



Agenda Item

---

**File #:** 21-1418

---

**Requested Agenda Date:**

12/14/2021

**Requested Agenda Title:**

Budget Adjustment: District Attorney Tax Administration's Request for Appropriation Unit Shift (\$16,500 from Operations to Personnel) for Incentive/Bonus Plan Payment

**Requested Agenda Item Description:** There are two FTEs in this department ID only. One has been on an Incentive Plan, the other will be receiving a bonus and both receive an equity adjustment. This adjustment is to move funds available in operating sector to personnel sector to cover these additional costs since there have not been vacancy salary savings to cover in 2021.

**Requested Action:** Discussion - Vote Needed

**Presenter(s) (with titles):** Brad Kendrick Budget and Policy Analyst

**Time Needed:** Less than 5 MINS

**Is this Item Time-Sensitive and/or Requesting a Time-Certain?** No

**Requesting Staff Member:** Sim Gill

**Are Supporting Documents Needed for this Agenda Item Request?** Yes

Please attach supporting documentation, including presentations, to the Legistar file.

Agenda item requests must be complete and submitted via Legistar Approval Sequence to the Council Administrative & Communications Coordinator by the Wednesday before the upcoming Tuesday meeting at 3:00 PM. Please note that some offices have earlier, internal Approval Sequence deadlines.

Items without necessary supporting documentation may be withheld from consideration for the desired meeting date.