

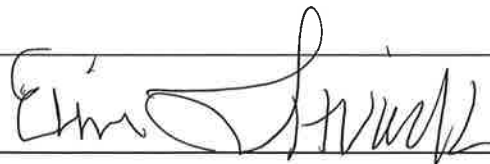
Mayor's Office : Council Agenda Item Request Form
This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.

15.2

Date Received (office use)	
--------------------------------------	--

Date of Request	2/8/18
Requesting Staff Member	Carlton Christensen
Requested Council Date	2/13/18
Topic/Discussion Title	Approval of contribution of \$2,500 to ChamberWest for in exchange for two tables for their 2018 Gala
Description	Request for Contribution from ChamberWest for \$2,500 for their 2018 Gala on February 21 at the Maverik Center. As part of that contribution, ChamberWest will give Salt Lake County 2 tables for our use. Funds will come from budgeted funds within the Department of Regional Transportation, Housing and Economic Development
Requested Action¹	Approval by consent
Presenter(s)	N/A
Time Needed²	N/A
Time Sensitive³	Yes
Specific Time(s)⁴	
Contact Name & Phone	Carlton Christensen 87032
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval: _____



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.



APPLICATION FOR CONTRIBUTION

NAME OF ORGANIZATION: Valley West Chamber of Commerce dba ChamberWest
 ADDRESS: 3540 South 4000 West, Suite 240
 CITY: West Valley City STATE: UT ZIP CODE: 84120
 CONTACT PERSON: Barbara S Riddle PHONE NUMBER: 8019778755 EMAIL: barbara@chamw

ORGANIZATION OVERVIEW (which could include mission, history, and demographics served):

Regional Chamber of Commerce representing businesses in West Valley City, City of Taylorsville, and Keams Metro Township and other businesses doing business within our area
 Our mission is to strengthen and promote the shared business interests of our community.

In regard to previously requested money from SLCo, Salt Lake County sponsored two tables at our 2017 Annual Awards Gala for \$2500 and we received \$10,000 in civic membership dues in 2016 in support of Keams and Millcreek Townships.

TYPE OF REQUEST: Money In-Kind

Have you previously requested money from SLCo? No

If yes, when and how much (previous three years)? 01/23/2017 \$ 2,500.00

What is the amount of your request? \$ 2,500.00

The amount you are requesting is 0.01% of your annual agency budget.

What is the purpose of the money you are requesting?:

Two table sponsorships for 2018 Annual Awards Gala - Wednesday, Feb. 21st 6-9 pm at the Maverik Center. Will be recognizing Harmons with Hall of Fame Award and 15 other business finalists with award winners in five categories announced that evening.

PLEASE ATTACH:

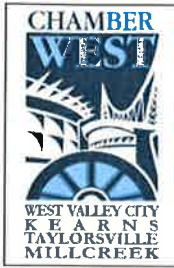
- Copy of 501(c)(3)
- Copy of independent audit. If you do not have one, please enclose a copy of current financial statements.

You will be expected to report to the Salt Lake County Mayor on how the money was used and the success of the project.

The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the application. The applicant accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for in this application. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional County funds. It is further understood that no grant fund will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The applicant is required to complete the Disbursement of Funds Report Form for contributions more than \$2,500.

Dated this 8 day of 2018, 2018

Applicant



Awards Gala Celebration – February 21, 2018

“Wild, Wild West Roundup”

Annual Celebration and Recognition of Business Successes

- **Program “Boots & Spurs” Sponsor:**
 - Cost: \$2,000
 - Benefit:
 - Logo prominently displayed on Event Program recognizing level of sponsorship
 - Verbal Recognition at the Event
 - Company Logo on Table “Wanted Poster”
 - Table of eight at Gala

- **Table “Saddle” Sponsor:**
 - Cost: \$1,250
 - Benefit:
 - Recognition as Table Sponsor on Event Program
 - Verbal Recognition at the Event
 - Company Logo on Table “Wanted Poster”
 - Table of eight at Gala

For More Information Regarding ChamberWest Sponsorship Opportunities, please contact us at 801-977-8755 or via email: barbara@chamberwest.org

ChamberWest

Representing West Valley City, City of Taylorsville, Kearns Metro Township, and Millcreek City Areas

3540 South 4000 West, Suite 240, West Valley City, UT 84120

801-977-8755 --- www.chamberwest.com