

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
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## **Meeting Minutes**

**Tuesday, November 17, 2020**

**10:00 AM**

**Room N2-800**

### **Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Member Arlyn Bradshaw  
Council Member Aimee Winder Newton

**Call In** Council Member Shireen Ghorbani  
Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Michael Jensen  
Council Member Ann Granato  
Council Member Steve DeBry  
Council Chair Max Burdick

**1.1 Statement of Council Chair Max Burdick Concerning the [20-1125](#)  
Temporary Conduct of Electronic Meetings of the Council  
Consistent with the Utah Open and Public Meetings Act**

**Attachments:** [Staff Report](#)  
[OPMA Findings - October 2020](#)

**Mr. Mitchell Park**, Legal Counsel, Council Office, referred to the temporary conduct of electronic meetings of the Salt Lake County Council that is consistent with the Utah Open and Public Meeting Act. This allows the Council to hold electronic meetings without a physical anchor location.

**2. CITIZEN PUBLIC INPUT****3. DISCUSSION ITEMS:**

**3.1 Hiring Freeze Exception Report [20-1126](#)**

**Attachments:** [Staff Report](#)  
[Hiring Freeze Exceptions -111720 Agenda](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Informational

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the exceptions to the hiring freeze.

**3.2 Update on Salt Lake County's Coordinated Response to [20-1127](#)  
COVID-19**

**The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency**

**Attachments:** [Staff Report](#)  
[Report to County Council -- 11172020](#)

Presenters: Mayor Jenny Wilson; David Schuld, Intelligence Section Chief, Salt Lake County COVID-19 Response; Gary Edwards, Director, Health Department (Approx. 30 mins).

Discussion/Direction

**Mr. Gary Edwards**, Director, Salt Lake County Health Department, stated the County tested over 31,000 individuals last week. The Covid positivity rate is over 24 percent and the 0-19 age group continues to be a concern. He also reviewed the proposed roll out of vaccines.

**Mr. David Schuld**, Intelligence Section Chief, COVID-19 Response, delivered a PowerPoint presentation. He reviewed key numbers, the active case curve, how and where Covid is spreading, breakdown by age, race and ethnicity, the rolling case counts, and key health response indicators.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated the County is coordinating with its diverse and underserved communities, including having discussions about flu and Covid vaccinations.

- 3.3 A Resolution of the Salt Lake County Council Approving an Interlocal Cooperation Agreement between Salt Lake County and Salt Lake City for the Transfer of County Transportation Funds** [20-1117](#)

**Attachments:** [Staff Report](#)

Presenter: Helen Peters, Transportation Program Manager, Regional Planning & Transportation (Approx. 5 mins).

Discussion/Direction

This item was pulled from the agenda.

- 3.4 A Resolution of the Salt Lake County Council Approving Execution of Amendment Number One to an Interlocal** [20-1118](#)

**Cooperation Agreement (County Contract # 2155) and Execution of Amendment Number Two to an Interlocal Cooperation Agreement (County Contract # 1702) with West Jordan City Providing for a Reallocation of Funding between those Two Contracts for Transportation Projects**

**Attachments:** [Staff Report](#)

Presenter: Helen Peters, Transportation Program Manager, Regional Planning & Transportation (Approx. 5 mins).

Discussion/Direction

This item was pulled from the agenda.

**3.5 Riverton City Redevelopment Agency Update and Briefing [20-1119](#) on Western Commercial District CDA**

**Attachments:** [Staff Report](#)  
[Mountain View Village Presentation](#)

Presenters: Dina Blaes, Office of Regional Development, Salt Lake County and Jason Lethbridge, Development Services Director, Riverton City (Approx. 45 mins).

Informational

**Mr. Jason Lethbridge**, Development Services Director, Riverton City, delivered a PowerPoint presentation regarding the Suburban Land Review (SLR) Project Area/Mountain View Village. He updated the Council on the project and the surrounding area, including housing affordability, infrastructure, and plans for Phases One, Two, and Three. He addressed Council questions on density, infrastructure, and sustainability. He will also get back to Council Members with additional information for their inquiries.

**Ms. Dina Blaes**, Director, Regional Transportation, Housing & Economic Development, stated a letter was received by the County Auditor dated April 24, 2020, as the trigger date for the increments.

**Council Member DeBry** asked about the five-month gap before the increment was activated.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated she

would get back to the Council with that information.

**3.6 Presentation of the 2020 Arts and Culture Master Plan** [20-1121](#)

**Attachments:** [Staff Report](#)  
[SLCo Arts Culture Master Plan Report](#)  
[SLCo Arts Culture Master Plan Presentation](#)

Presenters: Holly M. Yocom, Community Services Department Director and Kate Scorza Ingram, Founder and Principle of Create Today, LLC (Approx. 25 mins).

Informational

**Ms. Holly Yocom**, Director, Community Services Department, introduced Matt Castillo, the new director of the Arts & Culture Division. She also reviewed the history of the master plan.

**Ms. Kate Scorza Ingram**, Founder and Principle, Create Today, delivered a PowerPoint presentation updating the Council on the Arts & Culture Master Plan. She reviewed the scope of the work, five phases of the plan, and recommendations for the future. She also addressed questions on equitable access.

**Ms. Yocom** addressed Council questions on partnerships with schools and the need for rehearsal space,

**3.7 Closed Session - Strategy Session to Discuss Real Estate Item** [20-1138](#)

**Attachments:** [Staff Report](#)

(Approx. 15 mins).

A motion was made by Council Member Winder Newton, seconded by Council Member Snelgrove, to close the Committee of the Whole meeting to discuss a real estate matter. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**3.8 Closed Session - Discussion Regarding the Character or Professional Competence of One or More Individuals** [20-1140](#)

**Attachments:** [Staff Report](#)

(Approx. 30 mins).

A motion was made by Council Member Winder Newton, seconded by Council Member Snelgrove, to close the Committee of the Whole meeting to discuss the character or personal competence of an individual. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**RECESS**

The Committee of the Whole recessed at 12:30 PM

**RECONVENE 1:30 PM**

The Committee of the Whole reconvened at 1:30 PM.

**3.9 BUDGET WORKSHOP:** [20-1129](#)  
**Salt Lake County Recorder's Office**

**Attachments:** [Staff Report](#)  
[2021 Recorders Office Council Presentation - Final](#)

Presenter: Rashelle Hobbs, Recorder; Leslie Reberg, Chief Deputy; and Holly Hutchison, Fiscal Manager (Approx. 20 mins).

Discussion/Direction

**Ms. Rashelle Hobbs**, County Recorder, delivered a PowerPoint presentation regarding the Recorder's 2021 proposed budget. She reviewed the mission statement, Covid mitigation measures, number of documents and revenue comparison, Property Watch, and new requests, including new FTEs.

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, that the Recorder's budget be approved as recommended by the Mayor. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**3.10 BUDGET WORKSHOP:**

[20-1109](#)

**Mayor's Administration**

- **Office of Diversity & Inclusion and Office of New Americans**
- **Criminal Justice Initiatives**
- **Programs & Partnerships**
- **Mayor's Finance**
- **Human Resources**
- **Ongoing COVID-19 Budget Impacts**

**Attachments:** [Staff Report](#)

[2021 Budget Presentation - MA ONA ODI MFA CJI HR](#)

Presenter: Michelle Hicks, Operations Manager, Mayor's Administration; Jojo Liu, Director, Criminal Justice Initiatives; Katherine Fife, Director, Programs & Partnerships; Darrin Casper, Deputy Mayor of Finance & Chief Financial Officer; and Kathleen Johnston, HR Director (Approx. 30 mins).

Discussion/Direction

**Ms. Michelle Hicks**, Operations Manager, Mayor's Administration, delivered a PowerPoint presentation regarding the proposed 2021 budget for the Office of Diversity and Inclusion, and the Office of New Americans.

**Ms. Kerri Nakamura**, Chief of Staff, Mayor's Office, addressed the issue of paying for interns. She did some free internships during her undergraduate time. However, the County does not want to exclude people from internships who need to earn money while in college.

**Ms. Jojo Liu**, Director, Criminal Justice Advisory Council, continued the PowerPoint presentation covering the proposed 2021 Criminal Justice Initiatives budget.

**Ms. Katherine Fife**, Policy & Program Manager, Mayor's Office, continued the PowerPoint presentation covering the proposed 2021 Programs and Partnerships budget.

A motion was made by Council Member Jensen, seconded by Council Member Bradshaw, that the budgets for the Office of Diversity & Inclusion and Office of New Americans, Criminal Justice Initiatives, and Programs & Partnerships be approved as recommended by the Mayor. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**Mr. Darrin Casper**, Deputy Mayor of Finance & Chief Financial Officer, continued the PowerPoint presentation covering the proposed 2021 Mayor's Finance budget, including restoring some funding from Covid cuts. He also reviewed on-going Covid budget impacts.

**Ms. Kathleen Johnston**, Director, Human Resources Division, continued the PowerPoint presentation covering the proposed 2021 Human Resources budget.

A motion was made by Council Member Jensen, seconded by Council Member Bradley, that the Mayor's Finance and Human Resources budgets be approved as recommended by the Mayor. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**3.11 BUDGET WORKSHOP: [20-1130](#)**  
**Visit Salt Lake and SMG**

**Attachments:** [Staff Report](#)  
[2021 Budget Presentation - VSL and SMG](#)

Presenters: Kimberly Barnett, Associate Deputy Mayor, County Services; Kaitlin Eskelson, President/CEO, Visit Salt Lake; and Dan Hayes, General Manager, SMG (Approx. 20 mins).

Discussion/Direction

**Mr. Dan Hayes**, General Manager, SMG, delivered a PowerPoint presentation regarding the 2021 proposed budget for the Salt Palace and Mountain America Expo Center.



**Ms. Kaitlin Eskelson**, President/CEO, Visit Salt Lake, continued the PowerPoint presentation covering the 2021 proposed budget for Visit Salt Lake.

**Mr. Cliff Doner**, Chief Financial Officer, Visit Salt Lake, continued the PowerPoint presentation reviewing the cuts made to accommodate the pandemic's sudden and severe impact on Visit Salt Lake's revenue.

**Ms. Kimberly Barnett**, Associate Deputy Mayor, County Services, continued the PowerPoint presentation reviewing the Transient Room Tax (TRT) Visitor Promotion Fund.

**Council Member Newton** expressed concern for funding the Tour of Utah, which may not take place, and the need for additional help for restaurants.

**Mayor Jennifer Wilson** explained the items that have been cut from this budget and what has been done for restaurants.

**Council Member Bradshaw** stated the Council could include legislative intent that funding for the Tour of Utah is contingent upon the event happening.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated the County is looking into Coronavirus Aid, Relief, and Economic Security (CARES) funding for the Utah Restaurant Association.

**Ms. Eskelson** stated the opening of ski resorts is around the corner and it is being done in conjunction with the Salt Lake County Health Department.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated plans are being formulated to minimize contact during interlodge restrictions at ski resorts. The Mayor's Office is also coordinating with the Sheriff's Office regarding closing canyon roads.

**Mr. Darrin Casper**, Deputy Mayor and Chief Financial Officer, stated the TRT budgets, along with fund balance, will cover the Visit Salt Lake 2021 budget.

A motion was made by Council Member Jensen, seconded by Council Member DeBry, that the SMG and Visit Salt Lake budgets be approved as recommended by the Mayor, with legislative intent that the Tour of Utah contribution go forward only if the event is held, and that additional funding for the Restaurant Association will be reconsidered at a later date. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**3.12 Other Budget Items as Necessary, Including:**

[20-1128](#)

- **Justice Courts**
- **Council Budget**
- **Review of Council Approved Changes to the Mayor's Proposed 2021 Budget**
- **Discussion and Resolution of Other Changes to the Proposed Budget**
- **Technical Changes Including Fund Balance Transfers and Related Items**
- **All Remaining 2021 Related Budget Items**

**Attachments:** [Staff Report](#)

Presenter: Dave Delquadro, Fiscal Manager, Council

*Justice Courts*

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated the big ticket item for the court is the continued remodeling of the court facility and holding cell, and enhanced security with an additional .25 FTE.

He asked the Council to weigh in on the notion that while the direct cost for security provided by the Sheriff's Public Safety Bureau is included in the Enterprise Fund's budget, the overhead charges for timing reasons and Covid problems are not. County policy says that is fine as long as the Council agrees. He wanted that included in the motion.

*Council Budget*

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated the Council's Tax Administration group has about \$17,000 in personnel appropriation increases related to true-ups for health insurance. On the General Fund side, the Council Office has about a \$250,000 ongoing Covid reduction in the budget. He asked that the Council restore \$45,000 of that \$250,000 reduction.

**Council Member Newton** asked if there was enough money in the budget to pay a half-time salary for the three new incoming Council Members and their Senior Policy Advisors.

**Mr. Delquadro** stated yes, there was enough money in the budget for that.

A motion was made by Council Member DeBry, seconded by Council Member Jensen, to approve the budgets for the Justice Court and the Council Office as recommended by Mr. Delquadro. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

### *Animal Services*

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated the request from Animal Services for \$400,000 in General Fund money is a carryover to the list for discussion.

**Council Member Newton** stated this request is for three FTEs and vehicles to help patrol the County's regional parks and trails for animals roaming or off-leash. That will allow for an average of 45 minutes per day in each park, which she did not think would solve the problem.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated the Mayor's Office is recommending this be tentatively approved for now, but that Animal Services work with the Parks and Recreation Division to see if they can come up with alternative options.

A motion was made by Council Member Newton, seconded by Council Member Snelgrove,

to set the money aside in the Council's Discretionary Fund for the time being. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

*Office of Redevelopment - Central Wasatch Committee*

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated this is a new request for up to \$100,000 to provide staff support to the Council and Mayor's representatives of the Central Wasatch Commission (CWC). It will require re-opening the Office of Redevelopment's budget.

**Mayor Jennifer Wilson** stated the County does not have the staff capacity right now to do the necessary work, and it is critical the County be at the table in the right way to find the appropriate solutions for the canyons. Mike Reberg, Associate Deputy Mayor of Regional Development, had taken on this task, but he is retiring at the end of the year. While he will be invited to stay on in this task, it may be that the Mayor's Office will do a short-term hire or a consultant arrangement. It is a one-time ask. The Office of Redevelopment will still not hit its ceiling of \$1,097,000 when adding this request.

**Council Member Bradley** stated the CWC is doing a lot more than just looking at the transportation, but that is the most critical issue. The Utah Department of State's Environmental Impact Statement is coming to fruition at the end of next year, and that decision has to be the right one because it will not be revocable.

**Council Member DeBry** stated he had a problem with this request at the eleventh hour of the budget, and thought it was being proposed to create a part-time job for Mr. Reberg.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated this came to fruition during a CWC summit where it became evident how much work was going to be required in order to adequately perform the job next year. This would be a very specialized role and Mr. Reberg would be good in it because he has the historical knowledge, but the Office of Regional Development will look for the best person to do the job.

**Council Member Snelgrove** stated this was sprung on the Council at the last minute. The \$100,000 is not an insignificant amount of money, and the use of it should be fully vetted. It is fiduciarily irresponsible not to do so.

A motion was made by Council Member Jensen, seconded by Council Member Ghorbani, to include up to \$100,000 in the Regional Development's budget. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Granato, and Council Chair Burdick

**Nay:** Council Member Snelgrove, Council Member Winder Newton, and Council Member DeBry

#### *Miscellaneous Wrap-up*

**Mr. David Delquadro**, Chief Financial Manager, Council Office, asked the Council to approve the items that it did not vote on yet, i.e. additional revenue from Information Technology of \$60,000, the Midas creek project for \$31,500, about \$27,000 in additional social security taxes that resulted from an increase in the social security tax maximum, and all the budget transfers that were embodied in the Mayor's budget, as well as placeholders with regard to the overhead charges in the Employee Service Reserve accounts, and the Tourism, Recreation, Cultural, and Convention (TRCC) budget. However, the TRCC budget will need to be modified either with a budget adjustment at the end of the year or worked on next year.

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, to approve the remaining items. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

- 3.13 A Resolution of the Salt Lake County Council Proposing a Recommended 2021 Budget for Public Display, Setting a Public Hearing for Consideration of the Final 2021 Budget on December 1, 2020, and Proposing Recommended Adjustments to the 2020 Budget For Council Consideration on the Same Date** [20-1131](#)

**Attachments:** [Staff Report](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**4. CONSENT ITEMS:**

**5. ITEMS FROM COUNCIL MEMBERS**

5.1. Internal Business

5.1.1. Notice of Cancellation of Committee of the Whole for Tuesday, November 24, 2020.

**6. APPROVAL OF MINUTES**

**6.1 Approval of Committee of the Whole for November 3, 2020**

[20-1135](#)

**Attachments:** [110320 - COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**ADJOURN 3:45 PM for Board of Equalization**

The meeting was adjourned at 3:45 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL