SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Request Item No:	355099YE01	**For Fiscal Year:**	*2019*
Requesting Organization:	35509900 SPCC RESERVE CAPI	**Date of Request:**	10-Jul-19
Budget Adjust Type(s):	Technical	**Ongoing (Y or N):**	N
		If Yes, next year's CF impact:	$0
		Net FTE Change:	0.00

Description and Justification:

SPCC Kitchen Expansion: Funds left over from another completed project are needed to cover the following project related costs/scope of the SPCC Kitchen Expansion: 1) Change order for additional freezer locker. 2) Bollards and other site protection measures. 3) Project management oversight costs.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	**180 RAMPTON SALT PALACE CONV CTR FUND**
Fund Impact (Budgetary)	$0
Fund Impact (Transfers)	$0
TOTAL FUND IMPACT	$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director:	_____	**Date:**	_____
Dept. or Elected Fiscal Mgr:	_____	**Date:**	_____
Dept. Dir. or Elected Official:	_____	**Date:**	_____
Facilities Division Director: *(Capital Projects Only)*	_____	**Date:**	_____
Chief Financial Officer:	_____ Approve	**Date:**	_____
Mayor or Designee:	_____ Approve	**Date:**	_____
Council Action:	_____ Approve	**Date:**	_____

Budget Adjustment Detail

Budget Year: 2019   ✱ **Requesting Department:** 35509900 SPCC RESERVE CAPITAL PROJECTS

Budget Period: Post June Year-End   ✱ **Req Item No:** 355099YE01   ✱ **Adjustment Title:** SPCC Kitchen Expansion

Adjustment Type(s): Technical

Expense Budget String(s):

FUND	SUB-DEPT ID		EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
180	3550990000		607015 MAINTENANCE - BUILDINGS		SP0108	(22,000)
180	3550990000		675010 IMPROVEMENTS OF BUILDINGS		SP0091	22,000

TOTAL EXPENDITURES Page 1: $0

TOTAL EXPENDITURES ALL PAGES: $0

Revenue Budget String(s):

FUND	SUB-DEPT ID		REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: $0

TOTAL REVENUES ALL PAGES: $0

Balance Sheet/Fund Unrestriction String(s): ☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID		BAL. SHEET ACCOUNT	AMOUNT
			BAL_SHT or 499999	
			BAL_SHT or 499999	
			BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: $0

✱ **Ongoing (Y or N):**	N	
If Yes, next year's CF impact:	$0	

No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Abolished FTEs:	0.00	(2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)✱

Funds left over from another completed project are needed to cover the following project related costs/scope of the SPCC Kitchen Expansion: 1) Change order for additional freezer locker. 2) Bollards and other site protection measures. 3) Project management oversight costs.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.