

RESOLUTION NO. \_\_\_\_\_

DATE: \_\_\_\_\_

A RESOLUTION OF THE SALT LAKE COUNTY COUNCIL  
REQUESTING THE ASSISTANCE OF MAYOR'S FINANCE IN PREPARING  
ANNUAL WRITTEN REPORTS REQUIRED BY UTAH CODE  
CONCERNING THE TRANSIENT ROOM TAX AND THE TOURISM,  
RECREATION, CULTURAL, CONVENTION AND AIRPORT FACILITIES  
TAX

WHEREAS, Salt Lake County has adopted and imposed both a transient room tax under Utah Code Ann. § 59-12-301, codified at Chapter 3.12 of Salt Lake County Ordinance ("TRT"), and a tourism, recreation, cultural, convention, and airport facilities tax under Utah Code Ann. § 59-12-603, codified at Chapter 3.10 of Salt Lake County Ordinance ("TRCC tax"); and

WHEREAS, the Council, acting as the legislative body for Salt Lake County, annually approves and appropriates expenditures from both the TRT and the TRCC tax as a part of Salt Lake County's budget process and in the manner prescribed by Utah Code and Salt Lake County Ordinance; and

WHEREAS, pursuant to Utah Code Ann. § 17-31-5.5, the Council, as the legislative body for Salt Lake County, is obliged to prepare annual written reports that include an identification and breakdown of expenditures associated with the both the TRT and the TRCC tax; and

WHEREAS, on or before October 1 of each year, the Council is required to provide copies of these annual written reports to the Utah Office of Tourism within the Governor's Office of Economic Opportunity, the Salt Lake County TRCC tax advisory board, and the Office of the Legislative Fiscal Analyst; and

WHEREAS, the Salt Lake County Mayor serves as the budget and finance officer for Salt Lake County pursuant to Salt Lake County's budget ordinances and applicable state law; and

WHEREAS, the Mayor, by and through the Mayor's Office of Financial Administration ("Mayor's Finance"), has the appropriate staff, data, training, and expertise to assist the Council in accurately compiling data of revenues and expenditures that are needed to prepare the annual written reports required by Utah Code Ann. § 17-31-5.5; and

WHEREAS, Mayor's Finance has expressed a willingness to assist the Council in compiling and preparing the annual written reports required by Utah Code Ann. § 17-31-5.5; and

WHEREAS, Utah Code Ann. § 17-31-5 provides that the Council may do and perform all acts that are necessary, convenient, desirable, or appropriate to carry out the provisions of state law related to the TRT and TRCC tax, including with respect to preparation of the annual written reports required by Utah Code Ann. § 17-31-5.5; and

WHEREAS, the Council now finds it expedient to formally request the assistance of Mayor's Finance in compiling and preparing the annual written reports required by Utah Code Ann. § 17-31-5.5, both for fiscal year 2023, as well as for future required reports;

NOW THEREFORE, be it resolved by the Salt Lake County Council, acting as the legislative body for Salt Lake County:

- 1) The Council formally requests the assistance of Mayor's Finance in compiling and preparing the annual written reports required by Utah Code Ann. § 17-31-5.5, beginning with the preparation of a report detailing previously approved expenditures of the TRT and TRCC tax for fiscal year 2023, along with a lookback of fiscal years 2021 and 2022, in a manner that satisfies the substantive requirements of Utah Code.

- 2) The Council shall review copies of the written reports prepared by Mayor’s Finance, approve those reports for accuracy and completeness, and or before October 1, adopt a final report and provide copies to the Utah Office of Tourism within the Governor’s Office of Economic Opportunity, the Salt Lake County TRCC tax advisory board, and the Office of the Legislative Fiscal Analyst.
- 3) The Council further requests the cooperation and assistance of Mayor’s Finance in timely preparing future annual written reports as required by Utah Code.

APPROVED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

SALT LAKE COUNTY COUNCIL

By: \_\_\_\_\_  
Laurie Stringham, Chair

ATTEST:

\_\_\_\_\_  
Lannie Chapman  
Salt Lake County Clerk

Reviewed and Advised as to Form and Legality:

By: \_\_\_\_\_  
Senior Deputy District Attorney

Council Member Alvord voting	_____
Council Member Bradley voting	_____
Council Member Bradshaw voting	_____
Council Member Granato voting	_____
Council Member Harrison voting	_____
Council Member Stewart voting	_____
Council Member Stringham voting	_____
Council Member Theodore voting	_____
Council Member Winder Newton voting	_____