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To: Michelle Hick, Mayor's Executive Office Administrator  
From: Janice Kimball, CEO Housing Connect  
Date: August 27, 2020  
RE: Board Reappointment

I am writing to request that Spencer Moffat be reappointed to our Board of Commissioners. His first full-term ends on October 11, 2020. Spencer's experience in real estate development has provided much needed expertise as we further our mission of building and managing affordable housing. A term is four years and a member may serve two terms. I have attached his resume for your review. Please let me know if you need additional information.