

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, November 3, 2020**

**11:00 AM**

**Room N2-800**

## **Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Member Shireen Ghorbani  
Council Member Arlyn Bradshaw  
Council Member Michael Jensen

**Excused** Council Chair Max Burdick

**Call In** Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Steve DeBry

**1.1 Statement of Council Chair Max Burdick Concerning the [20-1079](#)  
Temporary Conduct of Electronic Meetings of the Council  
Consistent with the Utah Open and Public Meetings Act**

**Attachments:** [Staff Report](#)  
[OPMA Findings - October 2020](#)

**Mr. Mitchell Park**, Legal Counsel, Council Office, referred to the temporary conduct of electronic meetings of the Salt Lake County Council that is consistent with the Utah Open and Public Meeting Act. This allows the Council to hold electronic meetings without a physical anchor location.

**2. CITIZEN PUBLIC INPUT**

**Mr. Steven Van Maren** asked if the Council would allow him to ask a question of Gary Edwards, Director, Salt Lake County Health Department, during the presentation scheduled later in the meeting.

**Council Member Jensen** stated he would allow this one-time exemption for Mr. Van Maren to ask a question and would call on him.

**3. DISCUSSION ITEMS:**

**3.1 Hiring Freeze Exception Report [20-1080](#)**

**Attachments:** [Staff Report](#)  
[Hiring Freeze Exceptions - 110320 Agenda](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Informational

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the new hiring freeze exceptions.

**3.2 General Update and Overview on Homeless Resource Center** [20-1085](#)

**Attachments:** [Staff Report](#)  
[Shelter the Homeless.SLCo.COW.update10.2020](#)

Presenter: Laurie Hopkins, Executive Director, Shelter the Homeless (Approx. 30 mins).

Informational

**Ms. Laurie Hopkins**, Executive Director, Shelter the Homeless, delivered a PowerPoint presentation highlighting the vision and mission of the homeless resource centers, operators of the centers, operational milestones, financial outlook, and number and demographics of individuals served.

**3.3 Update on Salt Lake County's Coordinated Response to COVID-19** [20-1081](#)

**The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency**

**Attachments:** [Staff Report](#)  
[Report to County Council -- 11032020](#)

Presenters: Mayor Jenny Wilson; David Schuld, Intelligence Section Chief, Salt Lake County COVID-19 Response; and Gary Edwards, Director, Health Department (Approx. 30 mins).

Discussion/Direction

**Mr. Gary Edwards**, Director, Salt Lake County Health Department, stated there are nearly 51,000 total cases of COVID-19 in Salt Lake County, which is 4.3 percent of the population. The current surges are in the south and west parts of the County. The positivity rate is very high; it was a little over 19 percent last week. Then, approximately 37 percent of the County's population has been tested at one time or another.

The County is working closely with the schools. Early in the school year,

about 50 percent of the school cases were in high school. That is now down to 42 percent, but cases in elementary and middle school have increased. The students are good about wearing masks in schools, but they remove them when they leave with their friends.

The County has had discussions with the State to get rapid testing at the homeless resource centers. Rapid testing has also been set up for first responders. Then, yesterday, the Health Department launched a pilot program, which allows students who are on quarantine to be given the rapid test. If the pilot program goes well, the Health Department will set up at the Maverik Center three days a week and allow any school-aged individual to get a rapid test.

**Mr. David Schuld**, Intelligence Section Chief for COVID-19, delivered a PowerPoint presentation showing the transmission index level, 7-day average percentage positive, 14-day case rate, statewide ICU utilization, daily case counts, active case curve, percent change by week, a case snapshot, an infection snapshot, test analysis and positivity, age distribution of cases, and the top ten current cases viral surveillance by zip code.

**Mr. Steve Van Maren**, citizen, asked about the trailers set up at the Mountain America Expo Center preparing for inoculations.

**Mr. Edwards** stated at least two different vaccine companies have been using Mountain America Expo's parking lot for Phase 3 trials.

### 3.4 Salt Lake County COVID Recovery Update

[20-1082](#)

**Attachments:** [Staff Report](#)  
[SBIG Final Report](#)

Presenters: Erin Litvack, Deputy Mayor/Chief Administrative Officer and Catherine Kanter, Deputy Mayor of Regional Operations (Approx. 15 mins).  
Informational

**Ms. Jordan Carroll**, Communications Manager, Office of Regional Development, delivered a PowerPoint presentation on the Small Business Impact Grant (SBIG) including the beginning of the pandemic and what was found from a May 2020 survey of Salt Lake County business owners, the COVID-19 SBIG Round 1 statistics, and the SBIG Round 2 applications,

the total approved grants by municipality, the total program statistics, SBIG outreach, the business support staff, and additional opportunities.

**Council Member Granato** asked if these loans factored into the County's report to the Federal Government on the use of the Coronavirus Aid, Relief, and Economic Security (CARES) Act money.

**Ms. Dina Blaes**, Director, Office of Regional Development, stated the application process was set up in such a way that it would facilitate and ease the reporting the County has to do for the Federal Government. The County will be able to aggregate all of these grants as one sort of line item in its report to the Federal Government. If the Federal Government chooses to do an audit of each individual grant, the application itself included information the County would need for record-keeping to make sure grant recipients did indeed spend the money the way they told the County they would spend it.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated everyone has worked diligently to ensure the County was following all of the federal guidelines and doing everything it could to support local businesses.

## RECESS

## RECONVENE 1:15 PM

### 3.5 BUDGET WORKSHOP: [20-1087](#) Administrative Services Department

**Attachments:** [Staff Report](#)  
[DAS - 2021 Department Budget Presentation FINAL for 11.3.20](#)

Presenter: Megan Hillyard, Director, Administrative Services Department (Approx. 30 mins).

Discussion/Direction

**Ms. Megan Hillyard**, Director, Administrative Services Department, delivered a PowerPoint presentation reviewing the 2021 budget proposal for divisions within her department including: Contracts & Procurement, Records Management & Archives, Real Estate, Addressing, Facilities Services, Information Technology, and Office of Data & Innovation.

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, to approve the Administrative Services Department budget as proposed by the Mayor. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

**3.6 BUDGET WORKSHOP: [20-1088](#)**  
**Capitol Projects**

**Attachments:** [Staff Report](#)

Presenter: Megan Hillyard, Director, Administrative Services Department (Approx. 20 mins).

Discussion/Direction

**Mr. Rory Payne**, Director, Facilities Services Division, delivered a PowerPoint presentation showing the proposed 2021 capital projects, which included the proposed security updates at the Government Center.

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, that this agenda item be approved as recommended by the Mayor. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

**3.7 BUDGET WORKSHOP: [20-1089](#)**  
**Regional Development**

**Attachments:** [Staff Report](#)  
[2021 ORD Budget Presentation v3\\_2020 Oct 27](#)  
[2021 ORD Regional Projects requests v3\\_2020 Oct 27](#)  
[2021 Emergency Management Works Budget Presentation.Final Draft.10.30.20](#)  
[2021 Public Works Budget Presentation](#)  
[Park Patrol Letter - Signed](#)

Presenters: Catherine Kanter, Deputy Mayor of Regional Operations; Mike Reberg, Associate Deputy Mayor; Dina Blaes, Director, Office of Regional Development; Scott Baird, Director, Public Works and Municipal Services; and Patrick Craig, Director, Solid Waste Management Facility(Approx. 90 mins).  
Discussion/Direction

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated the entire budget for Regional Operations will be presented today.

➤ *Public Works and Municipal Services Budget*

**Mr. Scott Baird**, Director, Public Works Department, delivered a PowerPoint presentation showing how each division is funded, budget requests, and new initiatives for each of the following divisions: Animal Services, Public Works Operations, Public Works Engineering Administration, Public Works Engineering Projects, Flood Control Engineering Administration and Projects, Flood Control Engineering, and Fleet Management.

**Council Member Newton** asked about the request for three additional FTEs within the Animal Services budget to fund park patrol. She questioned if this budget was the appropriate place to fund this or if it should come out of the Parks & Recreation budget. Another possibility would be to ask the cities to fund this through contracts with Animal Services.

**Ms. Talia Butler**, Director, Animal Services Division, stated enforcement of rules within the parks falls under her portfolio, which is why the FTEs would be funded under the Animal Services budget. The parks are County owned regional parks, so the County is responsible for them. There has been an increase of complaints regarding off-leash dogs at the parks, so the FTEs are needed to enforce the rules.

**Council Member DeBry** stated he would like the proposed three FTEs to be placed on a list to be discussed before the adoption of the final budget.

**Mr. Baird** stated he would like to add an additional request under the Flood Control Engineering - Capital Project budget of \$31,500. The Federal Emergency Management Act (FEMA) recently released a new map of flood zones, which placed a neighborhood in the County in a flood zone. The funds would be used for a study to see what work could be done on the channel so the neighborhood could be moved out of the flood zone.

**Council Member DeBry** stated he would like to see the project added.

**Mr. Patrick Craig**, Director, Solid Waste Management Facility, continued the PowerPoint presentation highlighting the 2021 Solid Waste Management Facility proposed budget and initiatives.

A motion was made by Council Member DeBry, seconded by Council Member Bradshaw, that the Public Works and Municipal Services budget be approved as recommended by the Mayor with the three FTEs for Animal Services as a placeholder and to be placed on a list to be discussed at a later date, and to add \$31,500 to the Flood Control Engineering - Capital Project budget. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

➤ *Emergency Management Budget*

**Ms. Catherine Kanter**, Deputy Mayor of Regional Services, delivered a PowerPoint presentation on the Emergency Management 2021 budget. The PowerPoint highlighted the events of the year, including the pandemic, earthquake, windstorm, and fires, the 2021 and funding snapshot for both the Internal Emergency Management budget, and the External Emergency Management budget.

A motion was made by Council Member Winder Newton, seconded by Council Member Ghorbani, to approve the Emergency Management budget as recommended by the Mayor. The motion carried by the following vote:



**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

➤ *Regional Development Budget*

**Ms. Dina Blaes**, Director, Office of Regional Development, delivered a PowerPoint presentation on the Office of Regional Development highlighting the philosophy of her office, operating budget, and the overview of 2021 General Fund requests. She then reviewed each of the following divisions and any new requests within that division's budget: Regional Development Administration, Housing & Community Development, Regional Planning & Transportation, Environmental Program, and Economic Development. The PowerPoint continued with slides showing the Regional Projects Fund history, Regional Projects Fund requests and details relating to those requests, and Regional Projects Fund rebudgeted requests.

**Council Member Newton** stated she is concerned with the use of General Fund monies to fund studies within the unincorporated areas. The Municipal Services District should be funding these studies as the lead. Salt Lake County's role is to help as needed. She is concerned about duplication of services between the MSD and the Regional Planning Office and would like to be better educated on the roles of each at a future Committee of the Whole meeting.

**Ms. Blaes** stated the Interlocal Agreement between the County and the MSD allows for the County to maintain a leadership role on any projects that have a regional significance. The West Master Plan has an incredibly important regional significance and that is why the County is taking a leadership role.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Development, stated the role between Regional Planning and the work MSD does is something her office has wrestled with. She would like to have the opportunity to discuss this with the Council on a future Committee of the Whole meeting.

**Council Member Newton** asked about the proposed \$50,000 for Regional Planning support and training and if that would be used to train all planning commissions within Salt Lake County.

**Mr. Ryan Perry**, Director, Regional Planning and Transportation Division, stated it would be used to train members of the Mountainous Planning Commission as well as and the Salt Lake County Planning Commission. Both planning commissions comprise of members representing municipalities as well as the unincorporated areas.

**Mayor Jennifer Wilson** stated she would welcome the discussion with the Council regarding the role between the Regional Planning Office and the MSD. An additional point that needs to be considered during the discussion is the vast amounts of unincorporated land that is likely to be annexed into adjacent municipalities in future years. The County needs to make sure that it does not do anything to impact the cities when an annexation occurs.

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, to approve the Regional Development budget as recommended by the Mayor. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

### 3.8 Other Budget Items as Necessary

[20-1083](#)

**Attachments:** [Staff Report](#)

Presenter: Dave Delquadro, Fiscal Manager, Council  
Discussion/Direction

There were no additional budget items to be discussed.

## 4. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that the consent agenda be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

- 4.1 A Resolution of the Salt Lake County Council Approving and Adopting an Agreement Executed Between The County and Communities United, a 501(C)(3) Non-Profit to Provide \$50,000 to Communities United to be Disbursed to Families Impacted by the COVID-19 Pandemic** [20-1072](#)

**Attachments:** [Staff Report](#)  
[Resolution approved as to form 27OCTOBER2020](#)  
[Communities United Agreement approved as to form 27 OCTOBER2020](#)

This consent item was approved and forwarded.

- 4.2 Reappointments of Mr. Bing Fang, Mr. Gordon Wolf, and Ms. Daphne Williams as Members of the Arts & Culture Advisory Board; Mr. Gordon Wolf and Ms. Daphne Williams' Terms Would Begin March 29, 2020 and End March 28, 2023; Mr. Bing Fang's Term Would begin January 1, 2021 and End December 31, 2023** [20-1077](#)

**Attachments:** [Staff Report](#)  
[Arts & Culture Board Appointment Approval form](#)  
[Arts & Culture Board Appointment Redacted](#)

This consent item was approved and forwarded.

## **5. ITEMS FROM COUNCIL MEMBERS**

- 5.1. Internal Business

## **6. APPROVAL OF MINUTES**

- 6.1 Approval of Committee of the Whole Minutes for October 20, 2020** [20-1065](#)

**Attachments:** [102020 - COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

**ADJOURN 3:45 PM for Board of Equalization**

The meeting was adjourned at 3:45 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
VICE CHAIR, SALT LAKE COUNTY COUNCIL