

JILL MILLER

Over 25 years in leadership roles; proven track record in administrative, financial and operational oversight, strategic planning, program development and implementation, and goal setting and evaluation; ability to form strong partnerships; collaborator and consensus builder.

EXPERIENCE

GIRL RISING, New York City, New York

Chief Program & Administrative Officer, 2016 to Present

Girl Rising is a global nonprofit organization with a mission to change the way the world values girls and invests in their potential.

- **Leadership:** Serve as deputy to Chief Executive Officer; advise and collaborate with CEO and founding Board of Directors on strategy to support the larger Girl Rising mission and to build capacity for the organization. Responsible for the administrative, operational, human resources and financial functions; develop and direct programmatic work.
- **Financial Oversight:** Oversee all financial aspects of the organization including accounting, budget development and administration, cash flow management, coordination with and regular reporting to Treasurer, Finance Committee, and Board of Directors.
- **Legal Oversight:** Primary point of contact for legal contracts and the development of new earned revenue streams leveraging Girl Rising's brand and assets.
- **Program Development and Direction:** Oversee a team of five program directors and related programs to bring the Girl Rising gender/youth empowerment curriculum to adolescents on the ground in ten countries from Pakistan to Guatemala. Build strategic partnerships with corporations, government, international NGO's and community based organizations to expand the scope and reach of Girl Rising's impact.
- **Organizational Transition:** Successfully directed process to transition organization from an LLC to a 501c3 nonprofit. Conducted due diligence in coordination with legal counsel to ensure approval by IRS, coordinated asset valuation, advised Chief Executive Officer on appropriate best practices and nonprofit board formation. Developed organization-wide strategic and capacity building plans.

JILL MILLER STRATEGY CONSULTING, Salt Lake City, Utah

Principal, 2014 to 2016

Provided consulting services to local, national, and international organizations; supports clients in all aspects of strategic planning and execution, program development and implementation; advise on communications strategies, the development of innovative partnerships and the formation of capacity-building opportunities. Clients include/have included Salt Lake Film Society, Summit Institute, and Mali Rising Foundation.

SUNDANCE INSTITUTE/SUNDANCE FILM FESTIVAL, Park City, Utah

Director, Film Forward International Film Program, 2013

Managing Director, 2001 to 2012

Director of Administration, 1991 to 2001

The Sundance Institute is a 501c3 nonprofit organization founded by Robert Redford in 1981 to discover and develop film, theatre and music artists and audiences in the United States and throughout the world.

- **Leadership:** Reporting to the Los Angeles-based Executive Director, served as the Utah-based head of the organization. Oversaw, planned for and supported the growth and expansion of the organization, its visibility and brand identity, and programmatic depth and reach. Directed all operational, financial, and administrative functions.
- **Financial Oversight:** Oversaw the financial stability of the organization; directed the growth and development of the operating budget from \$13 million in 1991 to over \$32 million in 2012. Managed Budget Director and Finance Director. Served as Treasurer for eight years.

- **Legal Oversight:** Served as primary point of contact for all legal matters and business/contractual relationships and negotiations.
- **Operations Management:** Led the operational management of the Institute's developmental labs/artists in residencies in film, film music and theatre; oversaw the operational management of the Sundance Film Festival with over 50,000 attendees annually including more than 1,000 national and international press and 1,600 volunteers.
- **Staff Management:** Supervised core team of nine to 12 staff; oversaw staff of over 40 year round and 150 seasonal. Introduced and cultivated high performance team-based management approach to increase job satisfaction, accountability and ownership.
- **Strategic Partnerships:** Led analysis, negotiation and formation of strategic multi-year government, foundation and corporate partnerships including with Park City Municipal Corporation, the Anschutz Entertainment Group, the Bill and Melinda Gates Foundation and the U.S. President's Committee on the Arts and Humanities.
- **Board Development:** Developed and led the Utah Advisory Board, a local board of community leaders. Supported the management of the Board of Directors comprised of national and international corporate and philanthropic leaders.
- **Community Development:** Directed the Institute's Utah-based, community-focused programs, fundraising, outreach and messaging. These programs reached over 25,000 each year and served as the model for the organization's student and community activities.

COMMUNITY ENGAGEMENT

MALI RISING FOUNDATION, Salt Lake City, Utah

Member, Board of Trustees and Chair, Program Committee, 2011 to Present

Mali Rising Foundation is a nonprofit organization formed to empower the children of Mali, West Africa by expanding educational opportunities for them within their own communities.

UTAH PERFORMING ARTS CENTER AGENCY (UPACA), Salt Lake City, Utah

Member of Advisory Board, 2015 to 2017

Appointed as an advisory board member of UPACA, the ownership entity of the George S. and Dolores Dore Eccles Theater. Served on the Advisory Board through the opening of the facility.

PARK CITY CHAMBER AND VISITORS BUREAU, Park City, Utah

Board of Directors, 2008 to 2011

The Chamber/Visitors Bureau is dedicated to promoting tourism along with enhancing the local business environment. Elected to the Board by members of the local business community.

UTAH ARTS COUNCIL, Salt Lake City, Utah

Council Member, 2007 to 2011 and Chair, 2011

The Utah Arts Council is an agency of the State of Utah, Division of the Department of Community and Culture. Appointed to the Council and subsequently appointed as Chair of the Council by the Governor of the State of Utah.

NAVAJO SANTA, Salt Lake City, Utah

Member, Board of Trustees, 2001 to 2006

Navajo Santa is a nonprofit volunteer organization comprised of Navajo and non-Navajo board members striving to enhance the lives of indigenous peoples across the Utah strip of the Navajo Nation.

EDUCATION

MASTERS OF PUBLIC HEALTH

The University of Utah, Salt Lake City, Utah, 2015

MASTERS OF BUSINESS ADMINISTRATION

The American University, Washington D.C., 1991

BACHELOR OF ARTS, Political Science

The University of Utah, Salt Lake City, Utah, 1987