



February 8, 2023

Salt Lake County Council
2001 S State Street, N2-100
Salt Lake City, UT 84190

RE: ZAP Tier I Advisory Board Request an Increase to Qualifying Expenditures

Dear Salt Lake County Council:

The ZAP program is requesting an increase to the Tier I minimum average annual qualifying operating expenses to \$390,000. As such, Tier I grants will be made to organizations having at least \$390,000 or more in average annual qualifying operating expenses, averaged over the preceding three-year period.

Three scenarios were developed and deliberated on by the joint Financial Work Committee (WC). After a thoughtful discussion and considering past precedent, the Financial WC and subsequently the full Tier 1 Advisory Board unanimously recommends this change beginning with the FY24 grant cycle (applications reviewed in 2023 and funded in 2024).

Additionally, the Committee noted it will not preclude any current 2023 grant cycle Tier I grantee from future funding (unless their QE are significantly reduced). The three lowest QE during the last Tier I allocation were: \$490,428, \$640,567 and \$655,670.

This year, both ZAP Advisory Boards have reemployed Work Committees. The Financial and the General Practices joint WCs are made up of current and past Advisory Board members from each Tier working together to study and make recommendations to update the application process per County Policy and State Statute. The recommendations included in this memo are based on performing Consumer Price Index (CPI) analysis and other important market factors. The recommendation was approved by the Tier I Advisory Board on February 10, 2023.

Sincerely,
Samantha Mary Thermos
Program Director

Attachment: Draft Policy 1031 "County Option Funding for Zoological, Cultural and Botanical Organizations Known as The Zoo, Arts & Parks Program" with proposed changes

Cc: Robin Chalhoub, Community Service Department Director
Matt Castillo, Arts & Culture Division Director



Jenny Wilson
Salt Lake County Mayor

Erin Litvack
Deputy Mayor, Chief
Administrative Officer

Robin B Chalhoub
Community Services Department
Director

Matt Castillo
Arts & Culture Division Director

**Samantha Mary
Thermos**
Zoo, Arts and Parks Program
Director