

# SALT LAKE COUNTY

*2001 South State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, March 7, 2023**

**10:00 AM**

**Room N2-800**

## **Council Work Session**

**1. CALL TO ORDER**

**Present**  
Laurie Stringham  
Suzanne Harrison  
Jim Bradley  
Arlyn Bradshaw  
Dave Alvord  
Aimee Winder Newton  
Ann Granato  
Sheldon Stewart  
Dea Theodore

**2. DISCUSSION ITEMS:****2.1 Informational Presentation Concerning Salt Lake County [23-0239](#)  
Tax Administration System**

**Attachments:** [Staff Report](#)  
[Assessor TaxSystemIntroduction2023.pptx](#)  
[Recorder - 2023 Tax System \(Council Presentation\).pptx](#)  
[Surveyor New Council Presentation March 2023.pptx](#)  
[The County Board of Equalization.pptx](#)  
[Treasurer Salt Lake County 3-7-23.pptx](#)

Presenter: Chris Stavros, Assessor; Rashelle Hobbes, Recorder; Reid Demman, Surveyor; Wayne Cushing, Treasurer; Brad Neff, Tax Administrator (Approx. 120 mins)

Informational

**Mr. Reid Demman**, Surveyor, delivered a PowerPoint presentation entitled: Salt Lake County Surveyor's Office. He reviewed the mission statement; state statute and county ordinances governing the Surveyor's roles; the Public Land Survey System (PLSS); monuments that are maintained; the land information system; public land survey monuments and the tax system; relating PLSS monuments to parcel and ownership information; a typical subdivision plat; collaborative projects; and additional services.

**Ms. Rashelle Hobbs**, Recorder, delivered a PowerPoint presentation entitled: Salt Lake County Recorder. She reviewed the statutory duties of the Recorder's Office, the business function of the Recorder's Office; fees set by the County Council and statutory fees; documents; the recording process; speed of business; property watch protection; and 2023 outcomes and indicators.

**Mr. Chris Stavros**, Assessor, delivered a PowerPoint presentation on the Salt Lake County Tax Administration system. He reviewed the duty of the County Assessor; what the law requires; market value; what market value is; real property parcel count; historical assessments of Salt Lake County; total market and taxable value; percent change in market value countywide; what is on the horizon for 2023; median residential sales prices; approaches to value; multiple regression analysis; why do it; benefits of modeling; performance measures; appeals; five year appeal averages; defending values on critical appeals; truth in taxation; reasons property taxes might go up despite truth in taxation; increasing and decreasing property tax burden; business personal property tax; Constitutional Amendment 1 of 2006 regarding personal property tax; 2022 personal property audit program; and Premier Utah Mass Appraisal (PUMA) development.

**Mr. Brad Neff**, Tax Administrator, Council Tax Administration; delivered a PowerPoint presentation entitled: The County Board of Equalization - A Check on the Assessment Power. He reviewed what the Board of Equalization (BOE) can do; how a valuation appeal begins; Notice of Valuation (NOV); right to appeal; evidence; screening and review; notice of intent to dismiss; taxpayer response to notice of intent; assessor review; informal decision; holding a hearing; the mission to determine fair market value; hearing officer recommendations; board meetings; decision letters; appeals to the State Tax Commission; and comparing duties of the auditor and state tax administration.

**Mr. Wayne Cushing**, Treasurer, delivered a PowerPoint presentation entitled Treasurer's Office Overview. He reviewed responsibilities; property taxes; billed versus delinquencies; savings to Salt Lake County taxpayers; abatement programs; deferrals; investment Public Treasurer's Investment Fund (PTIF) versus non-PTIF; and investment breakdown.

RECESS FOR LUNCH - RECONVENE AT 2:30 PM

**3. PUBLIC COMMENT**

**4. DISCUSSION ITEMS CONTINUED:**

- 4.1 Proposed Hire Report / Incentive Plans \$3,000 and Under / [23-0215](#)  
Weekly Reclassification Report**

**Attachments:** [Staff Report](#)  
[Proposed Hire Report 3-1-2023](#)  
[Incentive Plans Under \\$3,000 3-1-2023](#)  
[Weekly Reclassification Report 3-1-2023](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)  
Informational

**Ms. Hoa Nguyen**, Budget and Policy Analyst, Council Office, reviewed the new hires and reclassifications. There were no incentive plans.

- 4.2 **Budget Adjustment:** The Sheriff's Office requests to [23-0235](#) reallocate \$200,000 from the ADC EVAC system project to replace critical components to the power delivery system.

**Attachments:** [Staff Report](#)  
[27467 - ADC sectionalizer & parts replacement](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)  
Discussion/Direction

**Ms. Hoa Nguyen**, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

- 4.3 **Budget Adjustment:** The Sheriff's Office requests \$200,000 to [23-0236](#) replace the roof top unit of the Special Operations Building by utilizing underspent budgets from multiple capital projects.

**Attachments:** [Staff Report](#)  
[27466 - Sheriff's Special Ops Roof top unit replacement](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)  
Discussion/Direction

**Ms. Hoa Nguyen**, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

- 4.4 Budget Adjustment: The Sheriff's Office requests to transfer \$2M from the Oxbow Jail Control room project to upgrade the security system at the ADC.** [23-0238](#)

**Attachments:** [Staff Report](#)  
[27468 - ADC Jail Security Touch Panel Upgrade](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)  
Discussion/Direction

This item was pulled from the agenda.

- 4.5 Consideration of the ZAP Advisory Board Financial Work Committee's Recommendations for Updates to Policy 1031** [23-0213](#)

**Attachments:** [Staff Report](#)  
[ZAP Tier I Advisory Board Recommendation QE Increase 2.23](#)  
[ZAP Tier II Advisory Board Request Thresholds Increase 2.2023](#)  
[DRAFT Policy 1031 with redline changes to financial threshold amounts - 2.15.23](#)  
[DRAFT Policy 1031 Clean Version 2.15.2023](#)

Presenter: Samantha Mary Thermos, ZAP Program Director; Matt Castillo, Arts & Culture Division Director; Robin B. Chalhoub, Community Services Department Director (Approx. 5 mins)  
Discussion/Direction

**Mr. Matthew Castillo**, Division Director, Arts and Culture Division, presented on the changes to Policy 1031. One of these changes affected the Tier I cycle and the other affected the Tier II cycle.

The Tier I change would increase the minimum average annual qualifying operating expenditures required to qualify for Tier I. This amount was set many years ago and contained a provision that it should be indexed according to the consumer price index. This had not been done since 2019 due to COVID-19. The recommendation of the Financial Work Committee

was to increase the minimum qualifying average expenditure by about \$45,000 to \$390,000. This change would not preclude any current Tier I grantees from being eligible.

The Tier II change would update the financial thresholds for required financial certification based on the amount Tier II applicants request. In the current policy, there were four different thresholds. ZAP was proposing to update these thresholds to allow Tier II organizations to request a bit more money without the burden of providing documents. These thresholds were last updated in 2008. Due to inflation, the ability to request money had diminished substantially.

Both changes were proposed to go into effect with this year's application cycle. The Tier II cycle opened about a week prior and the Tier I cycle would go into effect April 1st of 2023.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**4.6 Consideration of Updating Salt Lake County's Countywide Policy on Information Technology Security Social Media Use Policy to Include the Prohibition of TikTok** [23-0152](#)

**Attachments:** [Staff Report](#)  
[1400-1 Acceptable Use of Technology 030123 proposed updates CLEAN signed.pdf](#)  
[1400-1 Acceptable Use of Technology 030123 proposed updates Redline.docx](#)  
[1400-6 \(Update - TIKTOK FEB 2023\) signed](#)  
[DRAFT - 1400-6 \(DRAFT Update Redlined - TIKTOK Issue FEB 2023\)](#)

Presenter: Megan Hillyard, Administrative Services Director; Zach Posner, Information Technology CIO; Mark Evans, Associate Division Director of IT Security (Approx. 10 mins)  
Discussion/Direction

**Ms. Megan Hillyard**, Director, Administrative Services Department, asked the Council to approve some policy "tweaks" regarding the vote that was taken a few weeks prior on the County's stance on the use of TikTok. All

policies went through the appropriate committees and received agency input. Mitchell Park, Legal Counsel, Council Office, was also able to provide input. The new tweaks would disallow County use of TikTok, but Library and Arts patrons could still use their own accounts on the platform because those networks were separate and set up for public use. Additionally, the District Attorney would be allowed to use TikTok for investigation purposes.

**Council Member Stewart** asked Zack Posner if he felt allowing for these minor changes would create issues with security.

**Mr. Zachary Posner**, Chief Information Officer, Information Services, stated he could not see any issues with these changes.

A motion was made by Council Member Stewart, seconded by Council Member Alvord, that the noted changes to guest networks be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

#### 4.7 2023 Legislative Update

[23-0221](#)

#### **The Council May Vote to Take Positions Concerning 2023 Legislation and Other Related Actions**

**Attachments:** [Staff Report](#)

Presenter: Kara Trevino, Council Legislative Director (Approx. 20 mins)  
Discussion/Direction

**Ms. Kara Trevino**, Intergovernmental Relations Manager, Council Office, stated the Legislature wrapped up on Friday night. She reviewed the following bills on which the Council took a position.

- Bills that Passed:

HB 358 - County Auditor Amendments

HB 371 - Working Farm and Ranch Protection Fund

HB 374 - County Sheriff Amendments

**Ms. Trevino** stated the Unified Police Department will be addressed over the next two years.

#### SB 260 - Transportation Funding Requirements

**Ms. Trevino** stated this bill had been amended to allow the County to use money for behavioral health, but that was struck out. However, if the County chooses to impose it, .05 percent will go to the County; .05 percent will go to cities; and .1 percent to the County of the First Class Highway Fund for three years and the State's Transit Transportation Investment Fund (TTIF) afterward.

**Council Member Bradley** stated his understanding was that several members of the Council lobbied against this bill. He wondered if, at some point, there could be some protocols for distinguishing between personal lobbying and lobbying on behalf of the Council. He added it would be interesting to discuss whether Council staff can lobby against Council opinions.

**Council Member Winder Newton** stated it would be a good idea to have a discussion on this before the next legislative session.

**Council Member Granato** asked if Council Member Bradley could spearhead some legislative intent on the topic.

**Council Member Bradley** stated he would come up with something before the next meeting.

#### SB 108 - Animal Shelter Revisions

#### SB 113 - Local Agricultural Amendments

**Ms. Trevino** stated these were the animal related bills.

- Bills that did not pass:

#### HB 173 - Citizen Empowerment Tax Force

**Ms. Trevino** stated this had to do with Attorney's fees. The bill will be worked on over the interim.



## HB 527 - Mining Operations Amendments

**Ms. Trevino** stated this did not make it out of house rule. It will probably be back next year.

- Expected Legislation for 2024:

**Ms. Trevino** stated several bills relating to Limited Infrastructure Districts (LIDs), Dedicated Infrastructure Districts (DIDs), and Public Infrastructure Districts (PIDs) will be worked on. There would be some bills pertaining to feral cats and dog breeding. Finally, the Assessor's office is working on a bill through the Utah Association of Counties (UAC) dealing with disclosure information of commercial sales.

**Council Member Winder Newton** stated she prefers LIDs over PIDs and DIDs. She would rather be proactive in protecting taxpayers and the County.

**Ms. Trevino** recommended working with Zack Shaw, Deputy District Attorney, and asking him to bring something to the Council and then working with Representative Jim Dunnigan.

**4.8 Potential Closed Session for Discussion of the Character or Competency of an Individual.** [23-0222](#)

**Attachments:** [Staff Report](#)

Approx. 15 mins

A motion was made by Council Member Harrison, seconded by Council Member Stewart, to close the Council Work Session meeting to discuss the character or competency of an individual. The motion carried by a unanimous vote.

**5. CONSENT ITEMS:**

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**5.1 A Resolution of the Salt Lake County Council Authorizing** [23-0178](#)

**Execution and Delivery of a Real Estate Purchase Contract with the Utah Department of Transportation and Approving Conveyance of Two Parcels of Real Property and Three Temporary Construction Easements**

**Attachments:** [Staff Report](#)  
[Resolution to Convey Property to UDOT - 900 West \(02.22.23\) - RAFL](#)

This consent item was approved and forwarded.

- 5.2 A Resolution of the Salt Lake County Council Authorizing the Transfer of Bruce Field Park, David Gourley Park, Impressions Park, Loder Park, Mountain Man Park, North Park, and South Park from Salt Lake County to the Metro Township of Kearns** [23-0218](#)

**Attachments:** [Staff Report](#)  
[Resolution Transfer 7 Parks to Kearns - Final - RAFL JED - \(Rev.5 03.01.23\)](#)  
[Quitclaim Deed - From County to Kearns - Bruce Field Park - RAFL JED - \(Rev.5 03.01.23\)](#)  
[Quit Claim Deed - From County to Kearns - David Gourley Park - RAFL JED - \(Rev. 5 03.01.23\)](#)  
[Quit Claim Deed - From County to Kearns - Loder Park - RAFL JED - \(Rev.5 03.01.23\)](#)  
[Quit Claim Deed - From County to Kearns - Mountain Man Park - RAFL JED - \(Rev.5 03.01.23\)](#)  
[Quit Claim Deed - From County to Kearns - North Park - RAFL JED - \(Rev.5 03.01.23\)](#)  
[Quit Claim Deed - From County to Kearns - South Park - RAFL JED - \(Rev.5 03.01.23\)](#)  
[Kearns Parks Transfer Interlocal Agreement with SLCo \(2022-10-10\) SIGNED BY KEARNS \(002\)](#)  
[Quit Claim Deed - From County to Kearns - Impressions Park - RAFL JED - \(Rev.6 03.06.23\).pdf](#)

This consent item was approved and forwarded.

- 5.3 Acceptance of a Donation of Forty Utah Jazz Tickets for the Library's All-Star Winter Reading Program** [23-0209](#)

- Attachments:** [Staff Report](#)  
[Jazz Tickets Donation Form](#)  
[Utah Jazz Receipt of Caritable Donation](#)

This consent item was approved and forwarded.

**6. ITEMS FROM COUNCIL MEMBERS**

6.1. Internal Business

**7. APPROVAL OF MINUTES**

**7.1 Approval of February 21st, 2023 Council Work Session [23-0203](#) Minutes**

- Attachments:** [022123 CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, that this agenda item be approved. The motion carried by a unanimous vote.

**ADJOURN for BOE**

The meeting was adjourned at 3:15 PM.

LANNIE CHAPMAN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL