



Sherrie Swensen

Salt Lake County Clerk

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Chief Deputy Clerk



SCHEDULE A

Salt Lake County Clerk's Office Schedule of Fees

In order to provide for fair and consistent charges to all parties, and pursuant to the resolution adopted by the Salt Lake County Council, the Salt Lake County Clerk's Office shall charge and collect the following fees before releasing any documents or materials, subject to a superseding state statute, county ordinance, or court order.

Document Requests Under GRAMA

- I. The following fees shall be assessed and collected in response to a GRAMA request or any other production of documents.
 1. Hard copy documents (8 ½" x 11" or 8 ½" x 14"): \$0.25/page (black and white) or \$1.00/page (color) up to 100 pages. Over 100 pages charges at \$.50/page (black and white) and \$1.25/page (color).
 2. Hard copy documents (non-standard sizes): \$0.25/page (black and white) or \$1.00/page (color) up to 10 pages. Over 10 pages charged at \$0.50 (black and white) and \$1.25/page (color) or actual reproduction costs, whichever is higher.
 3. Digital format copies of hard copy or electronically stored documents (cd, dvd, flash-drive, requestor's mass storage device, or similar electronic or digital forms): \$5.00 plus \$0.05/page or actual reproduction costs, whichever is higher.
 4. Certified copies of hard copy documents: \$5.00/page.
 5. Mailing: \$2.00 per mailing or actual cost, whichever is higher.
 6. Phone order shipping & handling: \$3.00
- II. In addition to the fees above, below are the assessed fees specific to the Elections Division.
 1. Electronic copies of the Registered Voter Lists:
 - a. Countywide list of registered voters: \$350.00
 - b. 2nd Congressional district registered voters: \$200.00
 - c. 3rd Congressional district registered voters: \$200.00
 - d. 4th Congressional district registered voters: \$200.00

2. Electronic copies of lists of Registered Voter by district:
 - a. \$15.00 minimum set up fee, and
 - b. \$0.002/per record, or
 - c. \$35.00 Absentee/Early Vote Lists.

3. Hard copies of district maps/ jurisdictional boundaries:
 - a. 11"x17" (only available for certain districts): \$5.00
 - b. 3'x4': \$15.00
 - c. 4 Sectional Map 6'x8': \$50.00

Production to Different Format

In no event will the Clerk's Office be required to produce documents in a format other than the format in which those documents are maintained in the ordinary course.

Research Time

Research Fees: The costs of staff time for scanning, compiling, formatting, manipulating, packaging, summarizing, or redacting data, including staff time for redacting private, protected or controlled information, shall be charged for any request that takes more than 30 minutes to fulfill (calculated using the individual's hourly wage rate). See 63G-2-203(2)(b).

In that event, a good faith estimate shall be provided by the Clerk's Office to the requestor within a reasonable time after it receives the request. Prepayment by the requestor may be required before the compilation is commenced.

Waiver of Fees

Notwithstanding the above provisions, the Clerk's Office may waive all or part of any fees or charges in filling a request to produce any document if doing so is necessary to comply with State law or County ordinance.