

SALT LAKE COUNTY

*2001 So. State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, November 10, 2020

1:00 PM

Room N2-800

Committee of the Whole

1. CALL TO ORDER

Present Council Member Arlyn Bradshaw
Call In Council Member Shireen Ghorbani
Council Member Richard Snelgrove
Council Member Jim Bradley
Council Member Michael Jensen
Council Member Aimee Winder Newton
Council Member Ann Granato
Council Member Steve DeBry
Council Chair Max Burdick

1.1 Statement of Council Chair Max Burdick Concerning the Temporary Conduct of Electronic Meetings of the Council Consistent with the Utah Open and Public Meetings Act [20-1103](#)

Attachments: [Staff Report](#)
[OPMA Findings - October 2020](#)

Mr. Mitchell Park, Legal Counsel, Council Office, referred to the temporary conduct of electronic meetings of the Salt Lake County Council that is consistent with the Utah Open and Public Meetings Act. This allows the Council to hold electronic meetings without a physical anchor location.

Council Member Newton announced that her Senior Policy Advisor, Jennifer Robison, will be leaving employment with Salt Lake County in order to work for Lieutenant Governor/Elect Deidre Hendersen. She thanked Ms. Robison for all her hard work and wished her well.

2. CITIZEN PUBLIC INPUT**3. DISCUSSION ITEMS:**

3.1 Hiring Freeze Exception Report [20-1104](#)

Attachments: [Staff Report](#)
[Hiring Freeze Exceptions - 111020 Agenda](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the new hiring freeze exceptions.

3.2 Update on Salt Lake County's Coordinated Response to COVID-19 [20-1105](#)

The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency

Attachments: [Staff Report](#)
[Report to County Council -- 11102020](#)

Presenters: Mayor Jenny Wilson; David Schuld, Intelligence Section Chief, Salt Lake County COVID-19 Response; Gary Edwards, Director, Health Department (Approx. 30 mins).

Discussion/Direction

Mr. David Schuld, Intelligence Section Chief for COVID-19, delivered a PowerPoint presentation showing the transmission index level, 7-day average percentage positive, 14-day case rate, statewide ICU utilization, daily case counts, active case curve, a case snapshot, an infection snapshot, test analysis and positivity, age distribution of cases, and the top ten current cases viral surveillance by zip code.

Mr. Gary Edwards, Director, Salt Lake County Health Department, referred to the statewide health order issued by Governor Gary Herbert on November 8, 2020, which mandated that masks be worn when in public and limited the number of individuals in a social gathering to household members. This order is effective until November 23, 2020.

3.3 Overview of COVID-19 Expenditures and Resources Utilized and County Revenue Update [20-1100](#)

Attachments: [Staff Report](#)
[2020 Sales Tax Revenue Update 20201110](#)
[COVID Costs Update 11-10-20](#)

Presenters: Darrin Casper, Deputy Mayor of Finance & Chief Financial Officer; Rod Kitchens, Director of Budget and Planning; and Shanell Beecher, Director of Accounting (Approx. 30 mins).

Informational

Mr. Rod Kitchens, Director, Budget and Planning, Mayor's Financial Administration, delivered a PowerPoint presentation on sales tax revenue. He reviewed revenue from the County Option Sales Tax, Zoo, Arts & Parks (ZAP) Tax, Transient Room Tax, Transient Room Tax - Supplemental, Car Rental Tax, Restaurant Tax, Transportation Sales Tax, Local Option Sales Tax, Recorder revenue, and a revenue summary.

Ms. Shannell Beecher, Accounting Director, Mayor's Financial Administration, delivered a PowerPoint presentation updating the Council on the COVID-19 costs, which included the costs through October 31, 2020. She also reviewed the categories and related activities, COVID costs covered by funding outside of Coronavirus Aid, Relief, and Economic Security (CARES) and Federal Emergency Management Agency (FEMA) grants, redeployed employees working on COVID, new hires, and contracted resources.

**3.4 A Resolution of the Salt Lake County Council Setting Forth [20-1091](#)
Maximum Operational Capacity for the Salt Lake County
Jail**

Attachments: [Staff Report](#)
[AATF Jail Capacity Resolution 2020](#)
[2020 Budget - Jail Capacity Slides 10222020](#)

Presenter: Chief Matt Dumont (Approx. 5 mins).

Discussion/Direction

Chief Matthew Dumont, County Jail, delivered a PowerPoint presentation on the resolution setting forth the maximum operational capacity at the jail, new uniform admissions policy, and the jail capacity numbers. He stated once the resolution is adopted, his office will be able to implement the new admission policy.

A motion was made by Council Member Jensen, seconded by Council Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Chair Burdick

Absent: Council Member DeBry

3.5 BUDGET WORKSHOP: [20-1107](#)
Salt Lake County Clerk's Office

Attachments: [Staff Report](#)

Presenter: Sherrie Swensen, Salt Lake County Clerk (Approx. 15 mins).
Discussion/Direction

Ms. Sherrie Swensen, County Clerk, stated the Clerk's budget is relatively flat as far as requests. The only difference is a \$3,547 increase for rent. There is a \$770,000 decrease in revenue because her office is not processing passports due to the fact that the Department of State is no longer issuing passports.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that the Clerk's budget be approved as recommended by the Mayor. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Ms. Swensen then presented the Election budget stating it is flat as well. However, her office is asking for software in order to do the redistricting.

A motion was made by Council Member Bradshaw, seconded by Council Member Snelgrove, that the Election budget be approved as recommended by the Mayor. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

3.6 BUDGET WORKSHOP: [20-1111](#)
Tourism Recreation Cultural and Convention (TRCC)

Attachments: [Staff Report](#)
[2021 LRP - 181 TRCC Fund 201110 #2](#)

Presenter: Darrin Casper, Deputy Mayor of Finance & Chief Financial Officer (Approx. 10 mins).

Discussion/Direction

Mr. Darrin Casper, Deputy Mayor of Finance and Administration, presented slides on the TRCC Fund 181, which showed a revenue decrease of approximately \$14 million or 29 percent. He reviewed transfers in and out of the fund as well as expenditures.

3.7 BUDGET WORKSHOP: [20-1110](#)
Community Services Department

Attachments: [Staff Report](#)
[2021 Budget Presentation 201109](#)

Presenter: Holly Yocom, Director, Community Services Department (Approx. 30 mins).

Discussion/Direction

Ms. Holly Yocom, Director, Community Services Department, delivered a PowerPoint presentation showing the June 2020 COVID-19 cuts, and the proposed budgets and funding sources for each of following divisions within her department: Recreation, Parks, Golf, Arts & Culture, Utah Performing Arts Center Agency (UPACA) Eccles Theater, Library, Equestrian Park, Clark Planetarium, Zoo, Arts & Parks (ZAP) funds. The PowerPoint also highlighted the TRCC request and commitments.

A motion was made by Council Member Jensen, seconded by Council Member DeBry, that the TRCC Fund and Community Services budget be approved as recommended by the Mayor. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Mr. David Delquadro, Chief Financial Manager, Council Office, asked why Salt Lake County was not closing its libraries like Salt Lake City did.

Ms. Yocom stated representatives from the Mayor's Office, the Deputy Mayor, and the Health Department felt the facilities had the necessary precautions in place to keep employees and patrons safe.

Ms. Erin Litvack, Deputy Mayor of County Services, stated this is being evaluated almost daily. She would be happy to keep the Council informed as decisions are made relating to the operations of County facilities.

3.8 Other Budget Items as Necessary

[20-1115](#)

Attachments: [Staff Report](#)

Presenter: Dave Delquadro, Fiscal Manager, Council

Mr. David Delquadro, Chief Financial Manager, Council Office, stated in the past, the Council took the position that newly elected County officials would be brought into the budget discussions as temporary employees. He asked if the Council would like to continue this practice.

Council Member Newton asked what the budget impact would be for this.

Mr. Delquadro stated it is half of the salary, but only social security and Medicare for benefits. The total cost for newly elected Council Members would be less than \$3,000 each.

A motion was made by Council Member Bradley, seconded by Council Member Ghorbani, that this request be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Mr. Delquadro stated as part of next week's budget workshop, he would like to have the Council discuss overhead charges and how it would like to handle them. It has been a difficult situation for some agencies because these overhead charges are not trued-up until the following June.

4. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that the consent agenda be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

- 4.1 A Resolution of the Salt Lake County Council Approving an Interlocal Cooperation Agreement Between Salt Lake County and Millcreek for the Lease of Certain Property Located in Millcreek, Utah** [20-1095](#)

Attachments: [Staff Report](#)
[Resolution for Lease Agreement with Millcreek - Heritage Lot - AATF \(002\)](#)
[Lease with Millcreek - Heritage Lot AATF](#)

This consent item was approved and forwarded.

- 4.2 A Resolution of the Salt Lake County Council Approving an Interlocal Cooperation Agreement Between Salt Lake County and Wasatch Front Waste and Recycling District for the Lease of Certain Space at the Salt Lake County Public Works Department Complex** [20-1101](#)

Attachments: [Staff Report](#)
[Resolution for Interlocal Agreement with WFWRD \(11-3-20\) - AATF](#)
[09-24-2020 WFWRD-SLCO Interlocal Coop Lease Agreement - final - AATF \(11-3-20\)](#)

This consent item was approved and forwarded.

5. ITEMS FROM COUNCIL MEMBERS

- 5.1. Internal Business

6. APPROVAL OF MINUTES

6.1 Approval of Committee of the Whole Minutes for October 27, 2020 [20-1094](#)

Attachments: [102720 - COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

ADJOURN 3:30 PM for Board of Equalization

The meeting was adjourned at 3:25 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL