

SALT LAKE COUNTY

*2001 So. State Street
Salt Lake City, UT 84114*



Meeting Minutes

Friday, October 15, 2021

3:00 PM

RM N2-800

TRCC - Tourism Recreation Cultural and Convention

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Members of the Board May Participate Electronically. The Public May Attend. Meetings May Be Closed For Reasons Allowed By Statute. Motions Relating to Any of the Items Listed Below, Including Final Action, May Be Taken.

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Join by meeting number

Meeting number (access code): 2480 884 5988

Meeting password: M2Gh3nHtgi3

1. Call to Order

- Present:** Board Chair Mayor Ron Bigelow
Board Member Miranda Barnard
Board Member Mayor D. Blair Camp
Board Member Colby Hill
Board Member Mayor Kristie S. Overson
Board Member Mayor Mike Peterson
- Absent:** Board Member Mayor Robert Dahle
Board Member Representative Eric Hutchings
Board Member Tawnee McCay

2. Public Comment

No public comment.

3. Approval of Minutes

3.1

[21-1230](#)

Attachments: [2021-09-08 TRCC Meeting Draft Minutes](#)

A motion to approve the minutes was made by Board Member Mayor Kristie Overson and seconded by Board Member Mayor Mike Peterson. The motion passed unanimously.

Aye: Board Chair Mayor Bigelow
Board Member Barnard
Board Member Mayor Camp
Board Member Hill
Board Member Mayor Overson
Board Member Mayor Peterson

Absent: Board Member Mayor Dahle
Board Member Representative Hutchings
Board Member McCay

4. Discussion Items

4.1

[21-1231](#)

Salt Lake County Deputy Mayor and Chief Financial Officer, Darrin Casper, gave a quick overview of the long range plan and policy areas noting that it hasn't really been altered since the proposal was presented at the meeting two months ago. Casper stated Holly Yocom, Director of Community Services, would talk about operations and how they relate to TRCC fund.

Board Chair Mayor Bigelow clarified if there was anything new or a change in amounts.

Deputy Mayor Casper answered there was no real change and Director Yocom would be addressing what hasn't been discussed at the previous meeting. Deputy Mayor Casper began to review the long range plan:

Revenue Situation

Deputy Mayor Casper explained the ongoing revenues from TRCC are coming from the car rental tax, restaurant tax, and transient room tax totaling out to a projection of \$49 million dollars for 2022. He explained this is a good news scenario comparing it to the 2020 revenues that had dipped to \$33 million dollars. In 2020 there was a big hit to the fund because projects were cancelled and had to go through the process of reappropriating. Deputy Mayor Casper noted another good sign is the 2022 projections are exceeding 2019 revenue actuals were about \$45.3 million showing revenues are recovering and exceeding. He did note that the transient room taxes are still down, but gains in the car rental tax and restaurant tax outweigh that.

There was a fund balance transfer for the board approved "Meadow Brook Well Project." The project came in substantially over budget. The County Council approved the increase last week making a commitment to fund the revised estimated cost of \$1.875 million with ARPA funds using a fund balance transfer.

Board Member Mayor Peterson asked if ARPA paid 100% of the bill?

Deputy Mayor Casper answered that it did. TRCC funds didn't pay anything. Deputy Mayor Casper then addressed Arts and Culture noting the transfer of \$4.4 million is less than a typical year's transfer. In 2021, \$6.3 million was transferred in. Arts and Culture received the Shuttered Venue Grant from the federal government resulting in the lower transfer balance and will utilize the grant to replace lost revenues for 2022. This created a buffer for TRCC funds.

The transfer to the General Fund for Parks and Recreation's operations totals \$19.6 million. This follows the standard set by the Board of 40% for the TRCC Fund operation revenue. The plan shows everything is getting back on track except for a temporary smaller transfer to Arts and Culture. He continued to say that everything in the proposed 2022 budget is exactly as the TRCC Advisory Board reviewed and approved, with only small fine tuning changes. He told the board his opinion that they can be viewed as positive by the TRCC Advisory Board because they hit the 40% mark, Arts and Culture has a lower balance because received the grant, and everything else is in line with what was previously proposed.

Board Member Mayor Peterson thanked Casper for the report and noted everyone's concerted approach through the COVID period.

Deputy Mayor Casper responded that there is a little bit more money because of the ARPA transfer in. At the last presentation, the bounds of the fund balance reserve were being pushed but now is in good shape.

Chair Mayor Bigelow asked Casper if there was anything else.

Deputy Mayor Casper concluded that he is incredibly pleased with the progress of the revenues coming back. He mentioned the fund balance is healthy.

Community Services TRCC Requests

Community Services Director Holly Yocom started her presentation by thanking the Community Services Team before going over SLCO's Recreation budget. Director Yocom noted that anything over 40% will be covered by the general fund and reminded the board that there is \$6.3 million in capital funding set aside for community services.

Recreation Budget

Director Yocom explained the request restores the Recreation Center revenue based on financial performance from 2017 through 2019. The COVID revenue reduction was anticipated because of modified operations last year and with full operations coming back the revenue is forecasted to increase. The department is only proposing 50% of the revenue increase at this time based on the recommendation from the Revenue Committee and expecting the centers to get back to full restoration.

Chair Bigelow asked if the 50% restoration would bring it back to the last budgeted amount in 2019.

Director Yocom answered the full restoration of COVID cuts taken in 2020 and 2021. The biggest line item includes staff, travel, and employee recognition. This includes 15 FTEs that were cut because of COVID.

New FTE Accountant

Director Yocom explained the new FTE accountant request would be covered with temporary funds. She explained that with ARPA funds, new grants, and projects coming on line the accounting team could not keep up on the reporting.

Temporary Wage Increase

Director Yocom noted this item is the biggest one she wants to talk about. It was discussed last year, and planned to request additional funding in 2021, but could not move forward because of COVID. The request to address inflationary pressure by an hourly wage increase addresses staffing shortages caused by low hourly wages for non-benefited temp employees. An analysis from the Bureau of Labor and an analysis of SLCO showed the county is behind other peer agencies. Director Yocom stated three indoor pools close during the middle of the day because they can't hire lifeguards. The \$2 million request will focus on high priority jobs so recreation can continue to operate. Some positions will receive a \$0.40 increase and others a \$4.00 increase.

Merit Equity FTE Adjustment

Director Yocom next explained the Merit Equity FTE adjustment requested by HR. In the past, the department has been able to absorb this into the budget but can't do that this year.

2 FTE Building Operation Managers

The department is requesting funding for 2 FTEs to help cover operations management in recreation centers.

Board Member Mayor Peterson asked if positions are mobile and are Building Operation Managers handling multiple facilities.

Director Yocom responded that the department is currently short 4 building managers so some are covering multiple facilities. Mobile positions are not able to keep up with the wear and tear in the buildings. There are currently four facilities that don't have a permanent Building Operation Managers.

Board Member Mayor Peterson commented equity adjustments are very necessary and applauds temporary wage increases. Finding part time/seasonal employees is a challenge in industries and is highly supportive of the increase.

Parks Operations

Director Yocom explained the request to restore the COVID cut of \$809,000 which cut mostly staff.

Construction and Maintenance Specialists

Director Yocom explained the request for 5 merit FTEs would use temporary funding in the budget. She continued that they need to bring these positions on full time because people are being hired and then not showing up. They were unable to hire 30 temporary positions through the summer. The department needs the 5 FTEs to have a stable workforce.

Temporary Wage Increase

Director Yocom noted the estimated need of \$657,000. The requests are coming in two phases. Phase 1 request is \$239,000 of the total amount.

Tree Replacement

Director Yocom explained this ongoing request has been put into the budget to address trees that are dying and need maintenance.

Bingham Creek Regional Park Phase 1

Director Yocom explained this is one of the ZAP projects in partnership with South Jordan. Part of the revenue for the project is coming from South Jordan to help pay for operations and FTEs.

Andrew Keddington added that \$313,000 of one-time funding is for equipment. The \$297,000 operation cost is net of the revenue that comes in with it.

Pioneer Regional Park

Director Yocom explained the 1 FTE request is to continue care for the park as it is brought online.

Increase in Funding for Planning Studies

Director Yocom explained this request is because of the calls they receive to study different things and contracted planners are increasing fees. The request increases the budget from \$100,000 to \$150,000.

Softball Complexes

The Miller family made a \$5 million contribution that was distributed over the last couple of years to complete the Larry H Miller Softball Complex (13th S and 54th E) and the Valley Regional Park Softball Complex. The Larry H Miller complex has been completed the Valley Regional Complex has been funded in pieces over the last 4 years. This is the final request to complete the projects.

Open Space Requests

Director Yocom explained these requests are for conservation management and encroachment control. The request includes a 0.75 FTE request and funding for temporary labor and equipment. Director Yocom continued that encroachment is costing attorneys time and money. The department wants to make sure it is being responsible going forward addressing this issue. As the department looks at purchasing open space in the future, maintenance dollars will be considered. A 0.75 employee is being requested because there is a recreation employee who is spending 0.25 of their time on open space. This request would complete a full time FTE.

Board Member Mayor Peterson asked if the department is looking to put more money in the open space fund.

Director Yocom responded that \$500,000 is already built into the long range plan and the Mayor has put over \$1 million in the general fund to help purchase more property. The fund is slowly being built back up to purchase property.

Golf

Director Yocom stated again that part of the \$6.3 million is set aside for Community Services. There is currently a contract in place with Riverton City for water on the River Bend Golf Course that is up next year. The department is looking into building a well on the property or connecting to the Riverton City well. They are trying to get off culinary water. The \$3 million would go towards the well's infrastructure. Director Yocom stated it is necessary to move forward with a different water source and the Meadow Brook well cost less because the infrastructure was already there.

Equestrian Park

Director Yocom noted the increased fund transfer to the Equestrian Park during COVID. They believe the revenue will start increasing and are already decreasing expenses. The Equestrian Park also uses culinary water so a study is being proposed to find out the cost and options to move off it.

Clark Planetarium

Director Yocom noted a Planetarium facility study is included in capital projects to look into a better office space for employees because they are currently in the basement with no sunlight. They also want to look at providing more classroom space.

Arts and Culture

Director Yocom explained the request includes the projected revenue based on the current calendar and aligns necessary expenses to operate the building.

Wire Cast Streaming Services for Venues

Director Yocom presented this request is believed to bring in \$20,000 in revenue and has a \$24,000 expense. They have already bought a couple systems with CARES dollars and have seen the success of bringing in new technology to buildings.

FTE Technical Director

Director Yocom explained that when Broadway was taken out, 2 FTE Technical Director Positions were taken away. There are more people booking Capital Theater so they need a new Technical Director to help with the increase in demand.

\$202,000 for COVID Cut Restorations

Director Yocom explained about 40% was brought back last year and this is the remaining \$60,000 of those cuts.

Acquisition Increase of \$10,000

Director Yocom explained in 2008 it was about \$45,000 and it was cut down to \$15,000. This is the first time they are asking to increase it to \$25,000 total.

Capital Projects

Director Yocom explained there are no big capital projects because some of the other projects are costing more money.

Annual Total Outside Requests

Director Yocom stated there are no new request for 2022. There are only previous commitments ongoing in the TRCC fund.

Board Member Mayor Camp commented that he is feeling the pain in low part-time wages, increases in expenses, and that things have not gone as anticipated. He echoed what Mayor Peterson stated about supporting and understanding the need for the presented increases.

Chair r Bigelow stated he thinks there needs to be a motion taken on the additional recommendations.

Board Member Mayor Peterson stated they were voting on Casper's and Yocom's presentations.

Deputy Mayor Litvack stated they would appreciate the support of the budget in its entirety.

Chair Mayor Bigelow stated the board had already done that and sent the plan to Council.

Deputy Mayor Litvak clarified the board approved the long range plan. This approval would be the appropriation of the long range plan in the 2022 budget.

Brad Kendrick clarified the last meeting was the 2021 budget and the board now needs to make a motion for the 2022 budget.

Attorney Craig Wainsgurd stated the agenda just talks about budget discussion and not about final approval. He asked Deputy Mayor Litvack if she was comfortable with putting the public on notice of seeking the board's approval.

Brad Kendrick explained this is how it has been on the agenda in the past.

Deputy Mayor Litvack explained the approval of the board is a recommendation to the County Council to support the Mayor's proposed budget. It isn't an approval of the budget, only a discussion and recommendation.

Chair Bigelow stated the TRCC Board does not approve the budget it makes a recommendation to the Council who will take that into consideration and then vote. The Council is the policy and approval board. He explained the motion before the board is to approve the proposed budget as shown to the board an all the other items. The board is not a body that needs a roll call vote so asked if there were any objections. Then stated the motion was approved unanimously.

Director Yocom stated Taylorsville was opening the Centennial Plaza which was supported by TRCC. She congratulated Mayor Overson. She also congratulated and thanked Mayor Bigelow for his service because it was his final board meeting. She also recognized Mayor Peterson and Mayor Camp on their commitment.

Board Member Mayor Peterson explained it was an eye opening committee and recognized the honor he felt to have been a part of the committee.

Deputy Mayor Litvack thanked everyone for their service.

Chair Mayor Bigelow acknowledged that the board proposed funding for Veteran's Hall in West Valley City and construction had started with the completion date set for November 11, Veteran's Day. A dedicatory service would happen with speakers including Representative Chris Stuart.

This Discussion Items was approved.

Board Member Mayor Peterson stated if it is an action item it should probably say action. If it is a recommendation it isn't problematic, but in the future should say action. He moved to support and pass on the recommendation of approval to the County Council for the 2022 budget as presented to the TRCC.

Chair Mayor Bigelow asked for a second.

Board Member Mayor Overson provided the second.

Aye: Board Chair Mayor Bigelow
Board Member Barnard
Board Member Mayor Camp
Board Member Hill
Board Member Mayor Overson
Board Member Mayor Peterson

Absent: Board Member Mayor Dahle
Board Member Representative Hutchings
Board Member McCay

5. Other Committee Business

6. Adjournment

TRCC Board Members

Mayor Bigelow - Chair
Mayor Peterson - Vice Chair
Miranda Bernard
Mayor Camp
Mayor Dahle
Colby Hill
Eric Hutchings
Tawnee McCay
Mayor Overson