

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary			
Request Item No: 350099YE01		For Fiscal Year:	2019
Requesting Organization: 35009900 CENTER FOR THE AR		Date of Request:	22-Jul-19
Budget Adjust Type(s): New Capital Project		Ongoing (Y or N):	N
Existing Capital Project	If Yes, next year's CF impact:		\$0
Unforeseen / Exigency		Net FTE Change:	0.00
Description and Justification:			
<p>Arts & Culture-Planetarium Year-End Cap Projects: Arts & Culture requests funding to complete three unforeseen capital projects in 2019: (1) UMOCA Water Main which must be replaced to correct a leak that feeds the UMOCA facility; this project must be completed in September based on contractor availability and to minimize impact to programming at UMOCA; (2) Ballet Centre studio floor repairs to correct weak spots in the sub flooring and avoid injury to dancers; this project must be completed in November based on contractor availability and to minimize impact on Ballet West programming in the studios; 50% of this project will be paid for by Ballet West; (3) Rose Wagner Boiler Re-Tube to repair a leak in the internal boiler tubing; this project must be completed before the winter months so that the building can be properly heated for County staff, Rose Wagner residents and rental clients.</p> <p>Clark Planetarium requests funding to purchase licenses for Gateway Ticketing Systems' newly released CRM Plus and Donor Plus modules. These modules will seamlessly integrate with the Galaxy ticketing and point-of-sale software. This upgrade will enhance the customer experience by improving current member relations efforts, growing member cultivation from regular visitors, and improving the management of higher-level donors and fundraising efforts. This request supports the Planetarium's outcome measure to improve visitor experience.</p> <p style="color: red; font-style: italic;">TRCC funds in CF</p> <p>These projects will be funded through underexpend on existing completed capital projects and will include a fund balance transfer from Planetarium Capital Projects org. 3510990000, to Arts & Culture Capital Projects org. 3500990000. No new County funding is requested to complete these capital projects.</p>			

Fund Impact

SUMMARY OF FUND IMPACT BY FUND		
FUND:	185 FINE ARTS FUND	390 PLANETARIUM FUND
Fund Impact (Budgetary)	(\$52,376)	\$52,376
Fund Impact (Transfers)	\$52,376	(\$52,376)
TOTAL FUND IMPACT	\$0	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
3500990000 CFA CAPITAL PROJECTS PRGM	0	52,376	0	52,376
3510990000 CLARK PLANETARIUM CAPITAL PROJECTS PRGM	0	(52,376)	0	(52,376)
TOTALS	0	0	0	0

Approvals

Division Director:		Date: 7/22/19
Dept. or Elected Fiscal Mgr:		Date: 7-23-19
Dept. Dir. or Elected Official:		Date: 7-23-19
Facilities Division Director: (Capital Projects Only)		Date: 7/23/19
Chief Financial Officer:	 Approve	Date: 7/23/19
Mayor or Designee:	 Approve	Date: 7/23/19
Council Action:	Approve	Date: _____

Budget Adjustment Detail

Budget Year: <u>2019</u>	* Requesting Department: <u>35009900 CENTER FOR THE ARTS CAPITAL PROJECTS</u>
Budget Period: <u>Post June Year-End</u>	* Req Item No: <u>350099YE01</u> * Adjustment Title: <u>Arts & Culture-Planetarium Year-End Cap Projects</u>
Adjustment Type(s): <u>New Capital Project</u>	<u>Existing Capital Project</u> <u>Unforeseen / Emergency</u>

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
185	3500990000	684005		CFA_0002JEQ	30,500
185	3500990000	607015		CFA_0042RW	25,000
185	3500990000	607015		CFA_0005UMOCA	61,600
390	3510990000	679005		CP_Galaxy Upgrd	64,000
390	3510990000	625010		CP_DomeLighting	(4,356)
390	3510990000	679020		CP_Dome_Laser	(13,203)
390	3510990000	607015		CP_HVAC	(98,817)
390	3510990000	607015		CFA_0050AH	(675)
185	3500990000	607015		CFA_0060AH	(185)
185	3500990000	607015		CFA_0061AH	(448)
185	3500990000	607015		CFA_0061AH	(448)

TOTAL EXPENDITURES Page 1: \$83,416
TOTAL EXPENDITURES ALL PAGES: \$0

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
TOTAL REVENUES ALL PAGES: \$0

Balancé Sheet/Fund Unrestriction String(s): Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* Ongoing (Y or N): <u>N</u>	No. of New FTEs: <u>0.00</u> (2)
If Yes, next year's CF impact: <u>\$0</u>	No. of New Time Limited FTEs: <u>0.00</u> (2)
	No. of Transferred FTEs: <u>0.00</u> (2)
	No. of Abolished FTEs: <u>0.00</u> (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount
390	3510990000	185	3500990000	52,376

Description and Justification: (Attach additional pages as needed.)*

Arts & Culture requests funding to complete three unforeseen capital projects in 2019: (1) UMOCA Water Main which must be replaced to correct a leak that feeds the UMOCA facility; this project must be completed in September based on contractor availability and to minimize impact to programming at UMOCA; (2) Ballet Centre studio floor repairs to correct weak spots in the sub flooring and avoid injury to dancers; this project must be completed in November based on contractor availability and to minimize impact on Ballet West programming in the studios; 50% of this project will be paid for by Ballet West; (3) Rose Wagner Boiler Re-Tube to repair a leak in the internal boiler tubing; this project must be completed before the winter months so that the building can be properly heated for County staff, Rose Wagner residents and rental clients.

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(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

