

# SALT LAKE COUNTY

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, July 11, 2023**

**2:15 PM**

**Room N2-800**

**County Council**

**1. CALL TO ORDER**

**Present:** Council Member Suzanne Harrison  
Council Member Laurie Stringham  
Council Member Jim Bradley  
Council Member Dave Alvord  
Council Chair Aimee Winder Newton  
Council Member Ann Granato  
Council Member Dea Theodore

**Call In:** Council Member Arlyn Bradshaw  
Council Member Sheldon Stewart

Invocation - Reading or Thought - Pledge of Allegiance

**Mr. Alex Magallanes**, Intern, Mayor's Office, led the Pledge of Allegiance to the Flag of the United States of America.

**2. PUBLIC COMMENT****3. REPORT OF ELECTED OFFICIALS:**

- 3.1. County Council Members
- 3.2. County Mayor

**Mayor Jennifer Wilson** introduced Chris Jones, Communications Manager, who had previously been employed with ABC4 Utah. His expertise in broadcasting was education, which is an interest to everyone, so his knowledge will be helpful to the County.

**Mr. Chris Jones** stated he was in broadcasting and communications for 30 years, and he is now looking forward to telling the County's story.

- 3.3. Other Elected County Officials

**4. WORK SESSION**

- 4.1 **Report of the Central Utah Water Conservation District Concerning the District's Proposed Property Tax Increase, and Opportunity for Comment by the Salt Lake County Council as Required by Utah Code Section 17B-1-1003** [23-0709](#)

**Attachments:** [Staff Report](#)  
[Salt Lake County Presentation - Central Utah Water](#)

Presenters: Gene Shawcroft, General Manager & Gerard Yates, Deputy GM  
(Approx. 2:15PM)  
Discussion/Direction

This agenda item was tabled until August 8, 2023.

#### TIME CERTAIN

#### 4.2 **Informational Update - the SOAR (Service Opportunities [23-0694](#) Assessment Review) Project**

**Attachments:** [Staff Report](#)  
[SLCo SOAR Council Meeting 07-11-2023](#)

Presenter: Megan Hillyard, Administrative Services Department Director; Jill Miller, Associate Deputy Mayor; Reza Ahmadi, Emergent Solutions; Kathy Wheadon, CRSA Architects (Approx. 2:30PM)  
Informational

**Mayor Jennifer Wilson** reviewed the Service Opportunity Assessment Review (SOAR) project, which is a collaborative priority of the County, relating to how the work force is using space and the organizational structure. Her goal is to have the most efficiently-run County in the nation, and she wanted to take every opportunity to make it better as it moves into the future.

**Ms. Megan Hillyard**, Director, Administrative Services Department, stated SOAR is a reflection of how the pandemic changed the way the County does business. Many services, expectations for receiving those services, and the work environment expectations of employees have changed. The SOAR project is a large data-gathering initiative, with the goal of building a road map for how to plan out efficiencies into the future, as many services, expectations for receiving those services, and the work environment expectations of employees have changed. The primary focus was the Government Center, and the focus areas were physical space, which is not being maximized now for employees or the community; digital access opportunities that were equitable and accessible; and human capital, with the objective of designing a modern work environment to recruit and retain employees. The deliverables for this project are expected in the first quarter

of 2024, at which point, there would be conversations with the Mayor, the Council, and the other elected officials on a plan and a sense of whether to do a large public asset initiative on this property versus renovating it. Then, by the end of the first quarter or second quarter of 2024, her office would launch into the next step. It was too soon to tell what the cost outcome would be.

**Mr. Chris Stavros**, County Assessor, Chair of SOAR, stated one of the misperceptions of the SOAR project is it is just about the design and use of office space at County facilities, whereas the project is an opportunity to analyze whether service delivery is being done efficiently and to maximize that service delivery. It is an opportunity for the County to streamline its processes and make them more efficient.

**Mr. Reza Ahmadi**, Organization Strategist, Emergent Solutions, delivered a PowerPoint presentation on Salt Lake County's Service Opportunity Assessment Review (SOAR), reviewing the agenda; what SOAR is, which is a collaborative initiative to review, and where appropriate, reimagine county operations in the areas of physical, digital, human capital, and operational transformation; the project consulting team; the project leaders and steering committee; a project update; a project timeline; and constituent research.

**Ms. Kathy Wheadon**, Vice President, CRSA, continued the presentation reviewing the leadership interview highlights, workplace survey highlights, and best practice findings to date.

**4.3 Proposed Hire Report / Incentive Plans \$3,000 and Under / [23-0706](#)  
Weekly Reclassification Report**

**Attachments:** [Staff Report](#)  
[Proposed Hire Report - 7-5-2023](#)  
[Incentive Plans \\$3,000 and Under 7-11-2023](#)  
[Weekly Reclassification Report 7-11-2023](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Approx. 2:50PM)  
Informational

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the new hires, reclassifications, and incentive plans.

TIME CERTAIN

**4.4 County Library Overview of Collection Management**[23-0705](#)

**Attachments:** [Staff Report](#)  
[Library Collection Management Presentation - Final](#)

Presenter: Robin B. Chalhoub, Community Services Director; Jim Cooper, Library Director; William Scarber, County Library Board Chair (Approx. 3:00PM)

Informational

**Ms. Robin Chalhoub**, Director, Community Services Department, delivered a PowerPoint presentation on the Salt Lake County Library Collection Management and Community Feedback Policies and Processes, reviewing the 2023 award recognitions, how the Library is demand-based, and the collection management policy. She also reviewed the shelf location of materials, the display policy, and County Library use.

**Mr. Jim Cooper**, Director, Library Services Division, continued the presentation reviewing the Library's collection of materials, the selection process for obtaining those materials, reconsideration of materials, and community feedback.

**Mr. Bill Scarber**, Chair, Salt Lake County Library Board, stated the board looks at books for the Library's collection to make sure it is getting information people want, and to make sure there are items in languages other than English.

**Council Member Winder Newton** stated the Council occasionally receives complaints about the Library. She asked where it could send those complaints.

**Mr. Cooper** stated if the complaint is a policy issue, i.e., policy, administrative issues, fines and fees, or customer service at a branch, it would go to the Library Board.

**Ms. Chalhoub** stated there is also a form on the Library's contact page that could be filled out, or a complaint could be included in the survey using the quick response (QR) code on the website.

**Council Member Theodore** stated she has received some emails regarding controversial items on display, and asked how the Library handles those complaints.

**Ms. Chalhoub** stated she hoped if a patron found a controversial book on display, they would work with the Library staff, so they could understand the patron's concern. If the issue was of great concern, the Library could reconsider that item.

**Mayor Wilson** stated if the Library staff could not resolve an issue, it would go through an established process and ultimately land with the Library Board.

**4.5 Informational Update Concerning Salt Lake County's [23-0715](#)  
Declared State of Emergency Due to Flooding**

**Attachments:** [Staff Report](#)

Presenter: Amy McCormick, Engineering & Flood Control Fiscal Manager;  
Kade Moncur, Engineering & Flood Control Division Director (Approx.  
3:50PM)

**Mayor Jennifer Wilson** stated the declaration of emergency ends tonight at midnight. She thanked everyone who worked on the flood to address policy and financial issues, and those employees working in the field. The County came together quickly, which minimized the damages. After the 1983 flood, the County built infrastructure and put a team in place, which it has continued funding. In 1983, the flood property damage costs exceeded \$1 billion statewide. This year, the flood costs are about \$4 million. Going forward, her team will look at the revenue funded in the traditional budget process and the additional revenue, and assess any gap. Some things came in under budget, but Flood Control still needs to dredge ponds.

**Ms. Lisa Hartman**, Associate Deputy Mayor of Regional Operations, stated the County is collaborating and partnering with municipalities, and doing public outreach and community engagement on its sandbag stations, shared equipment to fight the runoff, and any concerns.

**Mr. Bob Thompson**, Watershed Section Manager, Engineering and Flood Control Division, delivered a PowerPoint presentation, entitled 2023 Runoff Ready, reviewing the 2023 spring runoff; a graph of the Jordan Basin: snow

water equivalent for the months of January, March, April, May, and June; weather takeaways; collaboration; prevention and mitigation takeaways; and continuing recovery efforts.

**Ms. Amy McCormick**, Fiscal Manager, Engineering and Flood Control Division, continued the presentation reviewing the Budget Update, which included the flood emergency cost summary as of July 7, 2023; payroll summary; operating expense summary from March 15, 2023, through July 7, 2023; encumbrance summary as of July 7, 2023; emergency contacts; and the flood emergency budget adjustment approved by the Salt Lake County Council on May 2, 2023.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, asked everyone to show their gratitude for the Engineering and Flood Control Division, with a show of hands.

**5. PUBLIC HEARINGS AND ISSUANCE OF PUBLIC NOTICES**

**6. PENDING LEGISLATIVE BUSINESS**

- 6.1 Formal Adoption of an Ordinance of the Legislative Body of Salt Lake County, Utah, Creating an Appeal Authority to Hear and Decide Appeals Regarding the County Recorder’s Application of Rules Made by the County Recorder Standards Board, and Making Related Changes** [23-0714](#)

**Attachments:** [Staff Report](#)  
[Recorder Appeal Authority Ordinance](#)

ORDINANCE NO. 1914

RECORDER APPEAL AUTHORITY ORDINANCE

AN ORDINANCE OF THE LEGISLATIVE BODY OF SALT LAKE COUNTY, UTAH, CREATING AN APPEAL AUTHORITY TO HEAR AND DECIDE APPEALS REGARDING THE COUNTY RECORDER’S APPLICATION OF RULES MADE BY THE COUNTY RECORDER STANDARDS BOARD, AND MAKING OTHER RELATED CHANGES

The County Legislative Body of Salt Lake County ordains as follows:

Section I. County Ordinance Section 2.12.160, entitled “County Recorder’s Appeal Authority,” of the Salt Lake County Code of Ordinance, 2001, is hereby enacted to read as follows:

2.12.160 - County Recorder’s Appeal Authority

The County Council hereby establishes the County Recorder’s Appeal Authority, empowered to hear and decide appeals from the county recorder’s application of rules made by the County Recorder’s Standards Board, in accordance with state statute. The appeal authority process and function shall be conducted in accordance with the administrative appeal process established in County Ordinance 1.16.010, et seq.

Section II. This ordinance shall become effective fifteen (15) days after its passage and upon at least one publication in a newspaper published and having general circulation in Salt Lake County.

APPROVED and ADOPTED this 11th day of July, 2023.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ AIMEE WINDER NEWTON

Chair

Salt Lake County Council

By /s/ LANNIE CHAPMAN

County Clerk

A motion was made by Council Member Harrison, seconded by Council Member Bradley, that this agenda item be approved. The motion carried by a unanimous vote.

**7. CONSENT ITEMS**

A motion was made by Council Member Harrison, seconded by Council Member Stringham, that the consent agenda be approved. The motion carried by a unanimous vote.

- 7.1 Appointments for Convention Facility Advisory Board:**
- Brandon Beckstead, Facility Stakeholder**
- Brittani Forbush, Community Representative**

[23-0691](#)



Steven Fukumitsu, Facility Stakeholder  
Taylor Vriens, Facility Stakeholder  
Garrett Parker, Visit Salt Lake  
Vicki Varela, State of Utah  
Pina Purpero, Hospitality Representative  
Scott George, Hospitality Representative

**Attachments:** [Staff Report](#)  
[Convention Facility Adv Board.pdf](#)

The vote on this consent item was approved.

- 7.2 **Appointment for the Animal Services Advisory Committee:** [23-0693](#)  
**Juli Ulvestad, Industry Expert**

**Attachments:** [Staff Report](#)  
[Animal Services.pdf](#)

The vote on this consent item was approved.

- 7.3 **Reappointment for Career Services Council:** [23-0692](#)  
**Jennifer Nakao**

**Attachments:** [Staff Report](#)  
[Career Services.pdf](#)

The vote on this consent item was approved.

- 7.4 **Approval of a fee waiver in the amount of \$1,500.00 for Salt Lake Chamber Leadership Utah event at the O.C. Tanner Lounge at Eccles Theater.** [23-0703](#)

**Attachments:** [Staff Report](#)  
[SLChamber Fee Waiver Request Council Memo](#)  
[Salt Lake Chamber Leadership Utah Fee Waiver Request](#)  
[Salt Lake Chamber IRS Determination Letter](#)  
[Leadership Utah Event Information](#)  
[Salt Lake Chamber Audited Financial Statements](#)

**Council Member Alvord** stated he voted in the affirmative for this agenda item, but would like to revisit it.

A motion was made by Council Member Alvord, seconded by Council Member Theodore, to reconsider Item 7.4. The motion carried by a unanimous vote.

**Council Member Alvord** stated he had Mitchell Park, Legal Counsel, Council Office, send him the following section from State Code regarding a fee waiver: “The County may appropriate money or provide non-monetary assistance to a non-profit or waive fees...if in the judgment of the County legislative body, the assistance contributes to the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of county residents.” He thought “County residents” meant the broad resident base. On the fee waiver application, the Salt Lake Chamber wrote that it would be using the O.C. Tanner Legacy Lounge at the Eccles Theater for an exclusive experience for mid- and upper-level management to hear from and get to know one another, which he did not think was a qualifying use for a fee waiver.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated the Utah Performing Arts Center Agency (UPACA) Board of Directors agreed with Council Member Alvord’s view that it should not be agreeing to such an event as a general rule; however, it did not have a specific policy in place to address that, so it approved the request. The board does intend to put procedures in place to prevent that from happening in the future.

**Council Member Alvord** asked if the Council was legally justified to approve a waiver request or deny it.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated the ultimate policy determination whether a particular form of assistance to a non-profit meets the Statute is the Council’s to make. The section of State Code that Council Member Alvord read is the accurate one, and an organization has to be a non-profit to qualify for such assistance. Over the course of the year, the Council provides many forms of assistance to non-profits, and it makes sure to capture the legal justification in the event that assistance is ever challenged.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated the County owns part of the theater and Salt Lake City owns another part of the theater, so any policies the UPACA Board recommends have to come back to the County Council and go before the Salt Lake City Council for approval.

**Mayor Jennifer Wilson** stated she was in favor of allowing this to go through because a policy was not in place and she was concerned about the County's reputation, as the Salt Lake Chamber may have had an expectation it would be approved. Then, UPACA can set a standard to communicate and live by afterwards.

**Council Member Alvord** stated he did not think it would be too much of a slap in the face, since the request was through an application process.

A motion was made by Council Member Alvord, seconded by Council Member Stewart, that the fee waiver be denied. The motion carried by the following roll call vote:

**Aye:** Council Member Harrison, Council Member Stringham, Council Member Alvord, Council Chair Winder Newton, Council Member Stewart, and Council Member Theodore

**Nay:** Council Member Bradley, Council Member Bradshaw, and Council Member Granato

- 7.5 Acceptance of a Donation from the Friends of the Children's Justice Center to the District Attorney's Office in the amount of \$20,462.16** [23-0710](#)

**Attachments:** [Staff Report](#)  
[Friends donation 2023-04 thru 2023-06](#)

The vote on this consent item was approved.

- 7.6 A Resolution of the Salt Lake County Council Approving the Recommendation of the Salt Lake County Council of Governments and Authorizing the Execution of an Interlocal Cooperation Agreement Providing for the Transfer of \$391,080 of County Corridor Preservation Funds to Bluffdale City to be Used by the City to Acquire Certain Property for Transportation Purposes** [23-0711](#)

**Attachments:** [Staff Report](#)  
[Bluffdale Corridor Preservation ILA - Freedom Point](#)  
[Way RATF](#)  
[Bluffdale Corridor Preservation Resolution - Freedom Point](#)  
[Way RATF](#)

RESOLUTION NO. 6125

RESOLUTION OF THE SALT LAKE COUNTY COUNCIL APPROVING THE RECOMMENDATION OF THE SALT LAKE COUNTY COUNCIL OF GOVERNMENT AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT PROVIDING FOR THE TRANSFER OF \$391,080 OF COUNTY CORRIDOR PRESERVATION FUNDS TO BLUFFDALE CITY TO BE USED BY THE CITY TO ACQUIRE CERTAIN PROPERTY FOR TRANSPORTATION PURPOSES.

RECITALS

WHEREAS, Salt Lake County (the “County”) and Bluffdale City (the “City”) are “public agencies” as defined by the Utah Interlocal Cooperation Act, UTAH CODE §§ 11-13-101 to -608, and as such, are authorized to enter into an interlocal cooperation agreement to act jointly and cooperatively on the basis of mutual advantage;

WHEREAS, during the 2015 General Session, the State Legislature amended Section 72-2-117.5 of the Utah Transportation Code, UTAH CODE §§ 72-1-101 to -16-402, to provide corridor preservation funds to local counties for disbursement to various cities and governmental entities, as recommended and endorsed by a council of governments (hereinafter “Corridor Preservation Funds”);

WHEREAS, on November 19, 202, the Salt Lake County Council of Governments (“COG”), an association of local governments in Salt Lake County, requested that the County Council approve its recommended distribution to the City from the Salt Lake County Corridor Preservation Fund to enable the City to acquire property needed for a transportation project considered and approved by COG near Pony Express Road in Bluffdale, Utah, consistent with the purpose and requirements of Utah Code § 72-2-117.5. A copy of the COG recommendation letter, dated December

16, 2020, is attached hereto as ATTACHMENT “A”; and

WHEREAS, the County and the City now desire to enter into the interlocal cooperation agreement attached hereto as ATTACHMENT “B” (the “Interlocal Agreement”) providing for the transfer of Three Hundred Ninety-One Thousand Eighty Dollars (\$391,080) of Corridor Preservation Funds to the City to be used by the City as described in the Interlocal Agreement and in accordance with Utah Code § 72-2-117.5.

RESOLUTION

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the County Council of Salt Lake County:

1. That the recommendation of the Salt Lake County Council of Governments to transfer County Corridor Preservation Funds to Bluffdale City for the project described in its recommendation letter is approved.
2. That the Interlocal Agreement between Salt Lake County and Bluffdale City is approved, in substantially the form attached hereto as ATTACHMENT “B”, and that the Salt Lake County Mayor is authorized to execute the same.
3. That the Interlocal Agreement will become effective as stated in the Interlocal Agreement.

APPROVED AND ADOPTED this 11th day of July, 2023.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ AIMEE WINDER NEWTON  
Chair

By /s/ LANNIE CHAPMAN  
County Clerk

The vote on this consent item was approved.

**7.7 Adoption of the Budget Calendar and Set the Budget Hearing Date for the 2024 Budget and 2023 Budget Adjustments** [23-0713](#)

**Attachments:** [Staff Report](#)  
[2024 Budget and 2023 Final Adjusted Budget Key Dates](#)

The vote on this consent item was approved.

**7.8 Approval of a fee waiver in the amount of \$90,520 for Utah First Robotics event at the Salt Palace Convention Center** [23-0717](#)

**Attachments:** [Staff Report](#)  
[Utah FIRST Fee Waiver March 2024 v7 with Attached Files \(1\).pdf](#)  
[Utah Regional FIRST Robotics Competition Revised Contract \(1\).pdf](#)

The vote on this consent item was approved.

**8. POTENTIAL CLOSED SESSION**

**8.1 Potential Closed Session to Discuss Pending or Reasonably Imminent Litigation** [23-0697](#)

**Attachments:** [Staff Report](#)

(Approx. 4:10PM)

A motion was made by Council Member Harrison, seconded by Council Member Bradley, to close the Council meeting to discuss pending or reasonably pending imminent litigation. The motion carried by a unanimous vote.

**9. APPROVAL OF TAX LETTERS**

A motion was made by Council Member Harrison, seconded by Council Member Stringham, that the tax letters be approved. The motion carried by a unanimous vote.

**9.1 Tax Administration's Section 59-2-1321 Claim** [23-0707](#)

**Attachments:** [Staff Report](#)  
[2.1 Scenic Development Group LLC.pdf](#)

The vote on this tax letter was approved.

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**9.2 DMV Registration Refunds. [23-0712](#)**

**Attachments:** [Staff Report](#)  
[MA 00019 Personal Property Tax Refund DMV Vet](#)  
[\\$470.00 7.5.23](#)

The vote on this tax letter was approved.

**10. ACCEPTANCE OF ETHICS DISCLOSURES****11. APPROVAL OF COUNCIL MEETING MINUTES****11.1 Approval of June 20, 2023 Council Budget Minutes [23-0687](#)**

**Attachments:** [062023 Budget Minutes](#)

A motion was made by Council Member Harrison, seconded by Council Member Stringham, that this agenda item be approved. The motion carried by a unanimous vote.

**11.2 Approval of June 20, 2023 County Council Minutes [23-0688](#)**

**Attachments:** [062023 Council Minutes](#)

A motion was made by Council Member Harrison, seconded by Council Member Stringham, that this agenda item be approved. The motion carried by a unanimous vote.

**11.3 Approval of June 20, 2023 Council Work Session Minutes [23-0689](#)**

**Attachments:** [062023 CWS Minutes](#)

A motion was made by Council Member Harrison, seconded by Council Member Stringham, that this agenda item be approved. The motion carried by a unanimous vote.

**12. OTHER ITEMS REQUIRING COUNCIL APPROVAL****13. PROCLAMATIONS, MEMORIALS, AND OTHER CEREMONIAL OR  
COMMEMORATIVE MATTERS****14. OTHER BUSINESS****ADJOURN**

THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting was adjourned at 5:05 PM until Tuesday, July 18, 2023, at 2:15 PM.

LANNIE CHAPMAN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL