Obsolete Policies

2000 Records Management Policy & Procedure Definitions (7 pages)

These live on the Records Management and Archives Website

2050 Personal Privacy (5 pages)

Duplicative of statute

2080 GRAMA Records Designation & Classification (3 pages)

Educational/training for employees. Majority will be moved to Records Management Standards.

2100 GRAMA Correction of Erroneous Records (2 pages)

 Duplicative of statute

2115 Retention and Classification of Electronic Mail (7 pages)

Educational/training for employees. Majority will be moved to Records Management Standards.

2125 Business Continuity and Disaster Recovery for Records (2 pages)

Duplicative to County Policy 1410 Emergency Management /Succession/Declaration Process

All six polices totaled 26 pages. 50% were duplicative of statute and 50% were all training resources.