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**Samantha Mary Thermos**  
Zoo, Arts and Parks Program Director

March 7, 2023

Salt Lake County Council  
2001 S State Street, N2-100  
Salt Lake City, UT 84190

RE: ZAP Tier II Conditional Approval Update: Oquirrh Hills Performing Arts Alliance

Dear Salt Lake County Council:

The Zoo, Arts & Parks (ZAP) Tier II Advisory Board and staff are requesting that Oquirrh Hills Performing Arts Alliance | Empress Theatre 2022 ZAP Tier II award be revised to \$15,000 from \$55,000 after Oquirrh Hills did not meet the requirement of the conditional award recommended by the ZAP Tier II Advisory Board and approved by the Salt Lake County Council on October 25, 2022. \$15,000 is the maximum amount Oquirrh Hills is eligible for under County Policy 1031 based on the application materials submitted.

Oquirrh Hills' award of \$55,000 was conditioned on providing a certified audit of operating expenses for the most recent fiscal year by December 31, 2022. A certified audit is required by County Policy 1031 section 3.7 based on the amount requested. Oquirrh Hills contacted ZAP staff on January 26, 2023 to notify of their inability to submit the required audited financial statements and requested ZAP staff move forward with the revised award amount.

The undistributed money will remain in the Tier II fund for next year's grant funding cycle.

As an organization whose work is vital to the vibrancy of the County's west side, and a long time grantee of the ZAP program, ZAP staff continue to work closely with Oquirrh Hills to support their ongoing success in future ZAP grant fund cycles.

Sincerely,  
Samantha Mary Thermos  
Program Director

cc: Robin Chalhoub, Community Services Department Director  
Matt Castillo, Arts & Culture Division Director