

SALT LAKE COUNTY

*2001 So. State Street
Salt Lake City, UT 84114*



Meeting Minutes

Friday, April 19, 2019

1:00 PM

RM N2-800

TRCC - Tourism Recreation Cultural and Convention

1. Call To Order

Present: Board Chair Mayor Ron Bigelow
Board Vice Chair Mayor Jackie Biskupski
Board Member Mayor D. Blair Camp
Board Member Mayor Mike Peterson
Board Member Tawnee McCay

Absent: Board Member Mayor Kristie S. Overson
Board Member Miranda Barnard
Board Member Eric Hutchings

2. Public Comment

No public comment.

3. New Business

3.1 Election of Chair and Vice-Chair

[19-415](#)

Board Member Mayor Ron Bigelow stated that these elections are held once every year. Board Member Mayor Bigelow also stated that he wished to continue serving as Chair to oversee the implementation of the new application process.

Board Member Mayor Jackie Biskupski stated that she wanted to continue to serve as Vice Chair for the remainder of the year, but would not run again for Salt Lake City Mayor.

A motion to reappoint Mayor Bigelow as Chair and Mayor Biskupski as Vice Chair for the remainder of the year was made by Board Member Mayor Mike Peterson, seconded by Board Member Mayor Blair D. Camp. The motion carried by the following vote:

Aye: Board Chair Mayor Bigelow
Board Vice Chair Mayor Biskupski
Board Member Mayor Camp
Board Member Mayor Peterson
Board Member McCay

Absent: Board Member Mayor Overson
Board Member Barnard
Board Member Hutchings

3.2 Proposed TRCC Application Process

[19-416](#)

Director of Community Services, Holly Yocom, presented the guidelines and timeline for the new TRCC application process.

Board Member Mayor Ron Bigelow pointed to the new timeline and noted that the TRCC meetings would begin taking place at the start of September.

Director Yocom concurred that previously, TRCC meetings began in October.

Board Member Mayor Bigelow noted that a main change to the process is that the Cultural Facilities Support Program Advisory Board will not be meeting to review the applications. The TRCC Board will be the only advisory board reviewing the applications.

Board Member Mayor Mike Peterson asked who would be doing a first screening. Director Yocom noted the current project review team, made of county staff, may be expanded to include 1 or 2 community members. This team will be scoring the applications on set criteria and then passing the relevant information to the TRCC Board. She also noted that the CFSP may be convened to look at applications not eligible for TRCC funds. Also, applications that are not eligible will be forwarded the TRCC Board and the TRCC Board may revisit those applications if they desire to. Director Yocom stated they will have examples for everyone to become familiar with the process.

Board Member Mayor Bigelow opened discussion on two other changes to the application process:

- 1 - priority will be given to projects that have matching funds
- 2 - no single government entity can make more than 3 requests within one year.

The second change was not in the document being discussed, but would be added.

Director Yocom clarified that in the past cultural projects required a matching contribution while other types of projects did not - this change is to create uniformity across the types of projects.

Board Member Mayor Peterson clarified that the language is "*may* be given."

Board Member Mayor Bigelow stated there will be application workshops that Board members may attend if interested. Director Yocom noted her staff will be available to answer questions as well.

Board Member Mayor Blair D. Camp noted a typo in the document. Board Member Mayor Bigelow stated that the motion to be made would include allowing staff to fix grammatical errors in the document.

Board Member Mayor Jackie Biskupski asked for clarification on the restriction that each "entity" may make requests. The Board, advised by Director Yocom, clarified "entity" to mean: "municipality or non-profit organization" as those are the organizations that qualify to make requests.

A motion was made by Board Member Blair D. Camp to approve the application process changes including the changes discussed:

- to allow maximum 3 requests per entity
- defining entity as "municipality or non-profit organization"

seconded by Board Member Mike Peterson. The motion carried by the following vote:

Aye: Board Chair Mayor Bigelow
Board Vice Chair Mayor Biskupski
Board Member Mayor Camp
Board Member Mayor Peterson
Board Member McCay

Absent: Board Member Mayor Overson
Board Member Barnard
Board Member Hutchings

3.3 TRCC Budget Adjustments

[19-530](#)

Director Yocom explained the details of 2 budget adjustments.

The first adjustment is a technical adjustment to the \$6.5 million allocated last year to the Community Service's budget. The \$6.5 million was to fund 2 softball complexes: the Big Cottonwood Complex, located off of 1300 East in Salt Lake City and the Valley Regional Complex in Taylorsville. The total cost for the 2 projects was \$14,412,000.

The Miller Family is contributing \$5 million and Director Yocom originally expected the County to receive the contribution this year, which would fund the Big Cottonwood Complex project. However, the Miller Family will be contributing the \$5 million over 3 years. This budget adjustment reallocates the budgets between the two projects and will align project budgets with the revised contribution schedule: \$1 million in 2019, \$2 million in 2020, and \$2 million 2021.

Director Yocom noted that both projects are expected to be renamed to include the Miller name.

The second adjustment is a response to a request from the community about a new scoreboard at the Magna Copper Park - a park in the Municipal Services District (MSD).

The Community Services Department mistakenly thought they could fund the project with Parks and Recreation money, but the park is located in the MSD and will need to be complete by the MSD. The request for TRCC funds is about \$12,000. Some funding has come back into the TRCC fund, which will allow this adjustment to be budget neutral.

First from the Natural History Museum that returned \$5,383 from a 2016 project underspend and secondly from the Utah Museum of Contemporary Art that returned \$7,500, that has been annually re-budgeted since 2013, while the museum undergoes leadership changes. In total \$12,883 has been returned.

Board Members Mayors Peterson, Bigelow, and Biskupski noted that they are supportive of this adjustment because it is a small amount, however the

Board needs to be cautious of these types of adjustments occurring outside of the normal budget process.

A motion was made by Board Member Jackie Biskupski to approve the budget adjustment for the new scoreboard up to \$12,000, seconded by Board Member Mike Peterson. The motion carried by the following vote:

Aye: Board Chair Mayor Bigelow
Board Vice Chair Mayor Biskupski
Board Member Mayor Camp
Board Member Mayor Peterson
Board Member McCay

Absent: Board Member Mayor Overson
Board Member Barnard
Board Member Hutchings

Adjournment

A motion was made by Board Member Mayor Biskupski to adjourn.

Aye: Board Chair Mayor Bigelow
Board Vice Chair Mayor Biskupski
Board Member Mayor Camp
Board Member Mayor Peterson
Board Member McCay

Absent: Board Member Mayor Overson
Board Member Barnard
Board Member Hutchings