



SALT LAKE COUNTY DISCLOSURE STATEMENT

TO: ALL SALT LAKE COUNTY OFFICERS, VOLUNTEERS, BOARD MEMBERS AND EMPLOYEES (“covered persons”)
FROM: THE SALT LAKE COUNTY DISTRICT ATTORNEY’S OFFICE
SUBJECT: STATUTORY ETHICAL AND DISCLOSURE REQUIREMENTS

All Salt Lake County covered persons must understand and follow a Utah law that prohibits, or requires disclosure of, certain actual or potential conflicts of interest between public duties and private interests. The County Officers and Employees Disclosure Act (§§ 17-16a-1, et seq., U.C.A., 1953 as amended) and Salt Lake Countywide Policy 1430 set the following requirements:

PROHIBITED ACTS

A covered person may not:

1. Disclose confidential information acquired by reason of the covered person’s official position or use such information to secure special privileges or exemptions for the covered person or others;
2. Use or attempt to use the covered person’s official position to secure special privileges for the covered person or for others; or
3. Knowingly receive, accept, take, seek or solicit, directly or indirectly, any gift or loan for the covered person or for another, if the gift or loan tends to influence the covered person in the discharge of his/her official duties.

DISCLOSURE REQUIRED

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- A. Receives or agrees to receive compensation for assisting a person or business entity in a transaction involving Salt Lake County;
- B. Is an officer, director, agent, employee or the owner of a substantial interest in a business entity that is subject to the regulation of Salt Lake County;
- C. Is an officer, director, agent, employee or owner of a substantial interest in a business entity that does or anticipates doing business with Salt Lake County;
- D. Holds an investment or other financial interest that creates a potential or actual conflict between the interest and the covered person’s public duties; or
- E. Hold some personal interest that creates a potential or actual conflict between the interest and the covered person’s public duties.

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Violation of these provisions may subject the covered person to disciplinary action or criminal prosecution. Any violations will be thoroughly investigated and prosecuted. Please be aware that this document is a shortened and simplified statement of the legal requirements involved in this area. Additional requirements or exceptions may apply. **YOUR CONDUCT WILL BE GOVERNED BY THE LAW, NOT THIS SUMMARY.** Feel free to direct any questions regarding the law’s ethical and disclosure requirements to the Civil Division of the Office of the District Attorney.

DISCLOSURE OF PERSONAL OR FINANCIAL INTEREST

(Use one form for each outside business entity or person you are associated with for which disclosure is required in the above section. If multiple forms for multiple outside business entities or persons are submitted, only one form need be signed and notarized.)

Under the provisions of the County Officers and Employees Disclosure Act, §§ 17-16a-1 et seq., U.C.A., 1953 as amended, I, the undersigned, under penalties of perjury, make the following statement regarding my personal or business interest. (Type or print all information.)

A. Jennifer Hamilton Case Manager with the SL County District Attorney's Office 385-468-7703
Covered Person Position, or County Division for which you are employed or volunteering County/Volunteer's Phone
35 East 500 South, Salt Lake City, Utah 84111
Covered Person's County Address/Volunteer's Address

B. Apex Trackdays
Outside institution, entity, private business or person in which the Covered Person has a personal or business interest for which disclosure is required in the above section
I volunteer for this private business.
Covered person's status, relationship or commitment to the institution, entity, business or person named above
2564 W Martingale Circle, South Jordan, Utah 84095
Address and phone number of the institution, entity, business or person named above

- C. Select the category that applies to yourself and the outside institution, entity, business or person identified in subsection (B) above:
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 - I am an officer, director, agent, employee or the owner of a substantial interest in a business entity that is subject to the regulation of Salt Lake County.
 - I am an officer, director, agent, employee or owner of a substantial interest in a business entity that does or anticipates doing business with Salt Lake County.
 - I hold an investment or other financial interest that creates a potential or actual conflict with my public duties.
 - I hold a personal interest that creates a potential or actual conflict with my public duties.

D. Give a detailed description of the actual or potential conflicts of interest identified above, i.e., the nature of the relationship of each business entity or person with the County. Use more sheets if necessary. (This disclosure statement will not be accepted as valid unless this section is completed.)

I volunteer my time with Apex Trackdays. Apex Trackdays is a company that offers motorcycle an opportunity to ride on a professional track out at Utah Motorsports Campus (UMC). I have been volunteering my time with them since 2007. My time is spent with the company acting as race control for each motorcycle track day offered through Apex Trackdays. This means I oversee the safety of the track by communicating with the corner marshals, rescue (emergency staff), other UMC staff, and Apex Trackdays to ensure all riders are safe while getting to experience time riding on a professional track. There are approximately 9-11 track days that occur between April and October. Sometimes these track days do end up on a Friday which is a normal work day for me.


Covered Person's Signature



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Covered Person Position, or County Division for which you are employed or volunteering County/Volunteer's Phone
35 East 500 South, Salt Lake City, Utah 84111
Covered Person's County Address/Volunteer's Address

B. Education & Career Pathway Advisory Committee (ECPAC) with SLCC Institute of Public Safety
Outside institution, entity, private business or person in which the Covered Person has a personal or business interest for which disclosure is required in the above section
I am a voting member of the committee.
Covered person's status, relationship or commitment to the institution, entity, business or person named above
SLCC Miller Campus, 9750 South 300 West, Sandy, Utah 84070
Address and phone number of the institution, entity, business or person named above

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D. Give a detailed description of the actual or potential conflicts of interest identified above, i.e., the nature of the relationship of each business entity or person with the County. Use more sheets if necessary. (This disclosure statement will not be accepted as valid unless this section is completed.)

SLCC ECPAC assists students at SLCC, future students for SLCC, and others interested in a law enforcement adjacent career. They do so by optimizing the classes, programs, and trainings offered through SLCC and the Institute of Public Safety and Criminal Justice programs. As a voting committee member, my role is to provide input based on my knowledge, experience, and expertise related to victim services in order to help SLCC better serve students interested in my field of work. I was invited to the first ECPAC meeting on August 30, 2018 due to the committee not having anyone on their committee with experience in victim services/social work. I was voted in as a member and have been attending quarterly meetings ever since. Meetings are held during the work week.

Jennifer Hamilton
Covered Person's Signature



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B. The Dinner Detective
Outside institution, entity, private business or person in which the Covered Person has a personal or business interest for which disclosure is required in the above section
I am a paid actor.
Covered person's status, relationship or commitment to the institution, entity, business or person named above
The Dinner Detective producers are located in Colorado. The show is performed at the Hilton locted at 255 S West Temple.
Address and phone number of the institution, entity, business or person named above

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I am a paid actor that performs in the Dinner Detective which is a comedy murder mystery dinner theater that performs public shows at the Hilton. The shows occur 1 to 2 times a month and generally on Saturdays. Rare occasion is a private show that gets scheduled during the week night. Possible conflict of interest if anyone is a defendant or victim that comes to see the show.

Jennifer Hamilton
Covered Person's Signature



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B. Utah Responds - Utah Crisis Counseling
Outside institution, entity, private business or person in which the Covered Person has a personal or business interest for which disclosure is required in the above section
I volunteer my time to support state crisis situations. I am an up-to-date certified crisis counselor.
Covered person's status, relationship or commitment to the institution, entity, business or person named above
https://www.utahresponds.org
Address and phone number of the institution, entity, business or person named above

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The Utah Responds system is part of the National Emergency System for Advanced Registration of Volunteer Health Professionals (ESAR-VHP) program. It is a network of state-based systems working in conjunction nationally and with their local RMC units. Each state's ESAR-VHP system is required to verify the identity, licenses, and credentials of health professional volunteers willing to respond during a local, statewide, or national disaster. The Utah Responds system is administered by the Utah Department of Health, Bureau of Emergency Medical Services and Preparedness. I work as a volunteer crisis counselor to assist in crisis situations. I assist victims either in person, via email, or over the phone to assist with their immediate needs as well as work through their emotions in the crisis situation. This could pose a potential conflict because someone I am assisting in a crisis situation could also be someone involved in the criminal justice process (defendant or victim) that I am working within.


Covered Person's Signature



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Covered Person's County Address/Volunteer's Address

B. Utah Motorsports Campus
Outside institution, entity, private business or person in which the Covered Person has a personal or business interest for which disclosure is required in the above section
I am a part-time employee.
Covered person's status, relationship or commitment to the institution, entity, business or person named above
512 Sheep Lane, Erda, Utah 84074
Address and phone number of the institution, entity, business or person named above

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I work part-time at UMC. My main job titles include race control or rescue/emergency vehicle dispatch. My job includes overseeing the safety of the track by communicating with the corner marshals, rescue (emergency staff), and other UMC staff to ensure the safety of all participants and workers at the track. I generally work weekends but sometimes get asked to work a Friday. Possible conflicts are if a victim or defendant on a case I'm working on happen to be a participant/employee/visitor to the track.

Jennifer Hamilton
Covered Person's Signature