

Mayor's Office: Council Agenda Item Request Form
This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.

| | |
|--------------------------------------|--|
| Date Received (office use) | |
|--------------------------------------|--|

| | |
|--|---|
| Date of Request | 11/14/2017 |
| Requesting Staff Member | Kendra Kahlow |
| Requested Council Date | November 21 st , 2017 |
| Topic/Discussion Title | Mayor's Contribution Fund |
| Description | Contribution to the Young Women's Leadership Council in the amount of \$500.00. |
| Requested Action¹ | Council Approval, Consent Items |
| Presenter(s) | |
| Time Needed² | Consent Items |
| Time Sensitive³ | |
| Specific Time(s)⁴ | |
| Contact Name & Phone | Kendra Kahlow x.7031 |
| Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting. | |

Mayor or Designee approval: _____

¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.

November 21, 2017

The Honorable County Council
2001 S. State Street, Suite N2200
Salt Lake City, Utah 84190

Attn: Steve DeBry, Chair

Re: Community Contribution Recommendation

Council Members:

I have reviewed and approved the Salt Lake County Mayor's recommendations for the following community contribution amount under the Mayor's Contribution Fund, subject to the ratification of the County Council as outlined in county ordinance:

| Entity | Granted |
|----------------------------------|----------------|
| Young Women's Leadership Council | \$500.00 |
| <hr/> | |
| | \$500.00 Cash |

Purpose: An in kind donation to support the Young Women's Leadership Council.

This contribution is approved under the authority of **County Wide Policy 1200**.

Please place this item on your next available agenda for action. Thank you for your help in this matter.

Sincerely,

Ben McAdams
Mayor, Salt Lake County



1200

FORM A

Application for Contribution
(Including Fee Waivers)

Name of Organization: YWCA Young Women's Leadership Council

Address: 322 E 300 S SLC UT 84111

-(YWCA) Amberlie Phillips 801-537-8614

Contact Person: Ashley Cleveland Phone: 801 503 6365

Email address: a.cleveland1104@gmail.com

Fiscal year runs from 2017 to 18

Brief History of Organization: (Who started it? How long has it been organized? etc.)

Attached

Type of Request: Money [X] Equipment ___ Personnel ___ Facilities ___ Fee Waiver ___

Have you previously received money from Salt Lake County? Yes ___ No [X]

If yes, when and how much? (previous three years)

If you are requesting money, please answer the following questions:

Amount of Request: \$ 500-1000

Percent of Agency Budget: 20 %

Purpose of money requested and target population (may include a draft program):

Flyer attached.

Raising funds for YWCA Utah general operations, Young Womens Council programming, grand prize for benefit participant, and compensation for planner.



1200

FORM A (Cont.)

Please attach:

1. Current List of Board of Directors/ Organization Chart
2. Copy of 501(c)(3) if applicable. If not a **charitable community service-based organization**, please state the status of the organization.
3. Copy of an independent audit. If you do not have one, please enclose a copy of current financial statements.
4. Under policy 1200:
2.9 Public Purpose - Salt Lake County government's authority or responsibility to promote the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of County inhabitants.
What "public purpose" does your organization support?
5. Draft Program

You will be expected to report to the Salt Lake County Mayor on how the money was used and the success of the project.

The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the grant and will abide by the terms of this grant of County funds as that grant is defined in this Form A. The grantee accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for or amended in this grant. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional County funds. It is further understood that no grant funds will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The grantee is required to complete the Disbursement of Funds Report, Form B.

Dated this ___ day of _____, _____.

Grantee/Recipient



PANTSUIT *Party*

A COCKTAIL FUNDRAISER
FOR THE YWCA UTAH
PORTION OF THEMED COCKTAIL
MENU SALES TO BE DONATED!
RAFFLE TICKETS
AND SILENT AUCTION
NOV. 4, 8PM-1AM

WITH DJ STREETJESUS

