

Budget Year: 2020

* Requesting Department: 10240000 COVID 19 RESPONSE

Budget Period: Pre-June Interim

* Req Item No: 102400IA02

* Adjustment Title: COVID 19 Response

Adjustment Type(s): Unforeseen / Exigency

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
110	1024000000	604001 CORONA VIRUS		COVID_ISOLATION	200,000
110	1024000000	639025 OTHER PROFESSIONAL FEES		COVID_ISOLATION	750,000
110	1024000000	679020 MACHINERY AND EQUIPMENT		COVID_ISOLATION	750,000

TOTAL EXPENDITURES Page 1: \$1,700,000
TOTAL EXPENDITURES ALL PAGES: \$1,700,000

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s):

Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* Ongoing (Y or N): N
 If Yes, next year's CF impact: \$0

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Abolished FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

COVID 19 Response

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

From: [Rod Kitchens](#)
To: [Gabriel Anguiano](#); [Robert Reed](#)
Cc: [Dan J. Curtis](#); [K. Dirk Peterson](#)
Subject: RE: Isolation Organization
Date: Monday, March 16, 2020 6:01:53 PM
Attachments: [image003.png](#)

Per Darrin's request at the bottom of this chain, if you haven't already, can someone please increase that by \$1.7M so the total will then be \$2.0M? The org did have \$300k appropriated last week.

From: Gabriel Anguiano <GAnguiano@slco.org>
Sent: Monday, March 16, 2020 4:36 PM
To: K. Dirk Peterson <KDPeterson@slco.org>; Dan J. Curtis <DJCurtis@slco.org>; Rod Kitchens <RKitchens@slco.org>
Subject: FW: Isolation Organization
Importance: High

Dirk,

Please add this department "1024000000 - COVID-19 Response" to the 2020 budget adjustment form and in BRASS, as well as the account "604001- COVID". Can you let me know when that is done please.

Thanks!

Gabriel Anguiano Jr
Associate Budget Administrator, SLCo Mayor's Finance
(385) 468-7078
GAnguiano@slco.org



From: Shanell Beecher <SBeecher@slco.org>
Sent: Monday, March 16, 2020 3:58 PM
To: Darrin Casper <DCasper@slco.org>; Rod Kitchens <RKitchens@slco.org>
Cc: Jill Miller <JiMiller@slco.org>; Greg Folta <gfolta@slco.org>; Jason Yocom <JYocom@slco.org>; Antigone Carlson <ACarlson@slco.org>; John E. Pectol <Jpectol@slco.org>; Dan J. Curtis <DJCurtis@slco.org>; Javaid I. Majid <JMajid@slco.org>; Gabriel Anguiano <GAnguiano@slco.org>

Subject: RE: Isolation Organization

Importance: High

I have set up activities to match the areas outlined by Darrin below. These activities will be controlled at the project level. I apologize that we cannot change the project name at this stage so unfortunately that will be stuck at "COVID_ISOLATION" but these activities will help identify the different cost centers and will offer complete flexibility for the \$2M to be used across all of them.

Coding will be as follows:

COVID Quarantine Isolation (Dan, Gabe, Greg, Javaid M, Rod are approvers)

Fund: 110

Dept: 1024000000 COVID-19 Isolation Centers (We can change the name of the Dept so I will have Nathan update to "COVID-19 Response")

PC Bus Unit: SLC01

Project: COVID_ISOLATION

Activity: THIS WILL CHANGE DEPENDING ON WHAT THE COST CENTER IS. SEE LIST OF ACTIVITIES BELOW

Fund Source: 30000

Program: 009EM

1. ISOLATION (Isolation)
2. EMRG_MGMT (Emergency Management)
3. MED_SCREEN (Medical Screening)
4. COMMUNICATION (Communication)
5. CONSULTING (Consulting)
6. OPERATIONS (Operations)
7. LOGISTICS (Logistics)
8. PLANS (Plans)
9. UNIFIED_COM (Unified Command)

Shanell Beecher, CPA

Director of Accounting

385.468.7102

From: Darrin Casper <DCasper@slco.org>

Sent: Sunday, March 15, 2020 12:27 PM

To: Rod Kitchens <RKitchens@slco.org>

Cc: Jill Miller <JiMiller@slco.org>; Shanell Beecher <SBeecher@slco.org>; Greg Folta <gfolta@slco.org>; Jason Yocom <JYocom@slco.org>

Subject: Isolation Organization

Dear Rod,

Please load up a total of \$2.0M in the new org, no appropriation unit.

Also, at this stage we may want to have a couple of programs. I will get a better idea after I meet with Unified Command this afternoon. Some initial thoughts for programs:

1. Isolation
2. Emergency Management
3. Medical Screening
4. Communication
5. Consulting
6. Operations
7. Logistics
8. Plans
9. Unified Command

Thanks. These are merely suggestions that might be altered by the UC. I will keep you posted on this.

Also, I currently have Dan managing this organization. There may be multiple requests for this money, and I need your thoughts on how to manage. For example, we may be charging costs ordered by Clint Mecham from the Emergency Mgt, Gary Edwards and costs tagged by Zach Stovall, Erin and Catherine may be involved, etc.

We may find ourselves in a state of emergency that escalates before it slows down. I suspect we are talking about months. That said, at some point your services may be more directed to this emergency. If this occurs, I need your thoughts on delaying the implementation of the new budget system.

Jason, please also chime in on this. Obviously we will have numerous organizational units trying to access this money, so not only do we need to be on top of this from a fiscal management perspective, but also from purchasing, including the appropriate emergency policies.

Take care and give me your thoughts.

Darrin Casper
Deputy Mayor Finance and Administration
385.468.7075

