

# **SALT LAKE COUNTY**

*2001 South State Street  
Salt Lake City, UT 84114  
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## **Meeting Minutes**

**Tuesday, November 8, 2022**

**10:00 AM**

**Room N2-800**

## **Council Work Session**

**1. CALL TO ORDER**

**Present** Chair Laurie Stringham  
Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Arlyn Bradshaw  
Council Member Dave Alvord  
Council Member Aimee Winder Newton  
Council Member Dea Theodore

**Call In** Council Member Steve DeBry  
Council Member Ann Granato

**2. CITIZEN PUBLIC INPUT**

**Ms. Di Lewis**, Community Animal Welfare Society (CAWS), stated she was here to urge the Council to support the proposed mobile unit and animal care campus. The price of veterinary care has increased greatly, and this would help reduce the strain on municipal shelters. It would also help people keep housing and save animals' lives.

**Ms. Julie Ulvestad**, Pet Resource Center, Humane Society of Utah, stated she would like to express her overwhelming support for Animal Services' new animal shelter, dog park, and mobile unit. The progress made over the past few decades in reducing pet overpopulation was threatened to be undone by widespread lack of access to pet care, specifically spay and neuter services. A September 2022 study published in Frontiers and Veterinary Science estimated there was a nationwide deficit of more than 2.7 million spay and neuter surgeries that animal welfare organizations have yet to address due to pandemic-related closures. Puppies, kittens, and rabbits are being abandoned and flooding into shelters. Evictions due to animal hoarding have skyrocketed. Animal problems are people problems.

**Mr. Rick MacDougall** stated he supported Animal Services' request for a free mobile spay and neuter clinic. He discussed both the humane concerns for the animals and also the need to help underserved populations who may not be able to afford spaying and neutering services. As far as cost, Animal Services would simply be refitting a van the County already owns and staffing would be minimal. This would prevent homeless pets and save shelters the cost of housing, caring for, and placing those pets. One unspayed cat can produce up to three litters per year with four to six kittens per litter. This mobile unit would benefit all the animal shelters in the County.

**3. DISCUSSION ITEMS:**

Note: The Council will recess from 12:30-1:30 PM

**3.1 Proposed Hire Report / Incentive Plans under \$3,000 / [22-1084](#)  
Weekly Reclassification Report**

**Attachments:** [Staff Report](#)  
[Proposed Hire Report 11-2-2022](#)  
[Incentive Plans 11-2-2022](#)  
[Weekly Reclassification Update for Council 11-2-2022](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)  
Discussion/Direction

**Ms. Hoa Nguyen**, Budget and Policy Analyst, Council Office, reviewed the weekly hires and reclassifications. There were no incentive plans.

**3.2 Public Works Operations Retention and Sign-On Bonus [22-1083](#)**

**Attachments:** [Staff Report](#)

Presenter: David Delquadro, Council Fiscal Manager (Approx. 5 mins)  
Discussion/Direction

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated there were 103 positions in Public Works Operations that would be affected by this retention and hiring bonus plan. Eighty-five of those were currently encumbered with full-time employees. Incumbents and new hires receiving the bonus would be required to stay a full year or repay the bonus.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Theodore and Council Member DeBry were absent for the vote.

**3.3 2023 Budget Workshop Under the Direction of David [22-1089](#)  
Delquadro, Council Fiscal Manager and Hoa Nguyen,  
Council Budget and Policy Analyst**

**--2023 Compensation**

--Visit Salt Lake/TRT, Salt Palace, and Mountain America Expo Center (Deputy Mayor Erin Litvack)

--ARPA/Transformational Projects (Deputy Mayor Darrin Casper)

--Admin Services (Director Megan Hillyard)

--Capital Projects (Director Rory Payne and Associate Director Tyson Kyhl)

--Other Budget Items

**Attachments:** [Staff Report](#)  
[FINAL 2022 VSL SMG Budget Presentation2023](#)  
[2023 Proposed Budget Presentation Darrin Casper slides 19 and 20](#)  
[FINAL DAS 2023 Budget Presentation](#)

Presenter: County Staff

Discussion/Direction

-2023 Compensation

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated he was circling back from last week to see if the Council would like to affirm the Mayor's recommendation as it relates to non-sworn officers. It would be a 4 percent across-the-board cost of living adjustment as well as lump sum payments based on either grade or salary. The lowest grade employees would receive a 4 percent lump sum payment split into two parts, as would the rest of the employees depending on their salary or grade level.

**Council Member Winder Newton** stated in addition to supporting the Mayor's recommendation, she would like to add \$3 million for compensation adjustments throughout the year as the Council looks at individual departments.

**Council Member Alvord** stated he had concerns about bonuses from a retention perspective because he did not believe they were usually effective. He would prefer a goal-oriented incentive.

**Mr. Delquadro** stated he understood, but the County does not know what is going to happen in the next year with the economy and needs to be poised to make a better

determination of what it needs to do in response.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, to approve the Mayor's recommendation and add \$3 million for compensation adjustments throughout the year as the Council looks at individual departments, and that this be forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Theodore and Council Member DeBry were absent for the vote.

-Visit Salt Lake/TRT, Salt Palace, and Mountain America Expo Center

**Ms. Erin Litvack**, Deputy Mayor of County Services, introduced Dan Hayes, General Manager, ASM Global. ASM Global is the contract organization that manages the Salt Palace Convention Center (SPCC) and the Mountain America Exposition Center (MAEC) on behalf of the County. She also introduced Kaitlin Eskelson, President and Chief Executive Officer (CEO), Visit Salt Lake, and Bart Blaisdell, Chief Financial Officer (CFO), Visit Salt Lake.

**Mr. Dan Hayes**, General Manager, ASM Global, delivered a PowerPoint presentation entitled Visit Salt Lake & ASM Global. He reviewed Meetings, Incentives, Conferences, and Exhibitions (MICE); bull or bear; 2022 year to date versus 2019 attendance recovery percentage average; convention centers on when revenue will match 2019 levels; event producers' biggest risks to growth over the next few years; event and group client segments with best near-term outlook; labor market issues; most important factors that drive businesspeople/professionals to attend; how well hybrid event models are working; SPCC booking stats; SPCC ancillary revenue; MAEC Booking Stats; MAEC ancillary revenue; SPCC and MAEC outcomes and indicators; 2023 capital projects approach; and 2023 recommended capital projects.

**Mr. David Delquadro**, Chief Financial Manager, Council Office, asked the Council for a motion on approval of these capital projects.

**Mayor Jennifer Wilson** stated she strongly encouraged the dock improvement project. The docks are unsightly, and though they were ignored initially when the Salt Palace was built, it is no longer realistic to do that. She envisioned a wall or an art installation.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradley, to approve and forward the previously discussed capital projects to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**Mr. Hayes** continued the presentation reviewing Calvin L Rampton Salt Palace Convention Center; Salt Palace Convention Center; and Mountain America Exposition Center.

**Ms. Kaitlin Eskelson**, President and CEO, Visit Salt Lake (VSL) continued the presentation reviewing VSL pandemic impact visitor economy: before, during, and recovery; visitor economy impact; visitor promotion contract - VSL; and VSL funding.

**Mr. Bart Blaisdell**, CFO, Visit Salt Lake, continued the presentation reviewing VSL Transient Room Tax (TRT) returns; VSL program budgets; and VSL fund balance

**Ms. Erin Litvack**, Deputy Mayor of County Services, concluded the presentation reviewing TRT - Visitor Promotion Fund contributions.

**Council Member Winder Newton** asked if the Council could fund the Utah Restaurant Association, but hold off on funding the Salt Lake Restaurant Association until it was able to submit a proposal on how the funds would be spent.

**Mayor Jennifer Wilson** stated she would recommend allowing the Salt Lake Restaurant Association to come in this budget cycle - possibly next week. She felt the County would benefit from supporting both associations. She worried that supporting only one would leave some restaurants behind.

**Ms. Litvack** stated she would speak to both organizations and have them submit proposals.

**Council Member Stringham** stated she had some questions about Sundance and would like to add that to the list.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, that the remaining budget, excluding funding for Sundance and the restaurant associations, be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

-ARPA/Transformational Projects

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated Darrin Casper was going to give an overview of the deferred maintenance projects that are being

proposed by the Mayor.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated the capital projects are a bit confusing this year. He shared a spreadsheet breaking down the list of projects from the Capital Improvements 450 Fund. The Capital Improvements Fund traditionally receives about \$8.5 million per year in property tax revenue. Mayor Finance asked Facilities Management and the Capital Project Committee to identify the top priority for that source of funding. They came up with about \$8.7 million worth of projects. There were also additional monies that came into the General Fund from the last couple years. The Mayor agreed with the Council in focusing on deferred maintenance. The Mayor Finance team came up with a list totaling about \$62 million. They were able to fund all top priority projects with the exception of some at the Oxbow Jail.

**Mr. Delquadro** stated there is kind of a hodgepodge of priorities and the categories are different. He did not anticipate the Council approving any project until the relevant organization appeared before it. Having said that, if the Council wants to get more information about or approve a particular project, it can.

**Council Member Snelgrove** stated the new prison has a smaller capacity than the existing prison. He asked what the projected bed requirement would be to keep the community safe. Public safety should be the highest priority.

**Mayor Jennifer Wilson** stated when the Mayor's Office was going through the budget, it identified the priority needs at Oxbow. It has been challenging to run both facilities due to the operational split and County infrastructure. She would have Mr. Casper explain the process by which there will be one-time money next year to pay for these repairs. She acknowledged public safety needs to be a priority but these were complex questions.

**Mr. Casper** stated Mayor Finance is recommending a study, which would be better able to answer Council Member Snelgrove's questions. Mayor Finance did recognize, though, that this is of critical importance.

-Administrative Services

**Ms. Megan Hillyard**, Director, Administrative Services Department, delivered a PowerPoint presentation entitled Administrative Services 2023 Budget Proposal. She reviewed the following: who we are; 2022 new requests summary; Addressing Services; Contracts and Procurement, Real Estate Services; Records Management and Archives; Information Technology; Facilities Management; Government Center operations; and

Facilities Services.

**Council Member Winder Newton** asked about the request for shutters for the District Attorney Building that was on the deferred maintenance list. She wondered if that would be assessed during the downtown security assessment.

**Mr. Ralph Chamness** stated these are somewhat related. The shutters were a specific request that came after the riots to harden the building.

**Mr. David Delquadro**, Chief Financial Manager, Council Office, asked if there was going to be an inventory of all the buildings to be considered for the Council to view.

**Ms. Hillyard** stated there was a list she would provide the Council.

**Ms. Erin Litvak**, Deputy Mayor of County Services, stated the list would include Abravanel Hall, Capitol Theater, the Eccles Theater, the Rose Wagner Performing Arts Center, the District Attorney building, the Clark Planetarium, and potentially the Salt Palace Convention Center. The County owns Discovery Gateway, but it does not operate it so that would not be included. The list could potentially include the Senior Centers.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, that the budgets for Addressing Services, Contracts and Procurement, Records Management and Archives, Information Technology, and Facilities Services be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**Ms. Hillyard** continued with the presentation reviewing Telecommunication.

**Javaid Lal**, Director of Data and Innovation, Administrative Services, continued with the presentation reviewing Office of Data and Innovation.

**Ms. Hillyard** continued with the presentation reviewing 2023 Technology requests reviewed by the Technology Advisory Board (TAB).

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that the budgets for Telecommunications, Office of Data and Innovation, and the Technology Advisory Board be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.



-Capital Projects

**Mr. Rory Payne**, Director, Facilities Services stated he appreciated that the Council has championed these efforts. He was grateful to the Mayor Finance group for addressing some of these needs.

**Mr. Tyson Kyhl** continued with the presentation reviewing the capital projects budget proposal. He reviewed 2023 Countywide Capital Projects Requests; Fund 450- Capital Improvements; 2023 Fund 450 Capital Improvements Project Requests; 450 Projects - Funding Sources; 450 Projects by Agency; and Fund 450 - Capital Committee Recommendations.

**Council Member Stringham** asked to put the Adult Detention Center (ADC), Oxbow, the Sheriff's Office Building (SOB) facility assessment, and the jail expansion study on the list. She wanted to consider combining the two.

**Council Member Theodore** asked to add the downtown security assessment to the list, but it had already been approved.

**Mr. Delquadro** told Council Member Theodore he could serve on the Request for Proposal (RFP) committee at her discretion.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, to approve the Fund 450 projects as recommended while adding the ADC, Oxbow, and SOB facility assessment, and the jail expansion study to the list, and that this be forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**Mr. Payne** concluded the presentation reviewing Mayor Recommended Countywide Transformational Projects.

**Council Member Newton** asked to add District Attorney (DA) building security enhancements to the list.

**Council Member Alvord** asked if Fleet Management had ever priced out contracting with a different carwash.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated Fleet

Management often takes studies to ensure it is being economically efficient.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, to approve the list as presented with exception of the Tenth East Senior Center remodel, the jail expansion study, the DA building security enhancements, and the community adoption center and pet park, and that this be forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

-Other Budget Items

**Council Member Stringham** asked Mr. Casper if there is a big enough contingency built in and if that had been considered.

**Mr. Casper** stated he thought that was a great idea. There is typically a 10 percent contingency for cost escalation.

It was agreed that Mr. Casper and Mr. Delquadro would work together to come up with a contingency plan.

**Mr. Delquadro** reviewed the upcoming agenda and asked if there was anything else the Council would like on the list.

**Council Member Winder Newton** stated she had discussed with Mr. Delquadro the possibility of legislative intent to automatically match any wages the State offers to correction staff to deal with the wage war.

**Mayor Wilson** stated she appreciated the concept, but she has already pushed the limit on the budget. She would want Mr. Casper to weigh in to see if a tax increase or deeper cuts were necessary.

**Mr. Delquadro** stated he and Mr. Casper have already have conversations on this subject.

**Mr. Casper** stated he felt he and Mr. Delquadro could work this out.

TIME CERTAIN 1:30 PM

### 3.4 Primary Children's Mental Health Hospital

[22-1085](#)

**Attachments:** [Staff Report](#)  
[WC Salt Lake County Deck](#)

Presenter: Alan Dayton, VP Government Relations; Amanda Choudhary, Pediatric Behavior Health Services Director; David Flood, President Intermountain Foundation (Approx. 20 mins)  
Informational

This item was pulled from the agenda.

#### 4. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**4.1 Utah Department of Transportation \$2.72M Grant: [22-1074](#)  
Completing a Section of the Utah and Salt Lake Canal Trail**

**Attachments:** [Staff Report](#)  
[UTA - U&SL Canal Trail Grant](#)

This consent item was approved and forwarded.

**4.2 Animal Services 3rd Quarter 2022 Donations Approval [22-1082](#)**

**Attachments:** [Staff Report](#)  
[Agenda Item Request - 3rd Q 2022](#)  
[Cash - Randy Cook - August - \(over 5k\)](#)  
[Cash - Willard - August - \(over 5k\)](#)  
[In-kind - Eric lang \(over 1k\)](#)  
[In-kind - Healthy Hemp Pet Company \(over 1k\)](#)  
[In-kind - Healthy Pets Mountain West \(over 1k\)](#)  
[In-kind - Heather Beck \(over 1k\)](#)  
[In-kind - Humane Society \(over 1k\)](#)  
[In-kind - Jason Miles \(over 1k\)](#)  
[In-kind - Mark Tucker \(over 1k\)](#)  
[In-kind - Nicole Grill \(over 1k\)](#)  
[In-kind - Randy Love \(over 1k\)](#)  
[In-kind - The dogs meow September \(over 1k\)](#)

This consent item was approved and forwarded.

**5. ITEMS FROM COUNCIL MEMBERS**

5.1. Internal Business

**6. APPROVAL OF MINUTES**

**6.1 Approval of October 18th, 2022 Council Work Session [22-1077](#)  
Minutes**

**Attachments:** [101822 CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved. The motion carried by a unanimous vote.

**6.2 Approval of October 25th, 2022 Council Work Session [22-1088](#)  
Minutes**

**Attachments:** [102522 CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved. The motion carried by a unanimous vote.

**ADJOURN for BOE**

The meeting was adjourned at 3:40 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL

