

## SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

### Executive Summary

|                                                     |                                    |
|-----------------------------------------------------|------------------------------------|
| Reference No: 505000YE08                            | For Fiscal Year: 2018              |
| Requesting Organization: 50500000 CAPITAL IMPROVEME | Date of Request: 11-Oct-18         |
| Budget Adjust Type(s): New Capital Project          | Ongoing (Y or N): N                |
|                                                     | If Yes, next year's CF impact: \$0 |
|                                                     | Net FTE Change: 0.00               |

#### Description and Justification:

S Redwood Health Bldg Sound Vibrations Project: South Redwood Health was constructed and occupied over a year ago. Since occupancy, employees have noticed a vibration and noise from the HVAC system which impacts their ability to complete their work. We have found unforeseen conditions with the HVAC units on the roof. We are working with the contractor and design team to resolve these issues. We are requesting a budget transfer from a variety of fund 450 projects, which have been completed with under expend, to establish a new project to handle the work being done to resolve this issue. We are also looking at additional energy saving concepts as budget and opportunities allow.

### Fund Impact

#### SUMMARY OF FUND IMPACT BY FUND

|                         |                               |
|-------------------------|-------------------------------|
| FUND:                   | 450 CAPITAL IMPROVEMENTS FUND |
| Fund Impact (Budgetary) | \$0                           |
| Fund Impact (Transfers) | \$0                           |
| TOTAL FUND IMPACT       | \$0                           |

#### SUMMARY OF CNTY FUNDING IMPACT BY DEPT

| DEPT                                 | REVENUE | EXPENSE | BAL SHEET | CNTY FUNDING |
|--------------------------------------|---------|---------|-----------|--------------|
| 5050000000 CAPITAL IMPROVEMENTS PRGM | 0       | (0)     | 0         | (0)          |
| TOTALS                               | 0       | (0)     | 0         | (0)          |

### Approvals

Division Director:

Rory Payne

Digitally signed by Rory Payne  
Date: 2018.10.11 16:46:46 -06'00'

Date: \_\_\_\_\_

Dept. or Elected Fiscal Mgr:

*[Signature]*

Digitally signed by Javald Lal  
Date: 2018.10.15 13:29:33 -06'00'

Date: \_\_\_\_\_

Dept. Dir. or Elected Official:

*[Signature]*

Date: 10/15/18

Facilities Division Director:  
(Capital Projects Only)

Rory Payne

Digitally signed by Rory Payne  
Date: 2018.10.11 16:47:03 -06'00'

Date: \_\_\_\_\_

Chief Financial Officer:

*[Signature]*

Date: 10/16/18

Mayor or Designee:

*[Signature]*  
Approve

Date: 10/17/18

Council Action:

Approve

Date: \_\_\_\_\_

## Budget Adjustment Detail

Budget Year: 2018      \* Requesting Department: 50500000 CAPITAL IMPROVEMENTS  
 Budget Period: Post June Year-End      \* Req Item No: 1018001404      \* Adjustment Title: S Redwood Health Bldg Sound Vibrations Project  
 Adjustment Type(s): New Capital Project

### Expense Budget String(s):

| FUND | SUB-DEPT ID | EXPENSE ACCOUNT | PROG/ACT ID (OPT) | PROJECT ID (CAP) | AMOUNT   |
|------|-------------|-----------------|-------------------|------------------|----------|
| 450  | 5050000000  | 607010          |                   | FAC 148C         | (24,673) |
| 450  | 5050000000  | 675010          |                   | HLTEHSHVAC       | (15,000) |
| 450  | 5050000000  | 607010          |                   | FAC 147C         | (3,766)  |
| 450  | 5050000000  | 607015          |                   | AGE2017RVASTO    | (2,843)  |
| 450  | 5050000000  | 607015          |                   | AGE2017FNCREM    | (1,162)  |
| 450  | 5050000000  | 607015          |                   | HLTSRHSOUND      | 47,443   |
|      |             |                 |                   |                  |          |
|      |             |                 |                   |                  |          |
|      |             |                 |                   |                  |          |

TOTAL EXPENDITURES Page 1: (\$0)  
 TOTAL EXPENDITURES ALL PAGES: (\$0)

### Revenue Budget String(s):

| FUND | SUB-DEPT ID | REVENUE ACCOUNT | PROG/ACT ID (OPT) | PROJECT ID (CAP) | AMOUNT |
|------|-------------|-----------------|-------------------|------------------|--------|
|      |             |                 |                   |                  |        |
|      |             |                 |                   |                  |        |
|      |             |                 |                   |                  |        |
|      |             |                 |                   |                  |        |
|      |             |                 |                   |                  |        |
|      |             |                 |                   |                  |        |
|      |             |                 |                   |                  |        |
|      |             |                 |                   |                  |        |

TOTAL REVENUES Page 1: \$0  
 TOTAL REVENUES ALL PAGES: \$0

### Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

| FUND | SUB-DEPT ID | BAL. SHEET ACCOUNT | AMOUNT |
|------|-------------|--------------------|--------|
|      |             | BAL. SHT or 499999 |        |
|      |             | BAL. SHT or 499999 |        |
|      |             | BAL. SHT or 499999 |        |

TOTAL BALANCE SHEET CHANGE: \$0

\* Ongoing (Y or N): N  
 If Yes, next year's CF impact: \$0

No. of New FTEs: 0.00 (2)  
 No. of New Time Limited FTEs: 0.00 (2)  
 No. of Transferred FTEs: 0.00 (2)  
 No. of Abolished FTEs: 0.00 (2)

### Fund Balance Transfers:

| From Fund | From Dept ID | To Fund | To Dept ID | Amount |
|-----------|--------------|---------|------------|--------|
|           |              |         |            |        |
|           |              |         |            |        |
|           |              |         |            |        |
|           |              |         |            |        |

### Description and justification: (Attach additional pages as needed.)\*

South Redwood Health was constructed and occupied over a year ago. Since occupancy, employees have noticed a vibration and noise from the HVAC system which impacts their ability to complete their work. We have found an unforeseen condition with the HVAC units on the roof. We are working with the contractor and design team to resolve these issues. We are requesting a budget transfer from a variety of fund 450 projects that have been completed with under expend to establish a new project to handle the work being done to resolve this issue. We are also looking at additional energy saving concepts as budget and opportunities allow.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.