

SALT LAKE COUNTY ORDINANCE

ORDINANCE NO. _____, 2025

AN ORDINANCE OF THE LEGISLATIVE BODY OF SALT LAKE COUNTY, UTAH, AMENDING CHAPTER 2.98 – INFORMATION TECHNOLOGY ADVISORY BOARD OF THE SALT LAKE COUNTY CODE OF ORDINANCES.

The County Legislative Body of Salt Lake County ordains as follows:

SECTION I. The amendments made herein are designated by underlining the new substituted words. Words being deleted are designated by brackets and interlineations.

SECTION II. Chapters 2.98.030, 2.98.040, 2.98.050 and 2.98.060 of the Salt Lake County Code of Ordinances, are amended to read as follows:

2.98.030 Definitions.

A. "Chief information officer (CIO)" is the county executive responsible for the information technology management and computer systems that support county business and enterprise goals. The CIO is a cabinet level position that reports to the director of administrative services.

B. "Information [~~services~~] Technology (IT[S])" is the county division responsible for efficient and effective information technology governance operations and management.

C. "Information technology governance" is a subset of county governance focused on processes that create value and ensure the effective and efficient use of [~~IT~~] information technology in enabling the county to achieve its goals.

D. "Information technology project" is an individual business or collaborative enterprise effort to create a new information technology product or service. It implicates

information technology resources with research or design that is carefully planned to achieve a particular objective.

E. "Information technology resources" include staffing, computers, hardware, software, data, storage media, electronic communications (e.g., e-mail, fax, phones, phone systems and voice mail), networks, operational procedures and processes used in the collection, processing, storage, sharing or distribution of information within, or with any access beyond ordinary public access to, the county's shared computing and network infrastructure.

2.98.040 Membership and chair.

A. The TAB shall be comprised of one voting representative from each of the county departments and each elected executive branch office, together with one non-voting representative from the county council and the CIO as a non-voting member. Representation from the council, each county department and elected executive branch office shall be reviewed by the TAB from time to time, but not less than every two years.

B. The chair of the TAB shall be selected by majority vote ~~[of attending members and shall rotate]~~ annually.

2.98.050 Meetings.

A. The TAB shall meet regularly. The TAB may also meet upon request of the chair, or upon request by any member when a compelling need is established to conduct TAB business.

B. A quorum shall consist of ~~[voting]~~ a simple majority of Board members ~~[in attendance]~~. The TAB shall conduct business by majority vote of a quorum.

C. The CIO shall provide administrative assistance, and technical advice and input on matters of ~~[IT]~~ information technology governance and ~~[IT]~~ information technology projects to the TAB as guided and directed by the TAB. The CIO shall enlist I~~[S]~~T staff support as

required and as determined appropriate by the CIO. The administrative staff shall be responsible for the preparation and dissemination of agendas, notices and meeting minutes under the supervision of the TAB chair.

D. All meetings shall be held in compliance with Utah's Open and Public Meetings Act.

2.98.060 Powers and duties.

The TAB shall:

1. Make recommendations to the council regarding information technology governance, including county-wide ordinances, policies and standards, policy and procedure manuals, and processes.
2. Review, assess and forward to the council recommended information technology [IT] changes to critical business processes resulting from legislative or technology changes.
3. Establish criteria and assess proposed information technology [IT] projects based on assessment of individual elected office, department and agency needs and impacts together with county enterprise needs and impacts, assessment of systematic and individual office, department and agency risk, assessment of short and long term direct and indirect costs, assessment of overall value creation consistent with the county's strategic goals and objectives, and such other criteria determined by the TAB consistent with its purposes.
4. Adopt, by majority vote of attending members, bylaws to govern the means and processes by which committee business is conducted, including but not limited to, the responsibilities of the chair; the preparation and dissemination of committee notices, agendas and minutes; voting procedures, including proxy or absentee voting; and such other procedures as

may be necessary for the appropriate conducting of committee business consistent with principles of transparency and to further the purposes of the TAB.

SECTION III. This ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in Salt Lake County.

APPROVED and ADOPTED this _____ day of _____, 2025.

SALT LAKE COUNTY COUNCIL

By: _____
_____, Chair

ATTEST:

Lannie Chapman
Salt Lake County Clerk

**Reviewed as to Form
and Legality**
Salt Lake County
District Attorney's Office



Council Member Bradshaw voting	_____
Council Member Harrison voting	_____
Council Member Moreno	_____
Council Member Pinkney	_____
Council Member Romero	_____
Council Member Stewart voting	_____
Council Member Stringham voting	_____
Council Member Theodore voting	_____
Council Member Winder Newton voting	_____

VETOED and DATED this ____ day of _____, 2025.

By: _____
Jennifer Wilson, Mayor

(Complete As Applicable)

Veto override: Yes____ No____ Date _____

Ordinance published in newspaper: Date _____

Effective date of ordinance: _____

SUMMARY OF
SALT LAKE COUNTY ORDINANCE NO. _____

On the _____ day of _____, 2025, the County Council of Salt Lake County adopted Ordinance No. _____, which amends Chapters 2.98.030, 2.98.040, and 2.98.050 of the Salt Lake County Code of Ordinances.

SALT LAKE COUNTY COUNCIL

By: _____
_____, Chair

ATTEST:

Lannie Chapman
Salt Lake County Clerk

Council Member Bradshaw voting	_____
Council Member Harrison voting	_____
Council Member Moreno	_____
Council Member Pinkney	_____
Council Member Romero	_____
Council Member Stewart voting	_____
Council Member Stringham voting	_____
Council Member Theodore voting	_____
Council Member Winder Newton voting	_____

A complete copy of Ordinance No. _____ is available in the office of the Salt Lake County Clerk, 2001 South State Street, N2-100A, Salt Lake City, Utah.