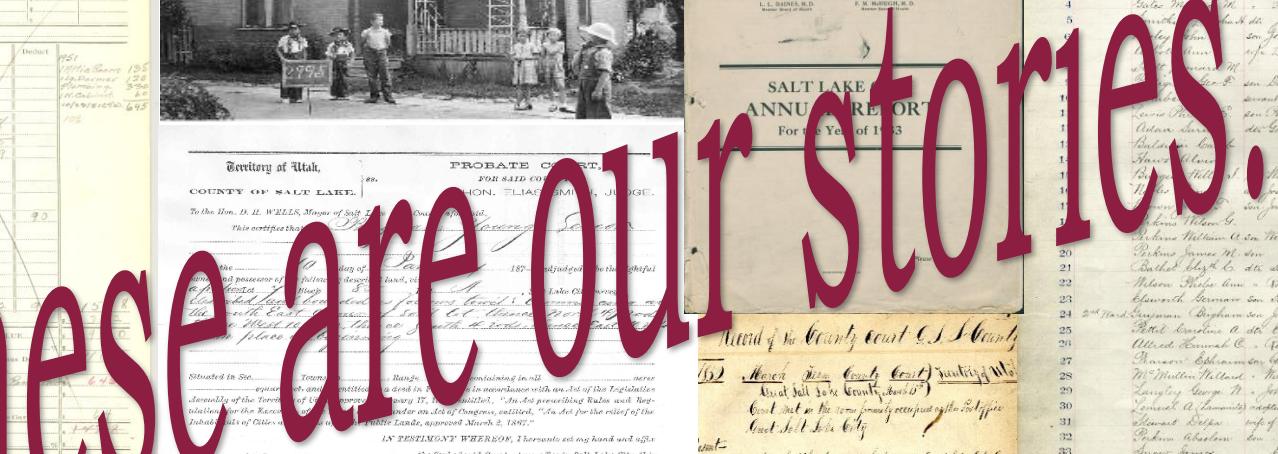


## Address Assignment



## Street Name Approvals

# Records Management and Archives



A black and white photograph of the Chinese Consulate in New York City. The building is a grand, classical structure with a prominent entrance featuring four large columns. A balcony with a decorative railing is situated above the entrance. The facade is adorned with intricate carvings and architectural details. The building is set against a backdrop of other city buildings, and a flag is visible on a pole in front of it. The overall appearance is one of a formal and historical diplomatic mission.



- Outreach!!!
- Digitized Archives Program
- Oral History Initiative
- Records Retention Schedule

- Ongoing Digitization
- FTE retention
- Security and Preservation of Records



*Records & Archives*



# Contracts & Procurement

The Mission of Salt Lake County Contracts and Procurement is to provide professional, efficient purchasing services and promote fair and open competition to attain the best value for the County.

Bids

Contracts

Surplus & e-Waste

Vendor Management

Training

Purchase Card

Solicitations

Project Tracking

Sustainable Purchasing

RFP

RFB

Sole Source

*Contracts and Procurement*

## Highlights

- Customer Service Surveys
- TCO – IT Contracts
- Active Performance Management
- Surplus Reutilization
- P-Card Program Improvements

### P-Card Program

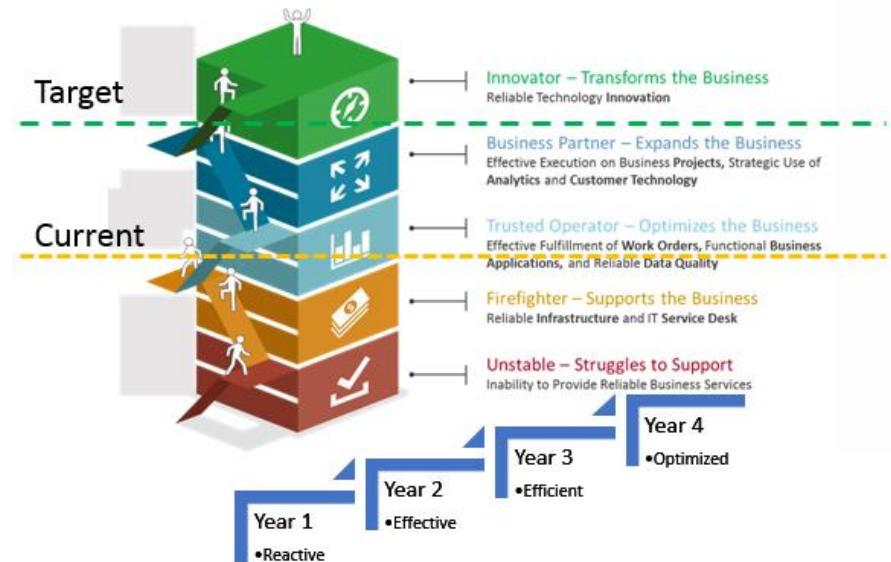
#### Salt Lake County's Purchasing Card program

- 580 cardholders
- 200 approvers
- Increased cardholders by 93%
- Doubled monthly spend





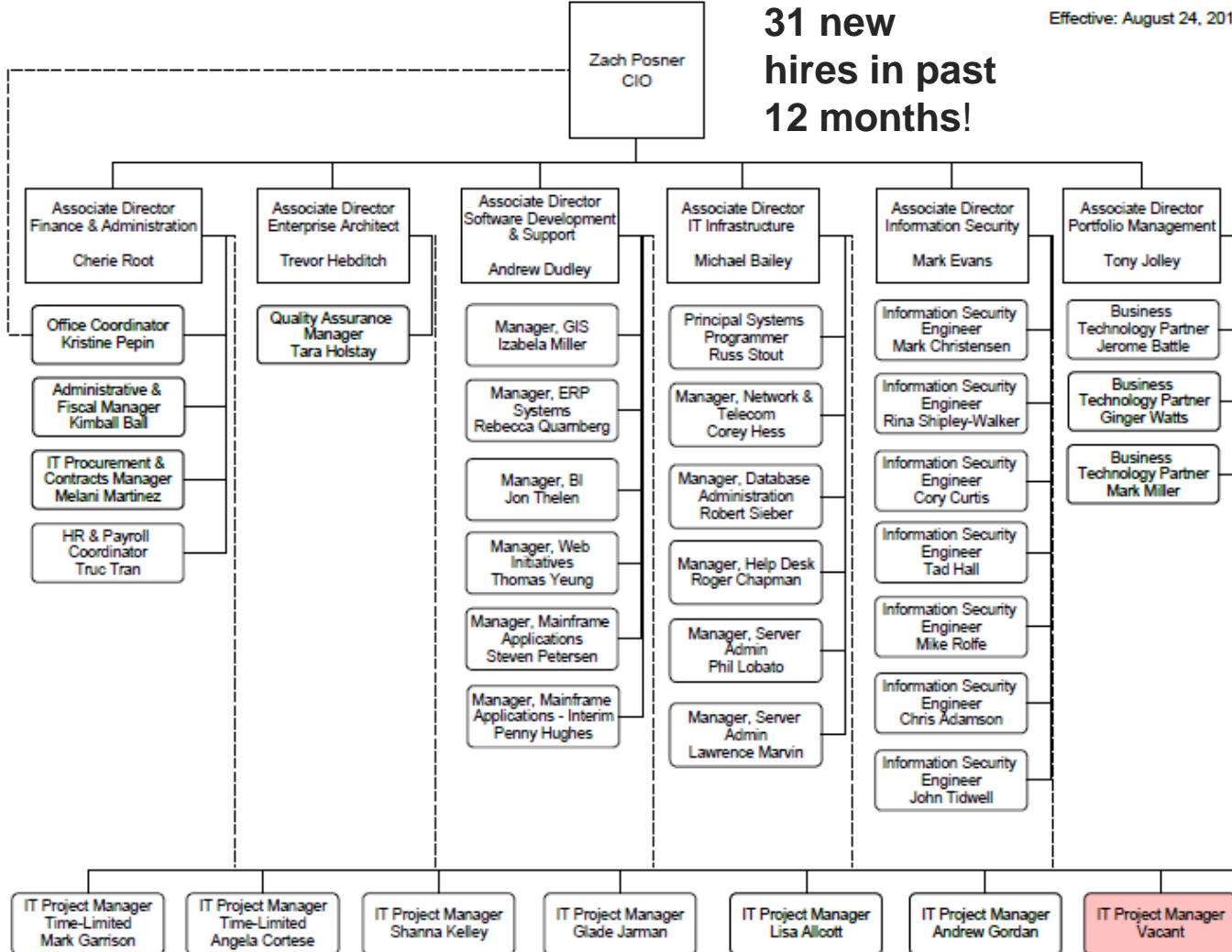
# Information Services

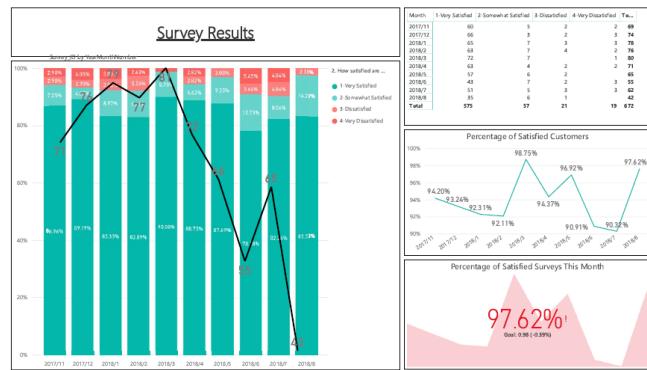
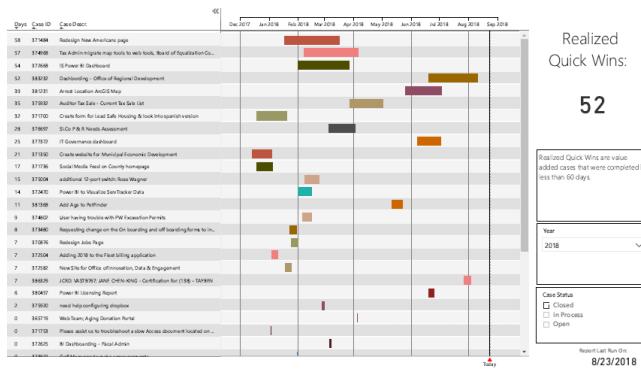




Effective: August 24, 2018

## 31 new hires in past 12 months!



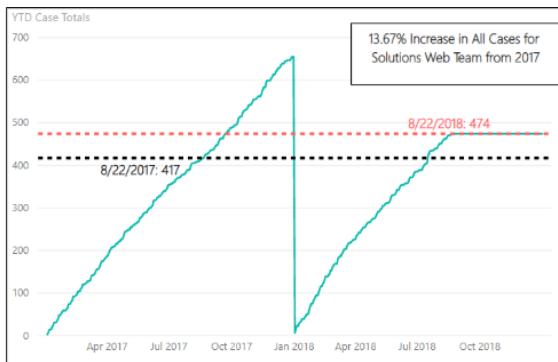




## Additional Highlights



- TAB – Update Last Week
- GIS
- Data-driven Web Update
- BI Collaborations
- SIRE Replacement
- Business Continuity
- Multi-Factor Authentication
- IS move to South Building 3rd Floor

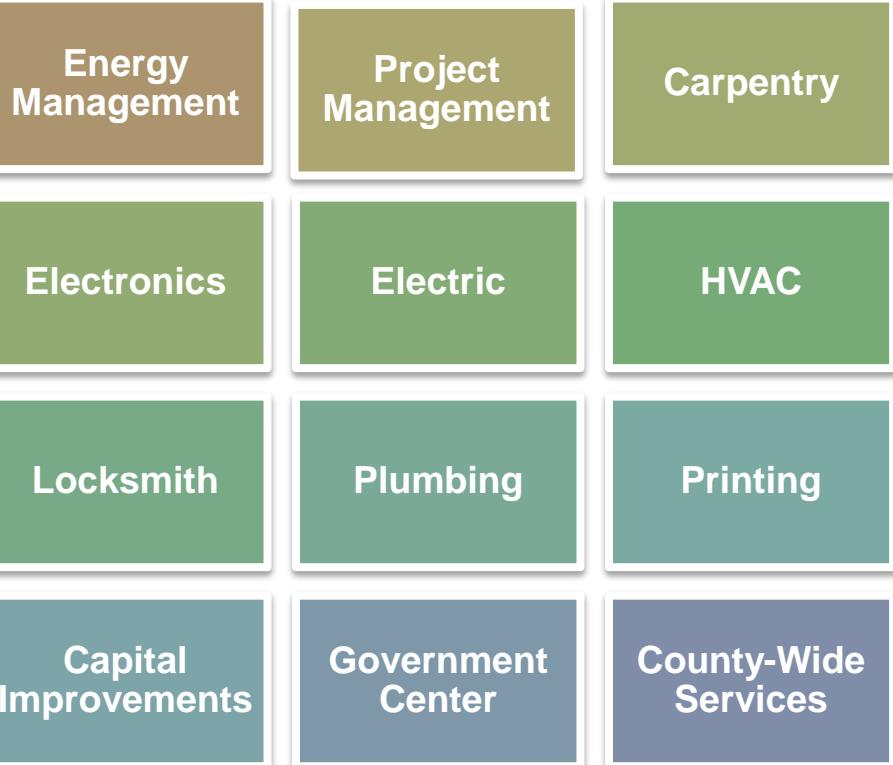






# Facilities Services

Salt Lake County Facilities constructs and maintains environmentally-conscious and sustainable properties in support of County agencies and its citizens.



*Facilities***Highlights****Looking Ahead**

- Facilities Condition Assessment
- Capital Projects
- Work Order System Upgrade
  - Performance Reports
  - Automatic Work Order Billing Info
  - Customer Satisfaction Surveys
- Agency Relocations
- Security Management
- Safety Management
- Energy Management



# Energy Management Road Map

- Achieve quick wins
- 1-2 years to long term energy plan
- Review time sensitive solar incentives
- Shared Savings
  - Return portion of savings to an Energy Savings Account for continued reinvestment



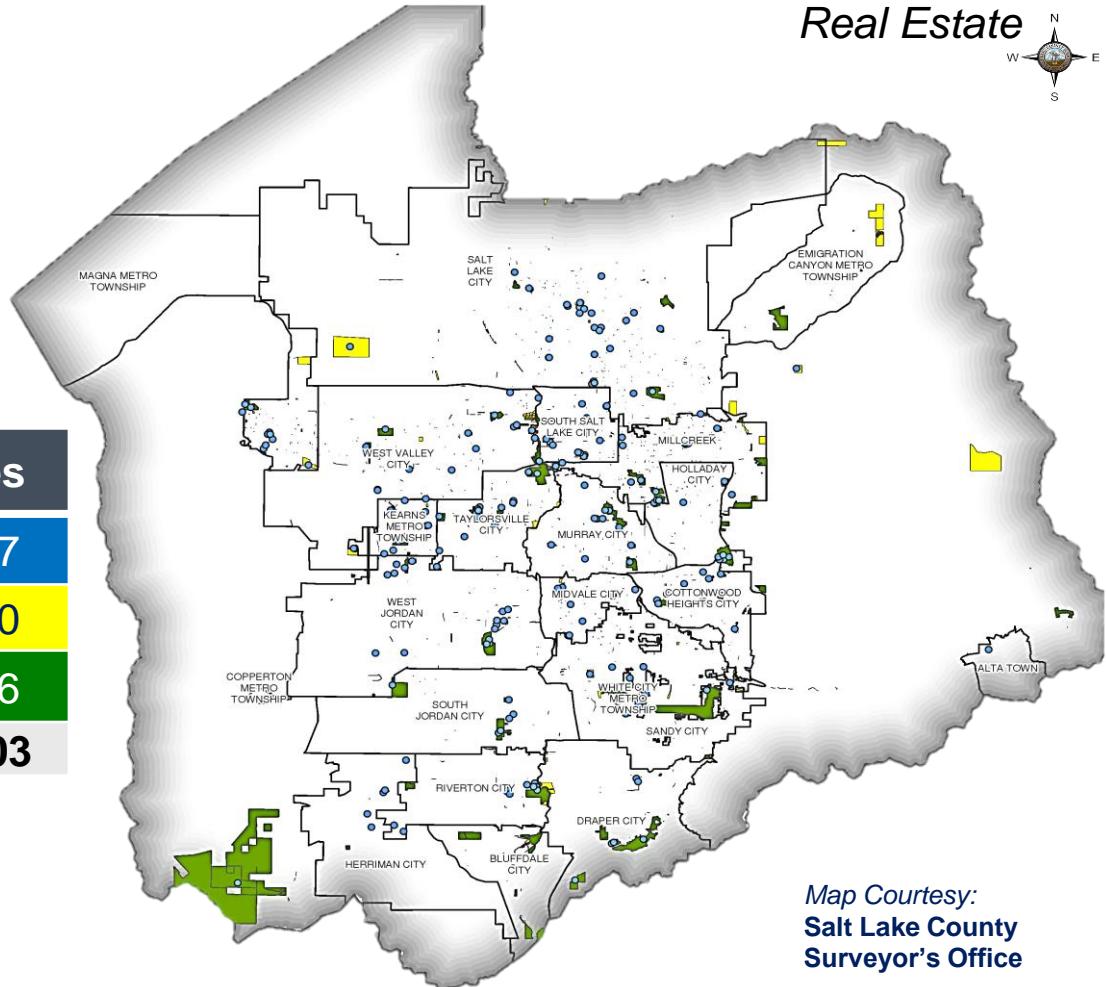


# Salt Lake County Real Estate

- Over 18,900 Acres

County Real Estate	Acres
County Facilities	3,437
County Parcels	9,070
Parks & Open Space	6,396
<b>TOTAL</b>	<b>18,903</b>

Source: Salt Lake County Surveyor's Office

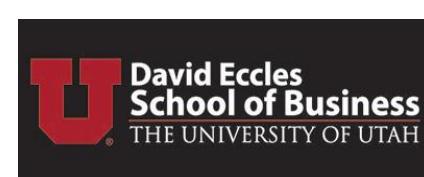


Map Courtesy:  
Salt Lake County  
Surveyor's Office



## 2018 Major Initiatives & Challenges

- Acquisitions (Libraries, HRC, Parks and Rec, Open Space, Flood Control, Surplus Canal)
- Other: Appraisals, Surplus Property Sales, Property Search, Water Rights, Easements, Encroachments, Tax Deeds, Relocation
- Hiring Challenges
- Creating Baseline Data
- Process Mapping/ Process Improvement
- Web Redesign/Automation
- Digitize Lease Program (MRED)





# Office of Data & Innovation

## OUR FOCUS

### COUNTYSTAT

FINANCIAL  
OUTCOMES & INDICATORS  
PERFORMANCE

### METROSTAT

COUNTY SERVICES  
REGIONAL BENCHMARKS  
OPEN DATA

### PROCESS IMPROVEMENT

mini MIMS  
IDEA LAB



## Highlights

- CountyStat Launch (Pilot)
  - Financial
  - Outcomes & Indicators
  - Performance Measure
- U of U MPA Program Partnership
- Mini MIMs
- Process Improvement

## Looking Ahead

- CountyStat Countywide
- Resources & Capacity Development
- Innovation Lab
- MetroStat



**THANK YOU...**